

For the Month of  
August 2020 (August 5, 2020)

## **Public Services**

Vendor	Contract Description	Contract Value / Budgeted Estimate	Revenue	Net Revenue / (Cost)	Contract Expiration Date	Deadline to Cancel/Renew Contract	Due Date for Commission Review (90 Days Prior to Deadline)	Anticipated Notice Date
Advanced Mulch, Inc.; Adwood, Inc.; Eastcoast Mulch; Superior Mulch	Mulch CO-OP #E-42-17	\$250,000.00	\$0.00	(\$250,000.00)	11/14/2020	10/15/2020	7/17/2020	6/17/2020
<p><b>Original Terms:</b> Initial term of one (1) year with four (4) additional one (1) year terms thereafter.</p> <p><b>Current Period:</b> Second Renewal (11/15/2019 - 11/14/2020)</p> <p><b>New Period:</b> Third Renewal (11/15/2020 - 11/14/2021)</p> <p><b>Type of Contract:</b> Expense</p> <p><b>Performance:</b> A</p> <p><b>Recommend for Renewal:</b> Yes</p> <p><b>Department Comments:</b> It was a pleasure working with Advanced Mulch. The customer services representative was always in communication with the status of upcoming or current jobs. Their field team always implemented safety measures before, during and after a job.</p> <p><b>Notes:</b></p>								
Mullings, Odums & Sunset Sod & Sod Installation		\$179,600.00	\$0.00	(\$179,600.00)	9/30/2020	8/31/2020	6/2/2020	5/3/2020
<p><b>Original Terms:</b> Initial Co-Op term of one (1) year with three (3) additional one (1) year terms thereafter (11/1/2016 - 10/31/2017).</p> <p><b>New Terms:</b> New Co-Op term of one (1) year with three (3) additional one (1) year terms thereafter (10/1/2018 - 09/30/2019).</p> <p><b>Current Period:</b> First Renewal (10/01/2019 - 09/30/2020)</p> <p><b>New Period:</b> Second Renewal (10/01/2020 - 09/30/2021)</p> <p><b>Type of Contract:</b> Expense</p> <p><b>Performance:</b> A</p> <p><b>Recommend for Renewal:</b> Yes</p> <p><b>Department Comments:</b> NONE</p> <p><b>Notes:</b> The City has purchased only from Mullings Engineering from the CO-OP Agreement with Mullings Engineering, Inc., Odums Sod, Inc. &amp; Sunset Sod, Inc.</p>								
Utilities								
Allied Universal Corporation	Purchase of Sodium Hypochlorite	\$161,903.00	\$0.00	(\$161,903.00)	10/2/2021	9/2/2021	6/4/2021	5/5/2021
<p><b>Original Terms:</b> Initial term of two (2) years with two (2) additional one (1) year terms thereafter.</p> <p><b>Current Period:</b> First Renewal (10/03/2019 - 10/02/2020)</p> <p><b>New Period:</b> Second Renewal (10/03/2020 - 10/02/2021)</p> <p><b>Type of Contract:</b> Expense</p> <p><b>Performance:</b> A</p> <p><b>Recommend for Renewal:</b> Yes</p> <p><b>Department Comments:</b> WWTP: Best safety practices to be followed and PPE worn. Spills from deliveries are Allied's responsibility unless spill is caused by Facility faulty equipment. WTP: Contractor is professional and reliable.</p> <p><b>Notes:</b></p>								
Technology Services								
Civic Plus, Inc. d/b/a Civic Plus	COPP Website, Intranet Subsite, PPCS Subsite, Audio Eye, Civic Recreation	\$90,979.52	\$0.00	(\$90,979.52)	1/31/2021	12/2/2020	9/3/2020	8/4/2020
<p><b>Original Terms:</b> Initial term of one (1) year with additional one (1) year terms thereafter.</p> <p><b>Current Period:</b> First Renewal (01/31/2020 - 01/31/2021)</p> <p><b>New Period:</b> Second Renewal (01/31/2021 - 01/31/2022)</p> <p><b>Type of Contract:</b> Expense</p> <p><b>Performance:</b> A</p> <p><b>Recommend for Renewal:</b> Yes</p> <p><b>Department Comments:</b></p> <p><b>Notes:</b></p>								
Recreation & Cultural Arts								

