Contracts Expiring set for Commission Review

For the Month of

January 2020 (January 15, 2020)

Vendor	Contract Description	Contract Value / Budgeted Estimate	Revenue	Net Revenue / (Cost)	Contract Expiration Date	Deadline to Cancel/Renew Contract	Due Date for Commission Review (90 Days Prior to Deadline)	Anticipated Notice Date
Fire Department								
Cintas Corporation No. 2	**Uniform Rental and Cleaning Service - Fire Department**	$57,384.53	$0.00	($57,384.53)	9/30/2019	8/31/2019	6/2/2019	5/3/2019

Original Terms: Initial term of two and a half (2.5) years with two (2) additional two (2) year terms thereafter.
Current Period: Original Agreement (03/01/2017 - 09/30/2019)
New Period: First Renewal (10/01/2019 - 09/30/2021)
Type of Contract: Expense
Performance: B
Recommend for Renewal: Yes

Department Comments: We recently met with the Cintas managemnet to discuss issues that have since been resolved.
Notes: Renewal cost is comprised of $28,268.24 for year 1 and $29,116.29 for year 2.

Vendor	Contract Description	Contract Value / Budgeted Estimate	Revenue	Net Revenue / (Cost)	Contract Expiration Date	Deadline to Cancel/Renew Contract	Due Date for Commission Review (90 Days Prior to Deadline)	Anticipated Notice Date
Police Department								
Gold Nugget dba Argo Uniform	**Purchase of Police Uniforms and Accessories**	$178,000.00	$0.00	($178,000.00)	10/31/2019	10/1/2019	7/3/2019	6/3/2019

Original Terms: Initial term of two (2) years additional two (2) year terms thereafter.
Current Period: First Renewal (11/1/2017 - 10/31/2019)
New Period: Second Renewal (11/01/2019 - 10/31/2021)
Type of Contract: Expense
Performance: C
Recommend for Renewal: Yes

Department Comments: Argo provides satisfactory service when correcting invoice discrepancies, order delays and uniform errors when they arise. They do respond to all emails and requests in a timely manner.
Notes: The renewal cost is $89,000, annually.

Vendor	Contract Description	Contract Value / Budgeted Estimate	Revenue	Net Revenue / (Cost)	Contract Expiration Date	Deadline to Cancel/Renew Contract	Due Date for Commission Review (90 Days Prior to Deadline)	Anticipated Notice Date
Utilities Department								
Allied Universal Corporation	**Purchase of Sodium Hydroxide 25% (Caustic Soda)**	$156,925.44	$0.00	($156,925.44)	2/21/2020	1/22/2020	10/24/2019	9/24/2019

Original Terms: Initial term of two (2) years with two (2) additional two (2) year terms thereafter.
Current Period: Original Agreement (02/22/2018 - 02/21/2020)
New Period: First Renewal (02/22/2020 - 02/22/2022)
Type of Contract: Expense
Performance: A
Recommend for Renewal: Yes

Department Comments: Recommend renewal.
Notes: The renewal cost is $78,462.72, annually.

Vendor	Contract Description	Contract Value / Budgeted Estimate	Revenue	Net Revenue / (Cost)	Contract Expiration Date	Deadline to Cancel/Renew Contract	Due Date for Commission Review (90 Days Prior to Deadline)	Anticipated Notice Date
Recreation & Cultural Arts Department								
Ceiling to Floor Cleaning, Inc.	**Janitorial Services for Studio 18**	$57,226.56	$0.00	($57,226.56)	2/4/2020	1/5/2020	11/6/2019	10/7/2019

Original Terms: Initial term of two (2) years with two (2) additional two (2) year terms thereafter.
Current Period: Original Agreement (02/05/2018 - 02/04/2020)
New Period: First Renewal (02/05/2020 - 02/05/2022)
Type of Contract: Expense
Performance: A
Recommend for Renewal: Yes

Department Comments: None.
Notes: The renewal cost is $28,613.28, annually.

