

## Adoption Overview

Florida's adoption process derives its authority from [Florida Statutes](#) (PDF, 181KB). [Policy and Procedures](#) (PDF) based on statute are developed annually by the Department of Education.

Each year, Florida adopts instructional materials for specific classes. We refer to these materials as *major tools of instruction* and their *ancillaries*. *Major tools* are materials that cover the Sunshine State Standards, stated intended outcomes, and course objectives for the specific classes.

Selected subject areas are called for adoption each year on a rotating basis, usually for a period of 6 years. [Adoption Schedule](#) (PDF, 51KB)

Prior to each adoption, the Department of Education publishes the Instructional Materials Specifications for the subjects to be adopted. These specifications outline the courses for which materials are being sought, as well as the standards that those materials are expected to meet. The [specifications](#) are currently available on this web site.

In the year prior to the adoption, the Department of Education accepts nominations for the [State Instructional Materials Committees \(SIMC\)](#). Nominations for these committees are generally made by district school officials, professional and educational associations, and civic organizations. More information about the duties of the Committees, as well as the instructions and nomination form are available on this web site. The Commissioner of Education appoints the Committees.

In January of the adoption year, the Commissioner of Education formally announces the adoption in a memo sent to all publishing companies whose names and addresses appear on the publisher mailing list database in the Office of Instructional Materials. Publishers may be added to the list by [registering](#). If you have any questions concerning registration, please contact the [Office of Instructional Materials](#). The announcement marks the official beginning of the adoption year. Information for publishers about the [bidding process](#) may be found on this web site.

It is the Commissioner of Education who formally adopts materials recommended by the State Instructional Materials Committee. He may accept the recommendations or amend them by removing materials, but he may not add material that the Committee did not recommend. Newly adopted materials are available for purchase beginning April 1 of the year following the adoption and are included in the [Catalog of State Adopted Instructional Materials](#).

Florida schools and school districts must purchase adopted materials through the publisher's [Florida depository](#).

## State Instructional Materials: School Book Depository

All materials in the *State-Adopted Instructional Materials Catalog* **must** be ordered from:

### Florida School Book Depository

1125 N. Ellis Road

Jacksonville, FL 32205

Phone: 904-781-7191

Fax: 904-781-3486

URL: [www.floridaschoolbook.com](http://www.floridaschoolbook.com)

Except programs published by Applied Educational Systems, Inc. Their depository is:

### Jaeger Corporation

917 North Pennsylvania Ave.

Winter Park, FL 32789

Phone: 800-432-2022

Fax: 407-645-5902

URL: [www.jaeger.cc](http://www.jaeger.cc)