Vendor	Contract Description	Contract Value / Budgeted Estimate	Revenue	Net Revenue / (Cost)	Contract Expiration Date	Deadline to Cancel/Renew Contract	Due Date for Commission Review (90 Days Prior to Deadline)	Anticipated Notice Date
Pembroke Pines Girls Softball, Inc. (PPGS)	Facility Use Agreement	\$0.00	\$2,055.00	\$2,055.00	9/30/2020	8/31/2020	6/2/2020	5/3/2020
<p><b>Original Terms:</b> Initial nine (9) month term with additional one (1) year renewal terms.</p> <p><b>Current Period:</b> Third Renewal Term (10/01/2019 - 09/30/2020)</p> <p><b>New Period:</b> Fourth Renewal Term (10/01/2020 - 09/30/2021)</p> <p><b>Type of Contract:</b> Revenue</p> <p><b>Performance:</b> B</p> <p><b>Recommend for Renewal:</b> Yes</p> <p><b>Department Comments:</b> This organization is currently compliant with the FUA. Field scheduling of games and practices are good, but scheduling of tournaments and special events needs to be adhered to. Background Notes:</p>								
Pembroke Pines Optimist Club, Inc. (PPO)	Facility Use Agreement	\$0.00	\$11,089.00	\$11,089.00	9/30/2020	8/31/2020	6/2/2020	5/3/2020
<p><b>Original Terms:</b> Initial nine (9) month term with additional one (1) year renewal terms.</p> <p><b>Current Period:</b> Third Renewal Term (10/01/2019 - 09/30/2020)</p> <p><b>New Period:</b> Fourth Renewal Term (10/01/2020 - 09/30/2021)</p> <p><b>Type of Contract:</b> Revenue</p> <p><b>Performance:</b> A</p> <p><b>Recommend for Renewal:</b> Yes</p> <p><b>Department Comments:</b> This organization is currently compliant with the FUA. The Club consistently provides information related to scheduling in a timely manner. Background Screenings and Badge checks are compliant. Notes:</p>								
West Pines Girls Softball, Inc. (WPGS)	Facility Use Agreement	\$0.00	\$10,608.00	\$10,608.00	9/30/2020	8/31/2020	6/2/2020	5/3/2020
<p><b>Original Terms:</b> Initial nine (9) month term with additional one (1) year renewal terms.</p> <p><b>Current Period:</b> Third Renewal Term (10/01/2019 - 09/30/2020)</p> <p><b>New Period:</b> Fourth Renewal Term (10/01/2020 - 09/30/2021)</p> <p><b>Type of Contract:</b> Revenue</p> <p><b>Performance:</b> B</p> <p><b>Recommend for Renewal:</b> Yes</p> <p><b>Department Comments:</b> This organization is currently compliant with the FUA. Scheduling practice and game dates needs improvement. Rosters and Fees are current but turned in late. Notes:</p>								
Optimist Club of West Pembroke Pines, Inc. (WPPO)	Facility Use Agreement	\$0.00	\$21,807.00	\$21,807.00	9/30/2020	8/31/2020	6/2/2020	5/3/2020
<p><b>Original Terms:</b> Initial nine (9) month term with additional one (1) year renewal terms.</p> <p><b>Current Period:</b> Third Renewal Term (10/01/2019 - 09/30/2020)</p> <p><b>New Period:</b> Fourth Renewal Term (10/01/2020 - 09/30/2021)</p> <p><b>Type of Contract:</b> Revenue</p> <p><b>Performance:</b> B</p> <p><b>Recommend for Renewal:</b> Yes</p> <p><b>Department Comments:</b> West Pembroke Pines Optimist is compliant in most areas of the FUA. WPPO's required paperwork is often turned in after deadline and only with Staff reminders. Rosters and Fees are up to date. Notes:</p>								
Optimist Club of Pembroke Lakes, Florida, Inc. (PLO)	Facility Use Agreement	\$0.00	\$17,085.00	\$17,085.00	9/30/2020	8/31/2020	6/2/2020	5/3/2020
<p><b>Original Terms:</b> Initial nine (9) month term with additional one (1) year renewal terms.</p> <p><b>Current Period:</b> Third Renewal Term (10/01/2019 - 09/30/2020)</p> <p><b>New Period:</b> Fourth Renewal Term (10/01/2020 - 09/30/2021)</p>								

Vendor	Contract Description	Contract Value / Budgeted Estimate	Revenue	Net Revenue / (Cost)	Contract Expiration Date	Deadline to Cancel/Renew Contract	Due Date for Commission Review (90 Days Prior to Deadline)	Anticipated Notice Date
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Type of Contract: Revenue

Performance: A

Recommend for Renewal: Yes

**Department Comments:** Pembroke Lakes Optimist is currently compliant with the FUA. Rosters and Fees are up to date and turned in on time. PLO is consistently compliant with the Background Screening Ordinance. The

**Notes:**

## Contract Performance Report Card

Vendor Name:

In Rem Solutions, Inc.

Contract Purpose:

Professional Grant Writing Services

<u>Rating Categories</u>	<u>Maximum Points</u>	<u>Department Head Rating</u>
1. Work Completed on time	25	25
2. Quality of Work	30	29
3. Are all requirements of the contract being met	25	25
4. Department overall satisfaction	20	19
	<u>100</u>	<u>98</u>


A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

Recommend Renewal?

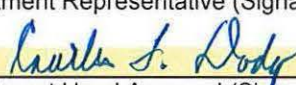
☒ Yes / ☐ No / ☐ Not Applicable

Department Comments:

Administration is very satisfied with In Rem Solutions grant writing services. (see attached listing of services provided).

