

# DRAFT

**RFQ # PSUT 20 01**

**Design and Post-Design Services**

**Raw Water Supply Line (Between Water Treatment**

**Plant and Eastern Wellfield) & 30" Force Main Relocation**

**CITY OF PEMBROKE PINES, FL**

**EVALUATION COMMITTEE**

**May 27, 2020**

The meeting of the Evaluation Committee ("Committee") for RFQ # PSUT-20-01 Design & Post Design Services: Raw Water Supply Line (Between Water Treatment Plant and Eastern Wellfield) & 30" Force Main Relocation was called to order by Gabriel Fernandez, Purchasing Manager, at 2:04 PM, on Wednesday, May 27, 2020, in the Conference Room of the Engineering Division, Public Services, 8300 South Palm Drive, Pembroke Pines, Florida, 33025.

Present to wit: Evaluation Committee: Chair George Wrrves, Members Roger Bezerra, John England, Tyler Harrel and Paul Thompson (all via WebEx). Also Present: Gabriel Fernandez, Purchasing Manager, Mark Gomes, Purchasing Director, Danny Benedict, Purchasing, Assistant City Attorney Danielle Schwabe (via WebEx) and Board Secretary Katherine Borgstrom.

Gabriel Fernandez, Purchasing Manager, presented the purpose of the meeting, which is that the Committee will hold a "Virtual" Meeting utilizing communications media technology ("CMT"), in accordance with Governor Ron DeSantis' Executive Order No. 20-69, pertaining to conducting local government meetings while under the public health emergency related the spread of Novel Coronavirus Disease 2019 (COVID-19). Further, that the Committee is to evaluate and rank the four short-listed firms after presentations and a question and answer session. The Committee will then recommend that

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the City Commission award the RFQ to the top ranked firm for negotiation of contract. This meeting is a public meeting; however, it is not a public hearing. The public may attend the meeting but will not be allowed to comment or participate in the proceedings. During the presentation by each firm the meeting will be closed to the public. The meeting will be opened to the public after the presentations for the tabulation and announcement of evaluators' scores and rankings.

A motion by Member England, seconded by Chair Wvres, to approve the draft minutes of the May 12, 2020 meeting passed unanimously.

Members indicated they had no questions or discussion before beginning the presentations, so the meeting was closed to the public at 2:12 PM and firms began making their presentations at 2:19 PM.

The meeting was opened to the public at 3:38 PM and members stated they had no further discussion. Members began their scoring at 3:39 PM.

Score and rankings were announced at 4:00 PM by Gabriel Fernandez, as follows:

<b>Company</b>	<b>Score</b>	<b>Rank</b>
CPH, Inc.	9	1
Carollo Engineers	10	2
Calvin, Giordano & Associates, Inc.	15	3
R.J. Behar & Company, Inc.	16	4

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A motion by Member Harrel, seconded by Chair Wvres, to recommend that the City Commission award RFQ PSUT 20 01 Design & Post Design Services: Raw Water Supply Line (Between Water Treatment Plant and Eastern Wellfield) & 30" Force Main Relocation to the top ranked firm, CPH, Inc. and to instruct the City Manager to negotiate a contract with said firm, and if a contract agreement cannot be reached with CPH, Inc., that the City Manager move to the next ranked firm to negotiate a contract, passed unanimously.

The Chair adjourned the meeting at 4:03 PM.

Respectfully submitted,

Katherine Borgstrom  
Board Secretary