



Exterior Painting of Various City Buildings

Invitation for Bids # PSPW-20-05

General Information		
Project Cost Estimate	\$349,700	See Section 1.4
Evaluation of Proposals	Staff	See Section 1.7
Non - Mandatory Pre-Bid Meeting	9:00 a.m. on June 17, 2020 at the Public Services Building Large Conference Room, 8300 S. Palm Drive, Pembroke Pines, FL 33025	See Section 1.9
Question Due Date	June 29, 2020	See Section 1.9
Proposals will be accepted until	2:00 p.m. on July 7, 2020	See Section 1.9
5% Proposal Security / Bid Bond	Required in the event that the proposal exceeds \$200,000	See Section 4.1
100% Payment and Performance Bonds	Required in the event that the proposal exceeds \$200,000	See Section 4.2

THE CITY OF PEMBROKE PINES
PURCHASING DIVISION
8300 SOUTH PALM DRIVE
PEMBROKE PINES, FLORIDA 33025
(954) 518-9020



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ATTACHMENTS

Attachment A: Contact Information Form

Attachment B: Non-Collusive Affidavit

Attachment C: Proposer’s Qualifications Statement

Attachment D: Sample Insurance Certificate

Attachment E: Specimen Contract - **Construction Agreement**

Attachment F: References Form

Attachment G: Standard Release of Lien Form



SECTION 1 - INSTRUCTIONS

1.1 NOTICE

Notice is hereby given that the City Commission of the City of Pembroke Pines is seeking sealed proposals for:

IFB # PSPW-20-05 “Exterior Painting of Various City Buildings”

Solicitations may be obtained from the City of Pembroke Pines website at <http://www.ppines.com/index.aspx?NID=667> and on the www.BidSync.com website.

If you have any problems downloading the solicitation, please contact the BidSync Support line at 1-800-990-9339.

If additional information help is needed with downloading the solicitation package please contact the Purchasing Office at (954) 518-9020 or by email at purchasing@ppines.com. The Purchasing Office hours are between 7:00 a.m. - 6:00 p.m. on Monday through Thursday and is located at 8300 South Palm Drive, Pembroke Pines, Florida 33025.

The City requires all questions relating to the solicitation be entered through the “Ask a Question” option tab available on the BidSync website. Responses to the questions will be provided online at www.bidsync.com. Such request must be received by the “Question Due Date” stated in the solicitation. The issuance of a response via BidSync is considered an Addendum and shall be the only official method whereby such an interpretation or clarification will be made.

Proposals will be accepted until 2:00 p.m., July 7, 2020. Proposals must be **submitted electronically at www.BidSync.com**. The sealed electronic proposals will be publicly opened at 2:30 p.m. by the City Clerk’s Office, in the City Hall Administration Building, 4th Floor Conference Room located at 601 City Center Way, Pembroke Pines, Florida, 33025.

1.2 PURPOSE

The City of Pembroke Pines is seeking proposals from qualified firms, hereinafter referred to as the Contractor, to waterproof, paint and replace tilt wall joints to the exterior of Various City Facilities, with the intent of preventing stucco damage, water infiltration and maintain the aesthetic appearance of such; in accordance with the terms, conditions, and specifications contained in this solicitation.

**1.2.1 LOCATIONS**

- Pines Place - 8210 Florida Dr. , Pembroke Pines, FL 33025
- East Campus - 10801 Pembroke Rd, Pembroke Pines, FL 33025
- Academic Village - 17195 Sheridan Street Pembroke Pines, FL 33331
- West Elementary - 1680 SW 184th Ave, Pembroke Pines, FL 33029
- West Middle - 1680 SW 184th Ave, Pembroke Pines, FL 33029
- Central Campus - 12350 Sheridan St, Pembroke Pines, FL 33026

Pines Place - 8210 Florida Dr. , Pembroke Pines, FL 33025	Estimate	Completion Days
• Tower 3 - Pressure Clean and Paint - per scope	\$ 80,000.00	60