  
Department Representative (Signature)

Aner Gonzalez, Asst. City Manager, 5/26/20  
Name & Title Date

  
Department Head Approval (Signature)

Charles F. Dodge, City Manager, 5/26/20  
Name & Title Date

City of Pembroke Pines  
In Rem Solutions, Inc. - Grants Report 2009-2020

Year	Source	Program	Project	Funded
2009	Federal	EECBG	Energy Efficiency & Conservation Grant	\$1,856,526
2009	Federal	US Department of Agriculture	National School Lunch Program	\$69,608
2009	State	FL Department of Children & Families/Broward Children's Services Council	Transitional Living @ Forman Health & Human Services Campus - Year 2	\$93,000
2010	National	National League of Cities	Municipal Excellence-Forman Human Services Campus	Finalist
2011	Federal	Federal Transit Administration/FDOT	Bus Grant	\$475,000
2012	National	US Conference of Mayors & Americans for the Arts	Public Leadership in the Arts	Awarded
2012	National	Harvard Kennedy School's Innovations in American Government	Bright Ideas Award-Municipal Charter Schools	Awarded
2012	State	Florida Recreation Development Assistance Program "FRDAP"	Raintree Park	\$200,000
2012	Broward Children's Services Council	Broward Children's Services Council MOST (Maximizing Out of School Time) Program	Special Needs Summer Camp	\$104,000 annually for 3 years to total \$312,000
2012	Federal	FTA Section 5310	New bus	\$72,000
2012	Foundation	Community Foundation of Broward County	Re-Engage for Good	\$5,000
2013	Foundation	Community Foundation of Broward	Re-engage for Good	\$12,500
2013	Federal	FL Department of Transportation FDOT – Section 5310	Bus Grant-Enhanced Mobility for Seniors	\$76,759
2013	Federal	FL Department of Transportation FDOT – Section 5310	Pines Blvd Beautification	\$67,000
2013	Foundation	Florida League of Cities	E. Harris Drew Lifetime Achievement Award presented to Mayor Ortis	Awarded
2014	Federal	National Endowment for the Arts - Our Town	City Center-The Frank Programming & Plaza Design	\$50,000
2014	Federal	FDOT Section 5310 Mobility for Seniors	Bus + equipment and operating funds	\$107,634
2014	Foundation	Community Foundation of Broward	Art of Community Engagement @ City Center	\$30,000
2014	State	FL League of Cities Award	City Spirit and Environmental Stewardship – Recycling Prog	Awarded

City of Pembroke Pines  
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2014	State	FL Div of Cultural Affairs	Cultural Facilities Grant – City Center – The Frank construction	\$500,000
2014	Foundation	U.S. Conference of Mayors	Dollarwise Financial Education Award	Awarded
2015	State	FDOT Section 5310	Bus Grant	\$176,000
2015	Foundation	Harvard Innovations	Bright Ideas Award for The Frank programming	Awarded
2015	County	Broward Tourist Development Tax Capital Challenge	City Center - Great Hall & Frank construction	\$462,350
2015	Foundation	National League of Cities	Let's Move Community Fitness	Awarded Bronze Medal
2015	State	FL Division of Cultural Affairs	Cultural Facilities – City Center – The Frank construction	\$500,000
2016	Foundation	Home Depot	Veterans Housing	\$150,000
2016	State	Section 5310 Bus grant	New buses	\$198,000
2016	State	FL Division of Cultural Affairs	The Frank – Exhibitions & Programming	\$25,000 recommended, \$14,000 appropriated
2017	Federal	FTA Section 5310 Bus Grant	2 Buses + Equipment	\$215,289
2017	Broward Children's Services Council	(Maximizing Out of School Time) MOST Grant	Special Needs Summer Camp	\$107,628 each year for 3 years to total \$322,884
2017	U.S. Conference of Mayors	Livability Award	Creative Placemaking at Pembroke Pines' City Center	Outstanding Achievement Awarded
2017	U.S. Conference of Mayors	Education – Pathways with a Purpose	College and Career Readiness Programs	Not selected
2017	Florida League of Cities	Municipal Achievement/City Spirit	Creative Placemaking at City Center	Not selected
2017	State	FL Division of Cultural Affairs General Program Support Grant	The Frank Program Support	\$25,000 recommended, \$7,784 appropriated
2017	AARP	AARP Community Challenge	Award for Veteran's job fair	Not selected
2017	Federal	USDOT Transportation Investment Generating Economic Recovery (TIGER) program.	Pembroke Road \$16.8 million	Not selected
2017	State	Governor's Job Growth Grant	Sheridan Street widening -	Not selected

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			\$6.9 million	
2017	State	Florida Division of Cultural Affairs	The Frank – Exhibitions & Programming grant	\$1,614
2018	Broward Children's Services Council	Broward Children's Services Council MOST (Maximizing Out of School Time) Program	Special Needs Summer Camp \$105,000 annually for 3 years to total \$312,000 starting summer 2018	\$105,000
2018	Foundation	Community Foundation of Broward -Pride Fund	Launch Prism Project \$100,000	denied
2018	State	Florida Division of Cultural Affairs	The Frank Exhibitions and Programming – requested \$150,000. July 1, 2019 June 30, 2020 project period	\$45,180
2018	Federal	FEMA/FL Emergency Management Hurricane Irma Disaster Declaration - (HMGP)	FS #33 Hardening and Generator - \$319,837 federal/\$106,612 local	\$319,837.50
2018	Federal	FEMA HMGP grant	FS #69 Hardening and Generator - \$237,060 federal/\$79,020 local	\$237,060
2018	Federal	FEMA HMGP grant	FS #79 Hardening and Generator - \$320,377 federal/\$106,792 local	\$320,377.50
2018	Federal	FEMA HMGP grant	FS #89 Hardening and Generator - \$152,820 federal/\$50,940 local	\$152,820
2018	Federal	FEMA HMGP grant	FS #99 Hardening and Generator - \$314,370 federal/\$104,790 local	\$314,370
2018	Federal	FEMA HMGP grant	FS #101 Hardening and Generator - \$320,215 federal/\$106,739 local	\$320,215.50
2018	Federal	FEMA HMGP grant	City Hall EOC and Shelter \$779,250 federal/\$259,750 local	\$779,250
2018	Federal	FEMA HMGP grant	Lakeside Key Drainage - \$75,000 federal/\$25,000 local	pending
2018	Federal	FEMA HMGP grant	Storm Water Project Taft Street Culverts - \$97,500 federal/\$32,500 local	pending
2018	Federal	FEMA HMGP grant	Storm Water Project Taft Street Swale Regrading - \$267,750 federal/\$89,250 local	pending



