

MEMORANDUM

TO: Mayor and Commissioners
THRU: Charles F. Dodge, City Manager
FROM: Katherine Borgstrom – Board Secretary
DATE: January 8, 2020
SUBJECT: Charter Elementary/Middle School Advisory Board Regular Meeting
January 7, 2020

S U M M A R Y

2019-2020 CHARTER ELEMENTARY/MIDDLE SCHOOL ADVISORY BOARD:

PRESENT: Vice Chairman McGovern, Members Razza, Dawkins, Crute, Gill, Estevez, Alternate Member Balli

ABSENT: Chairman Martinez, Members Sylvester, Osorio and Baranwal; Alternate Members Leljie and Hteit

ALSO PRESENT: City Comptroller Jonathan Bonilla, Javier Diaz, Chartwells; Principals Augustin, Chance, Castellano and Libidinsky; Board Secretary Katherine Borgstrom

THE FOLLOWING IS A SUMMARY ONLY OF ACTIONS TAKEN AT THE JANUARY 7, 2020 MEETING. DETAILED MINUTES WILL BE MADE AVAILABLE UPON APPROVAL BY THE BOARD AT THE NEXT MEETING

CITY MANAGER'S REPORT

There was no City Manager's report.

Jonathan Bonilla spoke concerning the current fundraising efforts including dress down days and campus walk-a-thons.

PRINCIPAL'S REPORT:

Principal Augustin introduced the representatives of the Middle School A+ Funds Distribution Committee, Ms. Shelton and Mr. Mahoney. They presented the PowerPoint presentation and took questions concerning the process and vote. Principal Augustin commended Member Dawkins and Vice Chairman McGovern for their comprehensive involvement in the process. The board voted to accept the vote results presented and to send the recommendation to the City Commission for final approval.

Principal Augustin introduced Dr. Libidinsky, who presented the 2019-2020 Wellness Policy for the charter system. There were extensive changes and she explained that the state education department had issued a guideline that schools were requested to follow for wellness policy formatting. This will make policies more cohesive and streamlined. The board voted to accept the proposed changes and to send the recommendation to the City Commission for final approval. Dr. Libidinsky thanked Member Estevez for participating on the Wellness Policy Committee and Mr. Javier Diaz from Chartwells for his knowledgeable input in the formatting of the policy.

OPEN FORUM:

Question concerning the limiting of student's ability to spend freely on their cafeteria account was asked and parent was encouraged to contact the principal who would let the cafeteria know that if a student should have a limit on their spending ability each day in the cafeteria.

OLD BUSINESS

Members discussed the A+ Funds Distribution process policy going forward and the apparent need for a system-wide process policy for all campuses to follow in order to end the confusion concerning defining of employment status, creation of questionnaire and ballot requirements, notification of and voting process for questionnaire and final ballot. Many of these areas had been confusing to both committee members and school staff during the recent distribution process voting. The board voted to have Vice Chairman McGovern take the process that was developed with the middle school re-vote and bring that to the board meeting in February. Each of the advisory boards will be asked to consider the formatting of the process for the A+ Funds committee and a workshop will be schedule for April for all three boards to meet and formulate a final system wide process for the A+ Funds Committee and then advise the City Commission of their final proposal.

NEW BUSINESS:

No member of the Academic Village Advisory Board was in attendance to report on their December meeting.

ACTION TAKEN:

- Motion passed to accept the minutes of the December 3, 2019 meeting as received.
- Motion passed to excuse absence of Chairman Martinez, Members Sylvester, Baranwal, Osorio and Htiet for the January meeting.
- Motion passed to approve the results of the Middle School A+ Fund Distribution vote from December and to send to City Commission for final approval.
- Motion passed to have Vice Chairman McGovern format a process policy for A+ Funds Committee for a future workshop with Charter/FSU and Academic Village Advisory Boards to lead to a system-wide policy for the process A+ Funds Committee should follow in the future.
- Motion passed to approve the 2019-2020 Wellness Policy for the Charter System and to forward to the City Commission.