East Campus - 10801 Pembroke Rd, Pembroke Pines, FL 33025	Estimate	Completion Days
<ul style="list-style-type: none"> • East Parking Lot and Bus Loop - Prep & Paint Metal Awning and Supports • Building P - Prep and Paint Exterior Walls • Airnasium - Remove Damaged Paint and Rust, Repair metal as needed - Prime and Repaint • Building L - Redo all Tilt Wall Joints • All Buildings - Redo all Window to Wall Joints 	\$ 55,500.00	60

Academic Village - 17195 Sheridan Street Pembroke Pines, FL 33331	Estimate	Completion Days
<ul style="list-style-type: none"> • Gymnasium • Breezeway • Cafeteria • Building D • Building D 2 (two) Sandblast and Paint Exterior Stairwells 	\$ 50,000.00	30

West Elementary - 1680 SW 184th Ave, Pembroke Pines, FL 33029	Estimate	Completion Days
<ul style="list-style-type: none"> • Building I - Paint Exterior Shutters • Building I - Paint Exterior Doors and Frames • Building I - Paint Courtyard and Airnasium Borders and Walls • Building E - Paint Exterior of Building • Building E - Paint Gutters 	\$ 6,200.00	30



West Middle - 1680 SW 184th Ave, Pembroke Pines, FL 33029	Estimate	Completion Days
<ul style="list-style-type: none"> • Building M & I - Paint Exterior Shutters • Building M & I - Paint Interior and Exterior Door Frames • Building M & I - Sandblast and Paint Exterior Stairwells • Building M & I - Repair remaining Tilt wall joints • Building M - Paint Exterior Window Frame of Café • Building M - Repair water damage under Window and Paint • Building M - Paint Building Gutters • ALL Buildings - Redo all wall to window joints 	\$ 68,000.00	60

Central Campus - 12350 Sheridan St, Pembroke Pines, FL 33026	Estimate	Completion Days
<ul style="list-style-type: none"> • Airnasium - Remove Damaged Paint and Rust, Repair metal as needed - Prime and Repaint • ALL Buildings - Redo all Wall to Window Joints • Buildings M, E, and Y - Sandblast and Paint Exterior Stairwells 	\$ 90,000.00	60

1.3 SCOPE OF WORK

1.3.1 PAINTING SURFACE PREPERATION

- Pressure cleaning and painting of the exterior of All Facilities including Tower III; to include building exterior, balconies, adjacent walkways, exterior /unconditioned stairwells and landings, exterior fire sprinkler water lines, exterior fresh water supply lines, previously painted metal handrails, monument signs. All paints to be applied per manufacturer's guidelines.
- Awarded Contractor shall be responsible for the protection of all adjacent areas and landscaping; and the subsequent restoration of such should damage occur.
- Awarded Contractor shall be responsible for the full removal of any paint particles or overspray from any vehicles or adjacent properties that result from the Contractor's performance of this project. The City of Pembroke Pines will help coordinate any parking lot closures deemed necessary.
- Pressure clean all stucco and masonry surfaces with a minimum of 3,500 PSI pressure cleaning equipment to remove as much existing deteriorated coating as possible. All masonry surfaces will be free of dirt, grease, oil, and "chalk". Surfaces will be allowed to dry thoroughly. If necessary, repeat procedure. Multiple coats of paint that are in an advanced state of deterioration shall be removed.
- All cracks in masonry larger than hairline (over 1/16") are to be ground out to form a "V" or "U" shape and blown or brushed out to remove all dust, dried of all



moisture, sealed with penetrating masonry primer. The resultant opening shall have elastomeric sealant knifed in to completely fill the void.