City of Pembroke Pines  
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2018	Federal	FEMA HMGP grant	Three Basin Interconnect at Century Village - \$93,750 federal/\$31,250 local	pending
2018	Federal	FEMA HMGP grant	Water Plant Accelerator Covers - \$375,000 federal/\$125,000 local	Denied
2018	Federal	FEMA HMGP grant	Water Utility Risk Reduction (fence) Project - \$252,177 federal/\$84,060 local	Denied
2018	Federal	FEMA HMGP grant	Academic Village West EOC and Shelter - \$779,250 federal/\$259,750 local	\$779,250
2018	Federal	FEMA HMGP grant	West Police Dept Hardening and Generator - \$332,887 federal/\$110,962 local	\$332,887.50
2018	National	U.S. Conference of Mayors	Childhood Obesity Prevention program	pending
2018	Broward County	Broward TDT	Parking garage for arts and culture events at City Center \$1,000,000 requested/\$16m match	\$573,650
2019	Broward Children's Services Council	Broward Children's Services Council MOST (Maximizing Out of School Time) Program	Special Needs Summer Camp \$105,000 annually for 3 years to total \$312,000 starting summer 2018	\$105,000
2019	FDOT	Bus Grant	FDOT Section 5310 Bus Grant for Seniors/Individuals with Disabilities	\$170,106
2019	Broward County	LMS List	Update Projects	
2019	Broward County	Broward TDT Capital Challenge Grant – Cultural/Tourism Facilities	City Center Annex - Parking garage for arts and culture events at City Center \$500,000 requested/\$16m match	\$537,000
2019	FL League of Cities	Florida City Spirit Award	Raising Positive Children/Adolescent Mental Health Program	Awarded
2020	FDOT	Section 5310 Bus grant for seniors/individuals with disabilities	2 buses and equipment	\$179,610
2020	FEMA	Assistance to Firefighters Grant	\$510,000 requested/\$46,000 match. Purchase bunker gear, gloves and exercise equipment.	pending

City of Pembroke Pines  
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2020	Broward	Community Foundation of Broward B-Fit Program	SW Focal Point fitness program. Requested \$74,071/Match \$32,929	pending
2020	Broward	TDT Capital Challenge – Panel Review	City Hall Parking & Ballroom Annex	Recommended for \$500,000 for funding 10/1/2020
2020	National League of Cities	Diversity Award	Charter Schools Community Raising Positive Children Program	pending
2020	FL Dept of Economic Opportunity	Florida Job Growth Grant Fund	Research application for widening and expanding Sheridan Street	pending
2020	FL Division of Cultural Affairs	General Program Support for 2019 grant application – The Frank & Plaza Arts Events	General Program Support – Cultural Division Arts Programming @ City Center	Awarded \$150,000, but funded at \$50,000 by the legislature
<b>Important grants currently in progress with summer deadlines</b>				
2020	FDOT	Triennial Review of Senior Bus Service	Compliance for FDOT Bus Grants	In Progress
2020	Federal	CARES Act Research	Researching potential programs: FEMA reimbursements AFG reimbursements EMPG reimbursements HHS funding for COVID-19	
2020	Florida	FL DEO/HUD CDBG-Mit grants	Critical Facility Hardening grants \$2 million generator water plant \$2 million generator wastewater plant \$225,000 Drinking water tank covers	In Progress
2020	Florida	FL DEO/HUD CDBG-Mit grants	Planning grants	In Progress
2020	Florida	FL DEO/HUD CDBG-Mit grants	Infrastructure Funding \$21 million Pembroke Road Extension	In Progress
2020	Florida	FL DEO/HUD CDBG-DR grants	\$100 million available for infrastructure damaged in Hurricane Irma	In Progress
2020	Florida	FL Division of Cultural Affairs- General Program Support 2020	The Frank & Plaza events produced by Cultural Division. Seeking \$150,000 in	In Progress

City of Pembroke Pines  
In Rem Solutions, Inc. - Grants Report 2009-2020

			funding.	
2020	Broward	Community Foundation of Broward	Art of Community. \$100,000 for community engagement art projects	Due August
2020	Various	Research for Arts, Senior Services, Affordable Housing, Special Program grants		ongoing
2020	Various	Grant administration & reporting	Community Foundation, Florida Division of Cultural Affairs, Broward Tourist Development Tax Capital grant	ongoing
Total Funded since 2009				\$10,149,846.00
Total Funded 2018-2019				\$4,174,898.00
Total Funded and Recommended for Funding 2020 to date				\$829,610
Total Pending				\$1,084,051

