



City of Pembroke Pines, FL

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Agenda Request Form

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**Agenda
Section:**

In Control: City Commission

File Created: 06/20/2019

Short Title: 2019-20 AP Exam purchase

Final Action: 08/07/2019

Title: MOTION TO APPROVE THE PAYMENT OF ADVANCED PLACEMENT (AP) EXAMS FROM THE SOLE SOURCE VENDOR, THE COLLEGE BOARD, FOR AP TESTING AT THE CHARTER HIGH SCHOOL FOR THE 2019-20 SCHOOL YEAR IN THE AMOUNT NOT TO EXCEED \$80,750, PURSUANT TO SECTION 35.18(C)(3) OF THE CITY'S PROCUREMENT CODE.

***Agenda Date:** 08/07/2019

Agenda Number: 2.

Internal Notes:

Attachments: 1. 2019-20 College Board AP Exam Fees List, 2. AP Coordinators Manual 2019-20

1 City Commission 08/07/2019 approve

Pass

Action Text: A motion was made to approve on the Consent Agenda

MOTION TO APPROVE THE PAYMENT OF ADVANCED PLACEMENT (AP) EXAMS FROM THE SOLE SOURCE VENDOR, THE COLLEGE BOARD, FOR AP TESTING AT THE CHARTER HIGH SCHOOL FOR THE 2019-20 SCHOOL YEAR IN THE AMOUNT NOT TO EXCEED \$80,750, PURSUANT TO SECTION 35.18(C)(3) OF THE CITY'S PROCUREMENT CODE.

SUMMARY EXPLANATION AND BACKGROUND:

1. The Charter High School offers Advanced Placement classes for students. Advanced Placement (AP) is a program created by the College Board which offers college-level curricula and examinations to high school students. Colleges and Universities often grant course credit to students who obtain high scores on the examinations.
2. The average cost to administer the AP examinations is \$94 per test. The College Board allows the school to retain \$9.00 per test as a rebate to help with the administrative costs to administer the test, reducing the average cost to \$85.00 per test.
3. The Charter High School is projecting to administer an average of 950 exams for the 2019-20 school year. The total projected cost for AP exams in the 2019-20 school year is \$80,750 (950 exams x \$85 per exam).
4. The AP Exams can only be purchased from the College Board.
5. Pursuant to Section 35.18(C)(3) of the City's Procurement Code: City standard, single-source and sole-source commodities or services are exempt from the competitive bid and competitive proposal requirement."
6. Requesting Commission approve the payment of Advanced Placement (AP) Exams from the sole source vendor, the College Board, for AP testing at the Charter High School for the 2019-20 school year in the amount not to exceed to \$80,750, pursuant to section 35.18(C)(3) of the City's Procurement Code.

FINANCIAL IMPACT DETAIL:

- a) **Initial Cost:** \$80,750
- b) **Amount budgeted for this item in Account No:** \$80,750 is budgeted in the Testing Materials Account 172-569-5053-52182-5103-513 within the adopted Academic Village Charter School 2019-20 budget.
- c) **Source of funding for difference, if not fully budgeted:** Not Applicable
- d) **5 year projection of the operational cost of the project:** Not Applicable
- e) **Detail of additional staff requirements:** None