PLEASE NOTE: The next Regular Meeting of the Charter Elementary Middle School Advisory Board will be Tuesday, February 4, 2020, 6:00 p.m. at the Charter School, Central Campus, 12350 Sheridan Street, Pembroke Pines, Florida.

**A+ Recognition Funds Committee Representatives Timeline
Pembroke Pines Charter Central and West Middle School #5081**

Date	Committee Member(s)	Action
Friday, December 6, 2019	Ilisa Lieberman Jordan Cecic Karen Bedeau Shelia Hoosier Katrina Dawkins	General meetings are held at both the West and Central Middle School Campuses to discuss the results of the Advisory Board's decision regarding the previous voting process, request additional committee volunteers, and to review and make suggestions for the A+ Questionnaire Ballot. The timeline for the new voting process was presented.
Friday, December 6, 2019	Crystal Shelton Fermin Vasquez Mindy Vasil Kerry Clemmensen	Volunteered for and appointed as additional members to the A+ Recognition Funds Committee.
Monday, December 9, 2019	Deisy Cortina (substitute) Darryl Mahoney (substitute) Mindy Vasil Crystal Shelton Kerry Clemmensen Fermin Vasquez Karen Bedeau Ilisa Lieberman Katrina Dawkins	Meeting at Central Campus to review and recreate the Questionnaire Ballot. The Questionnaire was created in the meeting and emailed to the committee members to be printed for the voting process. The minutes (taken by Ms. Karen Bedeau) from the Central Campus Friday meeting was shared with the Staff and Faculty.
Monday, December 9, 2019		The Questionnaire was forwarded to the staff and faculty for review.
Tuesday, December 10, 2019		A revision was made to the wording on one of the points of the Questionnaire and it was emailed to the faculty and staff to review before official voting.
Thursday, December 12, 2019		West Campus committee member, Mr. Jordan Cecic, stepped down from his position and Mr. Darryl Mahoney agreed to remain in the committee in his stead. The minutes (taken by Dr. Ilisa Lieberman) from the meeting on Monday, December 9, 2019 were shared with the Committee.
Thursday, December 12, 2019 and Friday, December 13, 2019		Voting on the Questionnaire occurred at both the Central and West Campuses.

**A+ Recognition Funds Committee Representatives Timeline
Pembroke Pines Charter Central and West Middle School #5081**

<p>Monday, December 16, 2019</p>	<p>Committee Members Shelia Hoosier Darryl Mahoney Mindy Vasil Crystal Shelton Kerry Clemmensen Fermin Vasquez Karen Bedeau Pauline Tucker (substitute) Katrina Dawkins</p>	<p>Committee Members and Advisory Board Representative, Mrs. Dawkins, met at Central Campus to count the results of the Questionnaire ballots.</p> <p>The Questionnaire Ballot was edited to create the Final Ballot by Ms. Karen Bedeau and emailed to the committee members to print for the voting process.</p> <p>An email was sent to staff and faculty to announce the Final Ballot voting.</p>
<p>Tuesday, December 17, 2019 and Wednesday, December 18, 2019</p>		<p>Voting on the Final Ballot occurred at both the Central and West Campuses.</p>
<p>Friday, December 20, 2019</p>	<p>Committee Members Shelia Hoosier Darryl Mahoney Ann DiPuglia (substitute) Latrice Hubert (substitute) Kerry Clemmensen Fermin Vasquez Karen Bedeau Ilisa Lieberman Katrina Dawkins</p>	<p>Committee Members and Advisory Board Representative, Mrs. Dawkins, met at Central Campus to count the results of the Final ballots.</p> <p>Dr. Lieberman revised and emailed the presentation that will be shown at the Advisory Board meeting in January to the Committee members.</p> <p>Mrs. Shelton and Mr. Mahoney volunteered to present the results of the voting to the Advisory Board on January 7, 2020.</p>
<p>Sunday, December 22, 2019</p>		<p>The results of the Final voting were emailed to the faculty and staff.</p>