- Once cured, the filled crack shall be over coated with knife grade "flexible" sealant, crowned in the center approximately 1/16" and feathered at least 3" on either side of the crack to match the surrounding surface as closely as possible.
- All loose or broken stucco must be removed, and adjacent areas or suspect areas "sounded" for deteriorated stucco. Prior to re-stuccoing, the affected area shall be bonded. Stucco texture shall conform to the surrounding areas as closely as possible.
- All exterior doors, windows, shutters, vents and decorative accent joints shall be cleaned out, masonry surface shall be conditioned, the metal surface will be solvent wiped, and re-caulked with color matching Loxon S1 Poly Sealant from Sherwin Williams.

1.3.2 PAINTING SURFACE COATING

- Use only polyurethane sealant; acrylic caulking is not approved.
- Colors to be submitted to Project Manager for approval. All primers and undercoats are to be tinted to the approximate selected finish coat for better hide.
- All metal and/or masonry surfaces exposed after cleaning and preparation must have one full coat of primer applied prior to finish coat.
- Seal all exterior stucco surfaces using one coat of masonry sealer.
- Apply 2 finish coats of Sherwin Williams Resilience Exterior Paint Satin Finish, or equal, to all exterior stucco surfaces.
- There will be a body color and trim color as existing.
- Balcony floors shall be sealed all around and coated with an anti-skid concrete sealer.
- Replace/ repair all balcony screens that were removed or damaged during the painting process.
- Metal surfaces: Properly prepare all previously painted doors, frames, metal handrails as applicable. These shall be sanded and cleaned to remove all rust, grease, oil, dirt, mildew and loose or peeling paint. Rusted surfaces to be cleaned in accordance with SSPC-SP2 Hand Tool Cleaning or SSPC-SP3 Power Tool Cleaning. Sandblasting as needed.
- Metal surfaces: After proper preparation and priming, apply one (1) coat of Sherwin Williams Premium high gloss oil-based enamel, or equal, as the finish coat.



1.3.3 POST FINISH COATING

- Upon completion of the job, the Awarded Contractor will remove all surplus materials, scaffolds, etc. from the premises that related to the project.
- Upon completion, contractor shall clean all window glass to be free of excess paint and sealer.
- Upon completion, contractor shall remove all excess paint that has been misplaced on other surfaces.

1.3.4 TILT WALL JOINT REPLACEMENT

- Tilt wall masonry-to-masonry expansion joints and masonry-to-window joints are also included in this scope of work. Metal-to-metal joints are not included in this scope of work.

1.3.5 SURFACE PREPARATION

- a. Existing joint material shall be removed from all vertical masonry-to-masonry expansion joints and all masonry-to-window joints. All old sealant and extraneous material must be removed down to the substrate and cleaned by mechanical means.
- b. The joints shall be clean, dry, sound, and free of dirt, grease, mold release agents, loose mortar, laitance, incompatible sealants, paints, coatings, or any foreign matter that may interfere with adhesion.
- c. Contractor is responsible for removing and re-installing downspouts or collection boxes where necessary. Damaged downspouts or collection boxes prior to starting the work should be brought to the city's Project Managers attention to have it repaired/replaced.

1.3.6 PRIMING

- **Priming Of Masonry-To-Masonry Joints And Masonry-To-Window**

Once joint preparation has been completed, all joints shall be fully primed with a xylene primer per manufacture requirements using 1.2Sika Primer 429, or equal. Any substitution must be pre-approved by the City's project manager.

1.3.7 INSTALLATION OF BACKER ROD

Backer rod shall be installed as necessary according to industry standards and manufacturer sealant requirements.



1.3.8 LOW MODULUS HYBRID ELASTOMERIC SEALANT

- **Application of low modulus hybrid elastomeric sealant**
 - a. Sealant must be applied within 8 hours of priming. If sealant cannot be applied within the 8-hour window, then the contractor must re-prime the joint.
 - b. Immediately prior to applying sealant, contractor shall again assure that all joints shall be clean, dry, sound, and free of dirt, grease, mold release agents, loose mortar, laitance, incompatible sealants, paints, coatings, or any foreign matter that may interfere with adhesion.
 - c. The prepared and primed joints shall be refilled with a one component, low modulus, non-sag, elastomeric hybrid sealant per manufacturer requirements using Sika HyFlex-150 LM Hybrid Sealant, or equal. Any substitution must be pre-approved by the City's project manager.

