

**RFQ # PSEN-19-10
Street Lighting Inventory
and Illumination Levels Study**

**CITY OF PEMBROKE PINES, FL
EVALUATION COMMITTEE**

May 12, 2020

The meeting of the Evaluation Committee ("Committee") for RFQ # PSEN-19-10 Street Lighting Inventory and Illumination Levels Study was called to order by Gabriel Fernandez, Purchasing Manager, at 1:34 PM, on Wednesday, May 12, 2020, in the Conference Room of the Engineering Division, Public Services, 8300 South Palm Drive, Pembroke Pines, Florida, 33025.

Present to wit: Evaluation Committee: Members Roger Bezerra, Jonathan Cooper, John England, Karl Kennedy and Joe Yaciuk (all via WebEx). Also Present: Gabriel Fernandez, Purchasing Manager, Mark Gomes, Purchasing Director, Danny Benedict, Purchasing, Assistant City Attorney Danielle Schwabe (via WebEx) and Board Secretary Katherine Borgstrom.

Gabriel Fernandez, Purchasing Manager, presented the purpose of the meeting, which is that the Committee will hold a "Virtual" Meeting utilizing communications media technology ("CMT"), in accordance with Governor Ron DeSantis' Executive Order No. 20-69, pertaining to conducting local government meetings while under the public health emergency related the spread of Novel Coronavirus Disease 2019 (COVID-19). Further, that the Committee is to evaluate and rank all responsive proposals. The Committee shall have the option of shortlisting the qualified firms to no less than three firms, to have the shortlisted firms conduct discussions with the Committee at a future scheduled meeting, at which, in accordance with Florida Statute 287.055, "Consultants' Competitive Negotiation Act (CCNA)," the Committee shall

conduct discussions with, and may require public presentations by, no fewer than three firms regarding their qualifications, approach to the project, and ability to furnish the required services. This meeting is a public meeting; however, it is not a public hearing. The public may attend the meeting but will not be allowed to comment or participate in the proceedings. A second meeting will be scheduled for the Committee to conduct their discussions with the shortlisted firms.

A motion by Member Cooper, seconded by Member England, to elect Karl Kennedy to serve as Chairman passed unanimously.

Members stated they had no questions for discussion at this time.

A motion made by Member Cooper, seconded by Member Yaciuk, to deem all responding firms, A&P Consulting Transportation Engineers, Corp., Twig Technologies, and A.D.A. Engineering, Inc., qualified; and to schedule a second meeting for questions and answers, allowing 15 minutes for each firm to have discussions with the Committee, passed unanimously.

The Chair adjourned the meeting at 1:44 PM.

Respectfully submitted,

Katherine Borgstrom

Katherine Borgstrom
Board Secretary

Approved: 6/3/2020