Vendor	Contract Description	Contract Value / Budgeted Estimate	Revenue	Net Revenue / (Cost)	Contract Expiration Date	Deadline to Cancel/Renew Contract	Due Date for Commission Review (90 Days Prior to Deadline)	Anticipated Notice Date
Recreation and Cultural Arts, Technology Services								
Civic Plus, Inc.	**City Website, Schools Subsite, Intranet, Recreation & Audio-Eye Services**	$84,607.60	$0.00	($84,607.60)	1/31/2020	1/1/2020	10/3/2019	9/4/2019

Original Terms: Initial term to remain in effect unless terminated.
Current Period: Original Agreement (02/27/2019 - 01/31/2020)
New Period: First Renewal (01/31/2020 - 01/30/2021)
Type of Contract: Expense
Performance: A
Recommend for Renewal: Yes
Department Comments:
Notes:

Vendor	Contract Description	Contract Value / Budgeted Estimate	Revenue	Net Revenue / (Cost)	Contract Expiration Date	Deadline to Cancel/Renew Contract	Due Date for Commission Review (90 Days Prior to Deadline)	Anticipated Notice Date
Administration								
Ericks Consultants, Inc.	**Legislative Consulting Services**	$84,000.00	$0.00	($84,000.00)	1/31/2020	1/1/2020	10/3/2019	9/3/2019

Original Terms: Initial term of one (1) year with additional one (1) year terms thereafter.
Current Period: Sixth Renewal (02/01/2019 - 01/31/2020)
New Period: Seventh Renewal (02/01/2020 - 01/31/2021)
Type of Contract: Expense
Performance: A
Recommend for Renewal: Yes
Department Comments: Administration recommneds renewal. Please see attached 2019 End of Session Summary Report.
Notes:

Vendor	Contract Description	Contract Value / Budgeted Estimate	Revenue	Net Revenue / (Cost)	Contract Expiration Date	Deadline to Cancel/Renew Contract	Due Date for Commission Review (90 Days Prior to Deadline)	Anticipated Notice Date
Lawrence J. Smith, P.A.	**Legislative Consulting Services**	$84,000.00	$0.00	($84,000.00)	1/31/2020	1/1/2020	10/3/2019	9/3/2019

Original Terms: Initial term of one (1) year with additional one (1) year terms thereafter.
Current Period: Sixth Renewal (02/01/2019 - 01/31/2020)
New Period: Seventh Renewal (02/01/2020 - 01/31/2021)
Type of Contract: Expense
Performance: A
Recommend for Renewal: Yes
Department Comments: Administration recommneds renewal. Please see attached 2019 End of Session Summary Report.
Notes:

Vendor	Contract Description	Contract Value / Budgeted Estimate	Revenue	Net Revenue / (Cost)	Contract Expiration Date	Deadline to Cancel/Renew Contract	Due Date for Commission Review (90 Days Prior to Deadline)	Anticipated Notice Date
Smith, Bryan and Myers, Inc.	**Legislative Consulting Services**	$36,000.00	$0.00	($36,000.00)	1/31/2020	1/1/2020	10/3/2019	9/3/2019

Original Terms: Initial term of one (1) year with additional one (1) year terms thereafter.
Current Period: Second Renewal (02/01/2019 - 01/31/2020)
New Period: Third Renewal (02/01/2020 - 01/31/2021)
Type of Contract: Expense
Performance: A
Recommend for Renewal: Yes
Department Comments: Administration recommneds renewal. Please see attached 2019 End of Session Summary Report.
Notes:

Contract Performance Report Card

Vendor Name: **Cintas Corporation**

Contract Purpose: **Uniform and Cleaning Service for the Fire Department**

Rating Categories	Maximum Points	Department Head Rating
1. Work Completed on time	25	20
2. Quality of Work	30	25
3. Are all requirements of the contract being met	25	25
4. Department overall satisfaction	20	18
	100	**88**