1.3.9 FINISH COAT APPLIED OVER NEW EXPANSION JOINTS

The installed joints shall receive one (1) finish coat of a crack-bridging, elastomeric, anti-carbonation, acrylic protective coating for use as a topcoat in complete repair and protection systems using Sika Guard 550W Elastocolor, or equal. Any substitution must be pre-approved by the City's project manager.

1.3.10 SCHOOL AIRNAISIUM AND STAIRWELL STRUCTURES

- Contractor shall inspect all surfaces for rust or structural weakness prior to beginning work. All areas that require repairs past the scope of surface preparation and painting shall be brought to the attention of the City's Project Manager.
- Sand blast (grind as needed) full metal structure, stairwells, protective grating and railings to remove metal corrosion.
- Pressure clean surfaces to remove grease, oil, loose paint, dirt, dust and other foreign matter.
- Apply one coat of primer Macropoxy 646 fast cure epoxy to all canopy surfaces.
- Apply 2 finish/topcoats of Sherwin Williams Acrolon 218 HS Polyurethane-semi-gloss. Color TBD by city.
- Apply rust inhibitor to stairwells metal surfaces, protective grating and railings.
- Apply 1 (one) coat of Sherwin Williams Premium high gloss oil-based enamel, or equal, as the finish coat.
- Contractor is responsible for removing and re-installing downspouts or collection boxes where necessary. Damaged downspouts or collection boxes prior to starting the work should be brought to the city's Project Managers attention to have it repaired/replaced.



1.4 GENERAL INFORMATION

- Contractor shall provide all materials, labor, equipment, and any other necessary items required for complete installation.
- The minimum experience required as a licensed Contractor is 5 years for this project.
- Contractor shall provide all testing, manufacturer warranties, and certifications.
- The successful Bidder shall employ a competent superintendent who shall be in attendance at the project site during the progress of the work. The superintendent shall be the primary representative for the Bidder and all communications given to and all decisions made by the superintendent shall be binding to the Bidder.
- Contractor will be required to schedule all work with the City's Project Manager.
- Contractor shall be responsible for all debris removal and restoration to any existing areas once the project is completed including but not limited to paint overspray or spills, landscaping, asphalt work, and concrete work. Site shall be broom swept, made safe, and clean of debris at the end of each workday.
- All precautions need to be taken for life safety and protection of people, vehicles, and all other structures on the site.
- The work must be performed Monday through Friday or as approved by the Project Manager.

1.4.1 USE OF PREMISES

- Contractor shall limit their use on the premises for work and storage, and to allow for Owner's Occupancy.
- Contractor shall coordinate use of premises under direction of owner representative, assume full responsibility for protection and safe keeping of products under this contract stored on site, and move any stored products under Contractor's control which interfere with operations of the Owners or separate contractor.

1.4.2 WARRANTIES

- Contractor shall provide a minimum seven (7) year workmanship labor and material warranty covering repair of peeling or fading paint, lose or deteriorated sealant on all masonry-to-masonry expansion joints, windows, doors and other penetrations, removed and replaced by the contractor.
- Upon completion of the project, and with their application instructions and specifications strictly adhered to, the contractor shall provide a written minimum seven (7) year product warranty from the manufacturer.



1.4.3 LIQUIDATED DAMAGES

- As a breach of the service provided by this agreement would cause serious and substantial damage to city properties, and the nature of this agreement would render it impracticable or extremely difficult to fix the actual damage sustained by city by such breach, it is agreed that, in case of breach of service wherein contractor fails to maintain the properties, leaving the said properties in disrepair, city may elect to collect liquidated damages for each such breach, and contractor will pay city as liquidated damages, and not as penalty, Five Hundred Dollars (\$500.00) for every day of such malfunction. This sum is the agreed upon amount by which city will be damaged by the breach of such service. An election to seek such remedies shall not be construed as a waiver of any legal remedies' city may have as to any subsequent breach