**Important Grants in progress with deadlines June-August:**

Florida Division of Cultural Affairs – General Program Support \$150,000  
 Florida Division of Cultural Affairs – Florida CARES \$3000  
 CDBG-MIT Hardening – unlimited, no match funds required  
 CDBG-MIT Planning -unlimited, no match funds required  
 CDBG-MIT Infrastructure -unlimited, no match funds required  
 CDBG-DR Infrastructure -unlimited  
 FRDAP \$200,000  
 National Endowment of the Arts up to \$150,000

**OTHER SERVICES**

**Grant Administration - Examples:**

Broward Community Foundation - Art of Community  
 FL DCA General Program Support Grants  
 National Endowment for the Arts Our Town  
 Broward Tourist Development Tax Capital Challenge  
 FEMA HMGP grants from Hurricane Irma

**Grants & Awards Research - Examples:**

Emergency Management & FEMA Grants  
 Arts & Design Grants  
 Infrastructure Grants  
 Parks & Recreation Grants  
 Education Grants

City of Pembroke Pines  
In Rem Solutions, Inc. - Grants Report 2009-2020

Awards – All-America City, Bloomberg, Harvard Innovations, US Conference of Mayors, FL League of Cities

**Video Scripts -Examples:**

Charter Schools, Parks and Recreation Services, Police Services, Fire Services, Capital Improvement Program, Bond Issue education, Environmental Lands, Affordable Housing, Senior Center Services, City Place, Health Park, Vision 2020.

**Special Projects – Examples:**

Surtax education program  
City Center development support

**Master Plans - Examples:**

Forman Health Park Master Plan 2004 and 2007

**Grant Trainings - Examples:**

Research into state and federal funding sources  
Nonprofit fundraising efforts  
Other trainings as requested by clients



## Contract Performance Report Card

**Vendor Name:**

**Miramar-Pembroke Pines Regional Chamber of Commerce**

**Contract Purpose:**

**Trustee Partnership**

<u>Rating Categories</u>	<u>Maximum Points</u>	<u>Department Head Rating</u>
1. Services Completed on time	25	25
2. Quality of Services	30	25
3. Are all requirements of the contract being met	25	25
4. Department overall satisfaction	20	19
	<u>100</u>	<u>94</u>

<b>A =</b>	<b>100 - 90</b>
<b>B =</b>	<b>89 - 80</b>
<b>C =</b>	<b>79 - 70</b>
<b>D =</b>	<b>69 - 60</b>
<b>F =</b>	<b>59 - 0</b>

**Recommend Renewal?**

☒ **Yes** / ☐ **No** / ☐ **Not Applicable**

**Department Comments:**

The MPPRCC provides the City and its businesses with a great service. The Chamber helps the City to promote events and programs as part of the trustee agreement and participates in events that promote good business practices. The Chamber provides countless services to Pembroke Pines businesses.

\_\_\_\_\_  
Department Representative (Signature)

\_\_\_\_\_  
Name & Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Department Head Approval (Signature)

\_\_\_\_\_  
Name & Title

\_\_\_\_\_  
Date



**Michael Straum Jr.** 7/2/2020

## Contract Performance Report Card

**Vendor Name:**

Emilio's BBQ

**Contract Purpose:**

Operation of Gift Shop/Cafeteria

<u>Rating Categories</u>	<u>Maximum Points</u>	<u>Department Head Rating</u>
1. Work Completed on time	25	23
2. Quality of Work	30	28
3. Are all requirements of the contract being met	25	23
4. Department overall satisfaction	20	20
	<u>100</u>	<u>94</u>

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

**Recommend Renewal?**

Yes

**Department Comments:**

  
Department Representative (Signature)

/ Silvia Aguilar - Assistant Director

July 6, 2020

Name & Title

Date

Department Head Approval (Signature)

/ Jay Shechter - Director

July 6, 2020

Name & Title

Date

## Contract Performance Report Card

**Vendor Name:**

CobbleStone Systems Corp.

**Contract Purpose:**

Contract Management Software

Rating Categories

Maximum  
Points

Department  
Head  
Rating

1. Work Completed on time

25

25

2. Quality of Work

30

30

3. Are all requirements of the contract being met

25

25

4. Department overall satisfaction

20

20

100

100

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

**Recommend Renewal?**

☒ Yes / ☐ No / ☐ Not Applicable

**Department Comments:**

The Contracts Division and Cobblestone is finalizing the implementation of the software. The Contracts Division is started using it and is satisfied with the tools it offers.

DocuSigned by:

*Oniel Garcia*

71789BDA54EC4E3...  
Department Representative (Signature)

/ Oniel Garcia

Name & Title

Contracts Manager 6/11/2020

Date

*Lisa Chong*  
Department Head Approval (Signature)

/ LISA CHONG Finance Director 7/27/20

Name & Title

Date



## Contract Performance Report Card

Vendor Name:

Advanced Mulch, Inc.

Contract Purpose:

To purchase mulch products

<u>Rating Categories</u>	<u>Maximum Points</u>	<u>Department Head Rating</u>
1. Work Completed on time	25	25
2. Quality of Work	30	30
3. Are all requirements of the contract being met	25	25
4. Department overall satisfaction	20	20
	<u>100</u>	<u>100</u>

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

Recommend Renewal?

☒ Yes / ☐ No / ☐ Not Applicable

Department Comments:

It was a pleasure working with Advanced Mulch. The customer service representative was always in communication with the status of upcoming or current jobs. Their field team always implemented safety measures before, during and after a job.

