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**RFQ # PSUT 20 03
Design and Post-Design Services Waste
Water Treatment Plant (WWTP) West and
East Surge Tanks Rehabilitation**

**CITY OF PEMBROKE PINES, FL
EVALUATION COMMITTEE**

June 3, 2020

The meeting of the Evaluation Committee (“Committee”) for RFQ # PSUT-20-03 “Design and Post-Design Services: Waste Water Treatment Plant (WWTP) West and East Surge Tanks Rehabilitation was called to order by Gabriel Fernandez, Purchasing Manager, at 2:03 PM, on Wednesday, June 3, 2020, in the Conference Room of the Engineering Division, Public Services, 8300 South Palm Drive, Pembroke Pines, Florida, 33025.

Present to wit: Evaluation Committee: Chairman Karl Kennedy, Members Jonathan Cooper, John England, Paul Thompson and George Wrvs (all via WebEx). Also Present: Gabriel Fernandez, Purchasing Manager, Mark Gomes, Purchasing Director, Danny Benedict and Shardee Jackson, Purchasing, Assistant City Attorney Danielle Schwabe (via WebEx) and Board Secretary Katherine Borgstrom.

Gabriel Fernandez, Purchasing Manager, presented the purpose of the meeting, which is that the Committee will hold a “Virtual” Meeting utilizing communications media technology (“CMT”), in accordance with Governor Ron DeSantis’ Executive Order No. 20-69, pertaining to conducting local government meetings while under the public health emergency related the spread of Novel Coronavirus Disease 2019 (COVID-19). Further, that the Committee is to evaluate and rank all responsive proposals after discussions with

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each firm, in accordance with Florida Statute 287.055, "Consultants' Competitive Negotiation Act (CCNA)," the Committee shall conduct discussions with, and may require public presentations by, no fewer than three firms regarding their qualifications - approach to the project; and ability to furnish the required services

This meeting is a public meeting; however, it is NOT a public hearing. The public may attend the meeting but will not be allowed to comment or participate in the proceedings. The meeting will be closed to the public during the question and answer period with each firm. After the final question and answer period, the meeting will be opened to the public for Committee discussion, scoring and announcement of rankings.

A motion by Member England, seconded by Member Cooper, to approve the draft minutes of May 12, 2020 as received passed unanimously.

Members stated they had no questions for discussion at this time.

The meeting was closed to the public at 2:08 PM and firms were given their fifteen minute allotment to take questions from the Committee members. The meeting was opened to the public at 2:46 PM.

Members stated they had no further discussion or questions and began scoring. The secretary entered scores into the Excel score sheets. Individual score sheets were taken to members for signatures. After all scores were accumulated, Gabriel Fernandez announced the rankings at 2:58 PM as follows:

Company	Score	Rank
Lakdas Yohalem Engineering, Inc.	5	1
SLM Engineers LLC	10	2

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A motion made by Member Wrves, seconded by Member England, to recommend that the City Commission award RFQ PSUT 20 03 Design & Post Design Services: Waste Water Treatment Plant (WWTP) West & East Surge Tanks Rehabilitation to Lakdas Yohalem Engineering, Inc., instructing the City Manager to negotiate a contract for services with said firm; if a contract cannot be agreed upon, then the City Manager should negotiate a contract with the next ranked firm, passed unanimously.

The Chair adjourned the meeting at 2:59 PM.

Respectfully submitted,

Katherine Borgstrom
Board Secretary