1.5 PROJECT COST ESTIMATE & TIMELINE

- Staff estimates this project to cost approximately \$349,700.00 which does not include permit costs.
- Please note the City will include a Permit Allowance for this project, therefore proposers should not include permit costs in their total proposal price.
- The city anticipates the majority of the work at school campuses being done during the School's Summer Break.
- All other facility work will be scheduled by priority.
- All work must complete and have passed all inspections within 30 or 60 days of issuance of the Notice to Proceed based on location as noted in Section 1.3.
- The Awarded Contractor will be required to execute the sample contract as shown in Attachment I.

Please note the City will include a Permit Allowance for this project, **therefore proposers should not include permit costs in their total proposal price.**

The work shall be completed within 180 days from issuance of CITY's Notice to Proceed.

1.5.1 PERMITS

- The City anticipates this project to require the following permits:

Permit	Agency	Cost (or related method of calculation)
Building	City of Pembroke Pines Building Department (Calvin, Giordano & Associates, Inc.)	2.80% of construction costs

1.5.2 PERMIT ALLOWANCE



The City shall include a “Permit Allowance” for this project. The Contractor shall obtain all required permits to complete the work, however the City shall utilize the Permit Allowance to reimburse the contractor for the related permit, license, impact, or inspection fees. Payments will be made to the contractor based on the actual cost of permits upon submission of paid permit receipts. The City shall not pay for other costs related to obtaining or securing permits.

The City shall determine the amount of the allowance at time of award. The allowance may be based on a specified percent of the proposed project amount and shall be established for the specific project being performed under the contract. This dollar amount shall be shown on the specific project purchase order as a distinct item from the vendor’s overall offer to determine the total potential dollar value of the contract. Any Permit Allowance funds that have not been utilized at the end of the project will remain with the City, if the City Permit fees exceed the allowance indicated, the City will reimburse the contractor the actual amount of City Permit Fees required for project completion.

1.6 PROPOSAL REQUIREMENTS

The www.bidsync.com website allows for vendors to complete, scan and upload their documents as part of the bidder’s submittal on the website. Prospective proposers interested in responding to this solicitation are requested to provide all of the information listed in this section. Submittals that do not respond completely to all of requirements specified herein may be considered non-responsive and eliminated from the process. Brevity and clarity are encouraged.

1.6.1 Attachment A: Contact Information Form

- a. Attached is contact information form (Attachment A) where the vendor will enter their contact information and complete the proposal checklist. The Contact information form shall be electronically signed by the contact person authorized to represent the contractor. This form must be completed and submitted through www.bidsync.com as part of the bidder’s submittal.
- b. The vendor must provide their pricing through the designated lines items listed on the BidSync website.
- c. Please note vendors should be registered on BidSync under the name of the organization that they are operating as and it should match the organization name on the documents that they are submitting and utilizing when responding to the solicitation.
- d. The contact information form should contain an electronic signature of the authorized representative of the Proposer along with the address and telephone number for communications regarding the Proposal.



- e. Proposals by corporations should be executed in the corporate name by the President or other corporate officer accompanied by evidence of authority to sign. The corporate address and state of incorporation must also be shown.
- f. Proposals by partnerships should be executed in the partnership name and signed by a partner whose title and the official address of the partnership must be shown.

1.6.2 Attachment B: Non-Collusive Affidavit

1.6.3 Attachment C: Proposer's Qualifications Statement

1.6.4 Attachment F: References Form

- a. Complete **Attachment F: References Form**, preferably where the team was the same. References should be from the last five years and should be capable of explaining and confirming your firm's capacity to successfully complete the scope of work outlined herein. As part of the proposal evaluation process, the City may conduct an investigation of references, including a record check or consumer affairs complaints. Proposers' submission of a proposal constitutes acknowledgment of the process and consent to investigate. The City is the sole judge in determining Proposers qualifications.