*Glenn Reid*

Department Representative (Signature)

Glenn Reid Supervisor

7/14/2020

J.H.

Christina Sorensen

Digitally signed by Christina Sorensen  
DN: cn=Christina Sorensen, o=City of Pembroke Pines, ou=Registration and  
Cultural Arts, email=csorensen@pembroke.com, c=US  
Date: 2020.07.21 17:53:55 -0400

Christina Sorensen, Director

7/21/2020

Department Head Approval (Signature)

Name & Title

Date



## Contract Performance Report Card

**Vendor Name:**

Adwood, Inc.

**Contract Purpose:**

Purchase of Mulch via the Southeast Florida  
Governmental Cooperative Purchasing Group (CO-  
OP) Contract # E-42-17

<u>Rating Categories</u>	<u>Maximum Points</u>	<u>Department Head Rating</u>
1. Work Completed on time	25	N/A
2. Quality of Work	30	N/A
3. Are all requirements of the contract being met	25	N/A
4. Department overall satisfaction	20	N/A
	<u>100</u>	<u>0</u>

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

**Recommend Renewal?**

Yes / No / Not Applicable

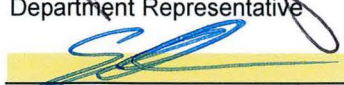
**Department Comments:**

The City have not used this Vendor since the CO-  
OP Agreement started.

  
Department Representative

Jim Mulvaney - Project Manager - 7/2/2020

Name & Title

  
Department Head Approval

Steve Buckland - Public Services Director - 7/2/2020

Name & Title

Date

## Contract Performance Report Card

**Vendor Name:**

Eastcoast Mulch, Inc.

**Contract Purpose:**

Purchase of Mulch via the Southeast Florida  
Governmental Cooperative Purchasing Group (CO-  
OP) Contract # E-42-17

<u>Rating Categories</u>	<u>Maximum Points</u>	<u>Department Head Rating</u>
1. Work Completed on time	25	25
2. Quality of Work	30	25
3. Are all requirements of the contract being met	25	25
4. Department overall satisfaction	20	20
	<u>100</u>	<u>95</u>

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

**Recommend Renewal?**

Yes

**Department Comments:**

Department Representative

James Mulvaney / Project Manager

Name & Title

Department Head Approval

Giraldo Hernandez / Assistant Director P/S 6/11/2020

Name & Title

Date

## Contract Performance Report Card

**Vendor Name:**

Superior Mulch, Inc.

**Contract Purpose:**

Purchase of Mulch via the Southeast Florida  
Governmental Cooperative Purchasing Group (CO-  
OP) Contract # E-42-17

<u>Rating Categories</u>	<u>Maximum Points</u>	<u>Department Head Rating</u>
1. Work Completed on time	25	N/A
2. Quality of Work	30	N/A
3. Are all requirements of the contract being met	25	N/A
4. Department overall satisfaction	20	N/A
	<u>100</u>	<u>0</u>

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

**Recommend Renewal?**

Yes / No / Not Applicable

**Department Comments:**

The City have not used this Vendor since the CO-  
OP Agreement started.

Department Representative

Jim Mulvaney - Project Manager-7/2/2020

Name & Title

Department Head Approval

Steve Buckland - Public Services Director - 7/2/2020

Name & Title

Date



## Contract Performance Report Card

**Vendor Name:**

Mullings Engineering Services, Inc.

**Contract Purpose:**

Sod & Sod Installation

<u>Rating Categories</u>	<u>Maximum Points</u>	<u>Department Head Rating</u>
1. Work Completed on time	25	25
2. Quality of Work	30	25
3. Are all requirements of the contract being met	25	25
4. Department overall satisfaction	20	20
	<u>100</u>	<u>95</u>

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

**Recommend Renewal?**

Yes

**Department Comments:**

Department Representative (Signature)

Name & Title

Date

Department Head Approval (Signature)

Name & Title

Date

James Mulvaney Project Manager 6/2/20  
Giraldo Hernandez 06/02/20  
A PS Director

## Contract Performance Report Card

Vendor Name:

Odums Sod, Inc.

Contract Purpose:

Sod & Sod Installation CO-OP Agreement # 033-2730-18/IT

<u>Rating Categories</u>	<u>Maximum Points</u>	<u>Department Head Rating</u>
1. Work Completed on time	25	N/A
2. Quality of Work	30	N/A
3. Are all requirements of the contract being met	25	N/A
4. Department overall satisfaction	20	N/A
	<u>100</u>	<u>0</u>

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

Recommend Renewal?

☐ Yes / ☐ No / ☐ Not Applicable

Department Comments:

The City did not engage the vendor for the services listed on the original agreement (# 033-2730-18/IT) for the term reviewed.

Department Representative (Signature)

Name & Title

Date

Department Head Approval (Signature)

Name & Title

Date

Jim Mulvaney, Project Manager 7/23/20

STEVEN BUCKLAND 7/23/2020

## Contract Performance Report Card

Vendor Name:

Sunset Sod, Inc.