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

Recommend Renewal? **Yes**

Department Comments: **We recently met with the Cintas management to discuss issues that have since been resolved.**

Jason Pindell / Division Chief
Department Representative Title

John Picarello / Fire Chief
Department Head Approval Title

Contract Performance Report Card

Vendor Name: **Gold Nugget dba Argo Uniform**

Contract Purpose: **Purchase of Police Uniforms and Accessories**

Rating Categories	Maximum Points	Department Head Rating
1. Work Completed on time	25	15
2. Quality of Work	30	25
3. Are all requirements of the contract being met	25	15
4. Department overall satisfaction	20	15
	100	**70**

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

Recommend Renewal? **Yes**

Department Comments: **Argo provides satisfactory service when correcting invoice discrepancies, order delays and uniform errors when they arise. They do respond to all emails and requests in a timely manner.**

Kelley L. Bolliger 391 / Police Logistics Mannager

Department Representative / Title

Police Chief

Department Head Approval / Title

Contract Performance Report Card

Vendor Name: **Allied Universal Corp.**

Contract Purpose: **Purchase of Sodium Hydroxide (Caustic Soda)**

Rating Categories	Maximum Points	Department Head Rating
1. Work Completed on time	25	25
2. Quality of Work	30	25
3. Are all requirements of the contract being met	25	20
4. Department overall satisfaction	20	20
	100	**90**

A =	**100 - 90**
B =	**89 - 80**
C =	**79 - 70**
D =	**69 - 60**
F =	**59 - 0**

Recommend Renewal? **Yes**

Department Comments: **recommend renewal**

Victor Deleon / Chief Operator 11/4/19

Department Representative / Title

/ Env. Serv. Dir.

Department Head Approval / Title

Contract Performance Report Card

Vendor Name: **Ceiling to Floor Cleaning, Inc.**

Contract Purpose: **Janitorial Services - Studio 18**

Rating Categories	Maximum Points	Department Head Rating
1. Work Completed on time	25	25
2. Quality of Work	30	28
3. Are all requirements of the contract being met	25	25
4. Department overall satisfaction	20	19
	100	**97**

A =	**100 - 90**
B =	**89 - 80**
C =	**79 - 70**
D =	**69 - 60**
F =	**59 - 0**

Recommend Renewal? **Yes**

Department Comments:

Holly Bentancur / Assistant Director of Cultural Arts

Department Representative Title

11/13/15 / Director of Recreation / Cultural Arts

Department Head Approval Title

Contract Performance Report Card

Vendor Name: Civic Plus, Inc d/b/a Civic Plus

Contract Purpose: Primary City Website, Charter School Subsite, Intranet Subsite and CivicEngage Subscription for all three, CivicRec Subscription and Portal, and AudioEye Subscription. Recreation Registration Software.

Rating Categories	Maximum Points	Department Head Rating
1. Work Completed on time	25	23
2. Quality of Work	30	27
3. Are all requirements of the contract being met	25	23
4. Department overall satisfaction	20	18
	100	**91**

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

Recommend Renewal? Yes

Department Comments:

_____ / Jonathan Nasser - Division Director of Recreation
Department Representative / Name & Title

_____ / Christina Sorensen - Recreation and Cultural Arts Director 1/6/2020
Department Head Approval / Name & Title / Date

Contract Performance Report Card

Vendor Name: Civic Plus, Inc d/b/a Civic Plus

Contract Purpose: Primary City Website, Charter School Subsite, Intranet Subsite and CivicEngage Subscription for all three, CivicRec Subscription and Portal, and AudioEye Subscription

Rating Categories	Maximum Points	Department Head Rating
1. Work Completed on time	25	25
2. Quality of Work	30	30
3. Are all requirements of the contract being met	25	25
4. Department overall satisfaction	20	20
	100	**100**

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

Recommend Renewal? Yes / /

Department Comments:

Department Representative / Name & Title

Department Head Approval / Name & Title MATTHEW KEEFAN IT DIRECTOR Date 12-31-2019