1.6.5 Proposal Security (Bid Bond Form or Cashier's Check)

- a. Each Proposal should be accompanied by a certified or cashier's check or by a Bid Bond made payable to the City of Pembroke Pines on an approved form, duly executed by the Proposer as principal and having as surety thereon a surety company acceptable to CITY and authorized to write such Bond under the laws of the State of Florida, in an amount not less than five percent (5%) of the amount of the base Proposal price.
- b. Contingency is not to be counted in the total amount the proposal security is based on.
- c. Proposers must submit a scanned copy of their bid security (bid bond form or cashier's check) with their bid submittal through BidSync.
- d. Proposers should also submit their original bid security (bid bond form or cashier's check) at time of the bid due date, or they may be deemed as non-responsive.
 - e. The original Bid Bond or Cashier's Check should be in a sealed envelope, plainly marked "**BID SECURITY - IFB # PSPW-20-05 "Exterior Painting of Various City Buildings City Wide"**" and sent to the City of Pembroke Pines, City Clerk's Office, 4th Floor, 601 City Center Way, Pembroke Pines, Florida, 33025.



- f. Please see SECTION 4 - SPECIAL TERMS & CONDITIONS of this IFB for additional information.

1.7 VENDOR REGISTRATION AND QUALIFICATION DOCUMENTS

The City has implemented a new process that is intended to make the bidding process easier for vendors that bid on multiple City projects. This process will require vendors to complete and submit the following standard forms and documents at any time prior to bidding on a project. In addition, the vendors will be able to utilize these same forms without the need to re-fill and re-submit the forms each time they bid on a City project.

Furthermore, please make sure to update this information on an as-needed basis so that all pertinent information is accurate, such as local business tax receipts, and any other relevant information.

These forms will be found under the “Vendor Registration” group of “Qualifications” on the BidSync website for the City of Pembroke Pines. Please note that the BidSync website requires bidders to complete all of these qualifications prior to being able to submit questions on any bids, therefore, please make sure to complete this information as soon as possible.

The following documents can be completed prior to the bidding process through the BidSync website and do not need to be attached to your submittal as the BidSync website will automatically include it.

1.7.1 Vendor Information Form

1.7.2 Form W-9 (Rev. October 2018)

- a. Previously dated versions of this form will delay the processing of any payments to the selected vendor.

1.7.3 Sworn Statement on Public Entity Crimes Form

1.7.4 Local Vendor Preference Certification

- a. If claiming Local Pembroke Pines Vendor Preference, business must attach a current business tax receipt from the City of Pembroke Pines
- b. If claiming Local Broward County Vendor Preference, business must attach a current business tax receipt from Broward County or the city within Broward County where the business resides.
- c. The Local Vendor Preference Certification form must be completed by/for the proposer; the proposer **WILL NOT** qualify for Local Vendor Preference based on their sub-contractors’ qualifications.

**1.7.5 Local Business Tax Receipts****1.7.6 Veteran Owned Small Business Preference Certification**

- a. If claiming Veteran Owned Small Business Preference Certification, business must attach the “Determination Letter” from the United States Department of Veteran Affairs Center for Verification and Evaluation notifying the business that they have been approved as a Veteran Owned Small Business (VOSB).
- b. The Veteran Owned Small Business Preference Certification form must be completed by/for the proposer; the proposer **WILL NOT** qualify for Veteran Owned Small Business Preference based on their sub-contractors’ qualifications.

1.7.7 Equal Benefits Certification Form**1.7.8 Vendor Drug-Free Workplace Certification Form****1.7.9 Scrutinized Company Certification****1.8 EVALUATION OF PROPOSALS & PROCESS OF SELECTION**

- A. Staff will evaluate all responsive proposals received from proposers who meet or exceed the bid requirements contained in the solicitation. Evaluations shall be based upon the information contained in the proposals as submitted.
- B. Staff will make a recommendation to the City Commission for award of contract.