Contract Purpose:

Sod & Sod Installation CO-OP Agreement # 033-2730-18/IT

<u>Rating Categories</u>	<u>Maximum Points</u>	<u>Department Head Rating</u>
1. Work Completed on time	25	N/A
2. Quality of Work	30	N/A
3. Are all requirements of the contract being met	25	N/A
4. Department overall satisfaction	20	N/A
	<u>100</u>	<u>0</u>

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

Recommend Renewal?

☐ Yes / ☐ No / ☐ Not Applicable

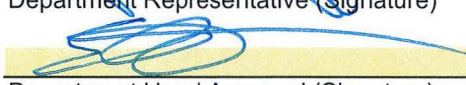
Department Comments:


The City did not engage the vendor for the services listed on the original agreement (# 033-2730-18/IT) for the term reviewed.

  
Department Representative (Signature)

  
Name & Title

  
Date

  
Department Head Approval (Signature)

  
Name & Title

  
Date



## Contract Performance Report Card

Vendor Name:

Allied Universal Corporation

Contract Purpose:

Purchase of Sodium Hypochlorite

<u>Rating Categories</u>	<u>Maximum Points</u>	<u>Department Head Rating</u>
1. Work Completed on time	25	25
2. Quality of Work	30	30
3. Are all required services being met	25	25
4. Department overall satisfaction	20	20
	<u>100</u>	<u>100</u>

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

Recommend Renewal?

☒ Yes / ☐ No / ☐ Not Applicable

Department Comments:

Contractor is professional and reliable.

Michael Cepeda / Michael Cepeda - Plant Manager / Chief Operator 07/14/20  
Department Representative (Signature) Name & Title Date  
[Signature] / Jonathan Cepeda, Utility Director 7/15/20  
Department Head Approval (Signature) Name & Title Date

## Contract Performance Report Card

**Vendor Name:**

Civic Plus, Inc. d/b/a Civic Plus

**Contract Purpose:**

COPP Website and Intranet Subsite, PPCS Subsite, Audio Eye

<u>Rating Categories</u>	<u>Maximum Points</u>	<u>Department Head Rating</u>
1. Work Completed on time	25	25
2. Quality of Work	30	30
3. Are all requirements of the contract being met	25	25
4. Department overall satisfaction	20	20
	<u>100</u>	<u>100</u>

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

**Recommend Renewal?**

Yes

**Department Comments:**

Department Representative (Signature)

Name & Title

Date

Department Head Approval (Signature)

Matthew Kefford, Director of Technology Services Dept

Name & Title

Date

07-02-2020



# Contract Performance Report Card

Vendor Name:

Civic Plus, Inc d/b/a Civic Plus

Contract Purpose:

Primary City Website, Charter School Subsite, Intranet Subsite and CivicEngage Subscription for all three, CivicRec Subscription and Portal, and AudioEye Subscription. Recreation Registration Software.

<u>Rating Categories</u>	<u>Maximum Points</u>	<u>Department Head Rating</u>
1. Work Completed on time	25	25
2. Quality of Work	30	30
3. Are all requirements of the contract being met	25	25
4. Department overall satisfaction	20	20
	<u>100</u>	<u>100</u>

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

Recommend Renewal?

Yes

Department Comments:

Department Representative

Jonathan Nasser - Division Director of Recreation

Name & Title

Department Head Approval

Christina Sorensen - Recreation and Cultural Arts Director

Name & Title

Date

## Contract Performance Report Card

Vendor Name:

Allied Universal Corporation

Contract Purpose:

Purchase of Sodium Hypochlorite

<u>Rating Categories</u>	<u>Maximum Points</u>	<u>Department Head Rating</u>
1. Work Completed on time	25	25
2. Quality of Work	30	25
3. Are all required services being met	25	20
4. Department overall satisfaction	20	20
	<u>100</u>	<u>90</u>

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

Recommend Renewal?

☒ Yes / ☐ No / ☐ Not Applicable

Department Comments:

Best safety practices to be followed and PPE worn.  
Spills from deliveries Allied responsibility unless  
spill is caused by Facility faulty equipment

*Victor Leon*

Department Representative (Signature)

Victor Leon Chief Operator 7-14-20

Name & Title

Date

*[Signature]*

Department Head Approval (Signature)

*Jonathan Cooper Wilson Pinecker 7/15/20*

Name & Title

Date

## Contract Performance Report Card

**Vendor Name:**

Pembroke Pines Girls Softball (PPGS)

**Contract Purpose:**

Facility Use Agreement (2020-21)

Rating Categories

	Maximum Points	Department Head Rating
1. Property Maintenance.	25	20
2. Payment Performance. eg. Rosters and participation fees turned in - Schedules for games turned in w/7 days' notice - Correspondence	30	25
3. Are all requirements of the lease being met? eg. Parent Complaints/Satisfaction - Adherence to Background Ordinance - Rosters and Participation Fees correct/complete eg. Forms turned in, BoD contact list, Financial, etc. - Notification of Meetings/Elections	25	22
4. Department overall satisfaction.	20	16
	<u>100</u>	<u>83</u>

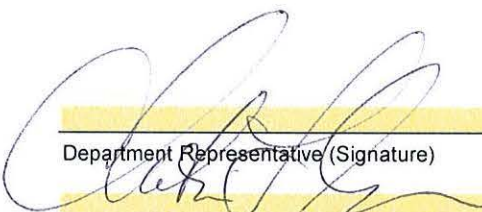
A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

**Recommend Renewal?**

☒ Yes / ☐ No / ☐ Not Applicable

**Department Comments:**

This organization is currently compliant with the FUA. Field scheduling of games and practices are good, but scheduling of tournaments and special events needs to be adhered to. Background screening and badges are compliant.