Contract Performance Report Card

Vendor Name: **ERICKS CONSULTANTS, INC.**

Contract Purpose: **Legislative Consulting Services (Lobbyist)**

Rating Categories	Maximum Points	Department Head Rating
1. Work Completed on time	25	25
2. Quality of Work	30	28
3. Are all requirements of the contract being met	25	25
4. Department overall satisfaction	20	18
	100	**96**

A =	**100 - 90**
B =	**89 - 80**
C =	**79 - 70**
D =	**69 - 60**
F =	**59 - 0**

Recommend Renewal? **Yes**

Department Comments: **Administration recommneds renewal. Please see attached 2019 End of Session Summary Report.**

Aner Gonzalez / Assistant City Manager

Department Representative — Title

Charles F. Dodge / City Manager

Department Head Approval — Title

Contract Performance Report Card

Vendor Name: **LAWRENCE J. SMITH, P.A.**

Contract Purpose: **Legislative Consulting Services (Lobbyist)**

Rating Categories	Maximum Points	Department Head Rating
1. Work Completed on time	25	25
2. Quality of Work	30	28
3. Are all requirements of the contract being met	25	25
4. Department overall satisfaction	20	18
	100	**96**

A =	**100 - 90**
B =	**89 - 80**
C =	**79 - 70**
D =	**69 - 60**
F =	**59 - 0**

Recommend Renewal? **Yes**

Department Comments: **Administration recommneds renewal. Please see attached 2019 End of Session Summary Report.**

Aner Gonzalez / Assistant City Manager
Department Representative — Title

Charles F. Dodge / City Manager
Department Head Approval — Title

Contract Performance Report Card

Vendor Name: **SMITH, BRYAN AND MYERS, INC.**

Contract Purpose: **Legislative Consulting Services (Lobbyist)**

Rating Categories	Maximum Points	Department Head Rating
1. Work Completed on time	25	25
2. Quality of Work	30	28
3. Are all requirements of the contract being met	25	25
4. Department overall satisfaction	20	18
	100	**96**

A =	**100 - 90**
B =	**89 - 80**
C =	**79 - 70**
D =	**69 - 60**
F =	**59 - 0**

Recommend Renewal? **Yes**

Department Comments: **Administration recommneds renewal. Please see attached 2019 End of Session Summary Report.**

Aner Gonzalez / Assistant City Manager

Department Representative — Title

Charles F. Dodge / City Manager

Department Head Approval — Title

Contract Performance Report Card

Vendor Name: **Maccabi Landscape Corp.**

Contract Purpose: **Citywide Trees, Plants & Other Landscaping Materials**

Rating Categories	Maximum Points	Department Head Rating
1. Work Completed on time	25	25
2. Quality of Work	30	25
3. Are all requirements of the contract being met	25	25
4. Department overall satisfaction	20	20
	100	**95**

A =	**100 - 90**
B =	**89 - 80**
C =	**79 - 70**
D =	**69 - 60**
F =	**59 - 0**

Recommend Renewal? **yes**

Department Comments:

Jim Mulvaney / Project Manager

Department Representative Title

Steve Buckland / Assistant Director of Public Services

Department Head Approval Title

Contract Performance Report Card

Vendor Name: **Tropical Touch Gardens Center, Inc.**

Contract Purpose: **Provide and/or Install Trees, Plants & Other Landscaping Materials**

Rating Categories	Maximum Points	Department Head Rating
1. Work Completed on time	25	20
2. Quality of Work	30	27
3. Are all requirements of the contract being met	25	25
4. Department overall satisfaction	20	19
	100	**91**

A =	**100 - 90**
B =	**89 - 80**
C =	**79 - 70**
D =	**69 - 60**
F =	**59 - 0**

Recommend Renewal? **yes**

Department Comments:

_______________ / Project Manager
Department Representative / Title

STEVEN BUCKLAND / _______________
Department Head Approval / Title