1.9 TENTATIVE SCHEDULE OF EVENTS

Event	Time &/or Date
Issuance of Solicitation (Posting Date)	June 9, 2020
Non - Mandatory Pre-Bid Meeting	9:00 a.m. on June 17, 2020
Question Due Date	June 29, 2020
Anticipated Date of Issuance for the Addenda with Questions and Answers	July 2, 2020
Proposals will be accepted until	2:00 p.m. on July 7, 2020
Proposals will be opened at	2:30 p.m. on July 7, 2020
Evaluation of Proposals by Staff	TBD
Recommendation of Contractor to City Commission award	TBD
Issuance of Notice to Proceed	TBD
Project Commencement	TBD
Project Completion	TBD



1.9.1 NON MANDATORY PRE-BID MEETING / SITE VISIT

There will be a non - mandatory scheduled pre-bid meeting on **June 17, 2020 at 9:00 a.m.** Meeting location will be at the **Public Services Building, Large Conference Room, located at 8300 S. Palm Drive, Pembroke Pines, FL 33025.**

1.10 SUBMISSION REQUIREMENTS

Bids/proposals **must be submitted electronically** at www.bidsync.com on or before **2:00 p.m. on July 7, 2020.**

Please note vendors should be registered on BidSync under the name of the organization that they are operating as and it should match the organization name on the documents that they are submitting and utilizing when responding to the solicitation.

The vendor must provide their pricing through the designated lines items listed on the BidSync website. In addition, the vendor must complete any webforms on the BidSync website and provide any additional information requested throughout this solicitation. Any additional information requested in the solicitation should be scanned and uploaded. **Unless otherwise specified, the City requests for vendors to upload their documents as one (1) PDF document in the order that is outline in the bid package.**

The City recommends for proposers to submit their proposals as soon as they are ready to do so. Please allow ample time to submit your proposals on the BidSync website. Proposals may be modified or withdrawn prior to the deadline for submitting Proposals. BidSync Support is happy to help you with submitting your proposal and to ensure that you are submitting your proposals correctly, but we ask that you contact their support line at 1-800-990-9339 with ample time before the bid closing date and time.

PLEASE DO NOT SUBMIT ANY PROPOSALS VIA MAIL, E-MAIL OR FAX.

However, please note that any required Bid Bond or Cashier's Check should be in a sealed envelope, plainly marked "**BID SECURITY - IFB # PSPW-20-05 "Exterior Painting of Various City Buildings City Wide"**" and sent to the City of Pembroke Pines, City Clerk's Office, 4th Floor, 601 City Center Way, Pembroke Pines, Florida, 33025.



CONTACT INFORMATION FORM

IN ACCORDANCE WITH “PSPW-20-05” titled “**Exterior Painting of Various City Buildings**” attached hereto as a part hereof, the undersigned submits the following:

A) Contact Information

The Contact information form shall be electronically signed by one duly authorized to do so, and in case signed by a deputy or subordinate, the principal's properly written authority to such deputy or subordinate must accompany the proposal. This form must be completed and submitted through www.bidsync.com as part of the bidder's submittal. The vendor must provide their pricing through the designated lines items listed on the BidSync website.

COMPANY INFORMATION:

COMPANY: _____

STREET ADDRESS: _____

CITY, STATE & ZIP CODE: _____

PRIMARY CONTACT FOR THE PROJECT:

NAME: _____ TITLE: _____

E-MAIL: _____

TELEPHONE: _____ FAX: _____

AUTHORIZED APPROVER:

NAME: _____ TITLE: _____

E-MAIL: _____

TELEPHONE: _____ FAX: _____

SIGNATURE: _____

**B) Proposal Checklist**

Did you make sure to submit the following items, as stated in section 1.5 “Proposal Requirements” of the bid package?

1. Attachment A - Contact Information Form	Yes _____
2. Attachment B - Non-Collusive Affidavit	Yes _____
3. Attachment C - Proposer’s Completed Qualification Statement	Yes _____

Did you make sure to update the following documents found under the “Vendor Registration” group of “Qualifications” on the BidSync website for the City of Pembroke Pines?

Vendor Information Form	Yes _____
Form W-9 (Rev. October 2018)	Yes _____
Sworn Statement on Public Entity Crimes Form	Yes _____
Local Vendor Preference Certification	Yes _____
Local Business Tax Receipts	Yes _____
Veteran Owned Small Business Preference Certification	Yes _____
Equal Benefits Certification Form	Yes _____
Vendor Drug-Free Workplace Certification Form	Yes _____
Scrutinized Company Certification	Yes _____

**C) Sample Proposal Form**

The following sample price proposal is for information only. The vendor must provide their pricing through the designated lines items listed on the BidSync website

Pines Place 8210 Florida Dr, Pembroke Pines, FL 33025	Tower 3 - Pressure Clean and Paint Exterior	Price to be Submitted Via BidSync
East Campus 10801 Pembroke Rd, Pembroke Pines, FL 33025	East Parking Lot and Bus Loop - Prep & Paint Metal Awning and Supports	Price to be Submitted Via BidSync
	Building P - Pressure Clean and Paint Exterior	Price to be Submitted Via BidSync
	Airnasium - Remove Damaged Paint and Rust, Sandblast - Prime and Repaint	Price to be Submitted Via BidSync
	Building L- Replace all Tilt Wall & Window Joints	Price to be Submitted Via BidSync
	All Buildings - Replace all Window to Wall Joints	Price to be Submitted Via BidSync
Academic Village 17195 Sheridan Street Pembroke Pines, FL 33331	Gymnasium- Pressure Clean and Paint Exterior	Price to be Submitted Via BidSync
	Breezeway- Pressure Clean and Paint Exterior	Price to be Submitted Via BidSync
	Cafeteria Bldg- Pressure Clean and Paint Exterior	Price to be Submitted Via BidSync
	Building D- Pressure Clean and Paint Exterior	Price to be Submitted Via BidSync
	Building D 2 (two) Sandblast and Paint Exterior Stairwells	Price to be Submitted Via BidSync
West Elementary 1680 SW 184th Ave, Pembroke Pines, FL 33029	Building I - Paint Exterior Shutters	Price to be Submitted Via BidSync
	Building I - Paint Exterior Doors and Frames	Price to be Submitted Via BidSync
	Building I - Paint Courtyard and Airnasium Borders and Walls	Price to be Submitted Via BidSync
	Building E - Pressure Clean and Paint Exterior	Price to be Submitted Via BidSync
	Building E - Paint Gutters	Price to be Submitted Via BidSync
West Middle 1680 SW 184th Ave, Pembroke Pines, FL 33029	Building M & I - Paint Exterior Shutters	Price to be Submitted Via BidSync
	Building M & I - Paint Interior and Exterior Doors and Frames	Price to be Submitted Via BidSync
	Building M & I - Sandblast and Paint Exterior Stairwells	Price to be Submitted Via BidSync
	Building M & I - Replace remaining Tilt wall joints	Price to be Submitted Via BidSync
	Building M - Paint Exterior Window Frame of Café	Price to be Submitted Via BidSync
	Building M - Repair water damage under Window and Paint	Price to be Submitted Via BidSync
	Building M - Paint Gutters	Price to be Submitted Via BidSync
	ALL Buildings - Replace all wall to window joints	Price to be Submitted Via BidSync
Central Campus 12350 Sheridan St, Pembroke Pines, FL 33026	Airnasium - Remove Damaged Paint and Rust, Sandblast, Prime and Repaint	Price to be Submitted Via BidSync
	ALL Buildings - Replace all Wall to Window Joints	Price to be Submitted Via BidSync
	Building M- Sandblast and Paint Exterior Stairwells	Price to be Submitted Via BidSync
	Building E - Sandblast and Paint Exterior Stairwells	Price to be Submitted Via BidSync
	Building Y - Sandblast and Paint Exterior Stairwells	Price to be Submitted Via BidSync