Department Representative (Signature)

Tom Joyce, Youth League Supervisor, 7/5/2020

Name & Title

Date

Department Head Approval (Signature)

CHRISTINA SØRENSEN

Name & Title

Date

7/8/20

## Contract Performance Report Card

Vendor Name:

Pembroke Pines Optimist Club (PPO)

Contract Purpose:

Facility Use Agreement

Rating Categories	Maximum Points	Department Head Rating
1. Forms Timely eg. Rosters and participation fees turned in - Schedules for games turned in w/7 days' notice - Correspondence	25	23
2. Payment Performance eg. Parent Complaints/Satisfaction - Adherence to Background Ordinance - Rosters and Participation Fees correct/complete	30	26
3. Are all requirements of the lease being met? eg. Forms turned in, BoD contact list, Financial, etc. - Notification of Meetings/Elections	25	23
4. Department overall satisfaction.	20	18
	100	90

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

Recommend Renewal?

☒ Yes / ☐ No / ☐ Not Applicable

Department Comments:

This organization is currently compliant with most aspects of the FUA. The Club consistently provides information related to scheduling in a timely manner. Background Screenings and Badge checks are compliant. The Club has not properly informed the City about meeting and elections.

Department Representative (Signature)

Name & Title

Date

Department Head Approval (Signature)

Name & Title

Date

CHRISTINA SØRENSEN

7/12/20



## Contract Performance Report Card

**Vendor Name:**

West Pines Girls Softball (WPGS)

**Contract Purpose:**

Facility Use Agreement

Rating Categories

1. Forms Timely  
eg. Rosters and participation fees turned in  
- Schedules for games turned in w/7 days' notice  
- Correspondence
2. Payment Performance  
eg. Parent Complaints/Satisfaction  
- Adherence to Background Ordinance  
- Rosters and Participation Fees correct/complete
3. Are all requirements of the lease being met?  
eg. Forms turned in, BoD contact list, Financial, etc.  
- Notification of Meetings/Elections
4. Department overall satisfaction.

Maximum  
Points

Department  
Head  
Rating

25

20

30

22

25

21

20

17

100

80

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

**Recommend Renewal?**

☒ Yes / ☐ No / ☐ Not Applicable

**Department Comments:**

This organization is currently compliant with the FUA. Scheduling practice and game dates needs improvement. Rosters and Fees are current but turned in late.

Department Representative (Signature)

/ Tom Joyce, Youth League Supervisor 7/5/2020

Name & Title

Date

Department Head Approval (Signature)

/ CHRISTINA SØRENSEN

Name & Title

Date

7/8/20

## Contract Performance Report Card

**Vendor Name:**

Optimist Club of West Pembroke Pines (WPPO)

**Contract Purpose:**

Facility Use Agreement (2020-21)

Rating Categories

1. Forms Timely  
eg. Rosters and participation fees turned in  
- Schedules for games turned in w/7 days' notice  
- Correspondence
2. Payment Performance  
eg. Parent Complaints/Satisfaction  
- Adherence to Background Ordinance  
- Rosters and Participation Fees correct/complete
3. Are all requirements of the lease being met?  
eg. Forms turned in, BoD contact list, Financial, etc.  
- Notification of Meetings/Elections
4. Department overall satisfaction.

Maximum  
Points

Department  
Head  
Rating

25

20

30

25

25

20

20

15

100

80

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

**Recommend Renewal?**

☒ Yes / ☐ No / ☐ Not Applicable

**Department Comments:**

West Pembroke Pines Optimist is compliant in most areas of the FUA. WPPO's required paperwork is often turned in after deadline and only with Staff reminders. Rosters and Fees are up to date. Scheduling is sometimes last minute and not following FUA guidelines. Meetings and Elections are held with no prior notice to the City.

Department Representative (Signature)

Thomas Joyce, Youth League Supervisor

Name & Title

Date

Department Head Approval (Signature)

Christina Sorensen, Director

Name & Title

Date

7/8/20

## Contract Performance Report Card

**Vendor Name:**

Optimist Club of Pembroke Lakes (PLO)

**Contract Purpose:**

Facility Use Agreement (2020-21)

<u>Rating Categories</u>	<u>Maximum Points</u>	<u>Department Head Rating</u>										
1. Forms Timely eg. Rosters and participation fees turned in - Schedules for games turned in w/7 days' notice - Correspondence	25	23										
2. Payment Performance eg. Parent Complaints/Satisfaction - Adherence to Background Ordinance - Rosters and Participation Fees correct/complete	30	27										
3. Are all requirements of the lease being met? eg. Forms turned in, BoD contact list, Financial, etc. - Notification of Meetings/Elections	25	23										
4. Department overall satisfaction.	20	18										
	<u>100</u>	<u>91</u>										
<table><tr><td>A =</td><td>100 - 90</td></tr><tr><td>B =</td><td>89 - 80</td></tr><tr><td>C =</td><td>79 - 70</td></tr><tr><td>D =</td><td>69 - 60</td></tr><tr><td>F =</td><td>59 - 0</td></tr></table>			A =	100 - 90	B =	89 - 80	C =	79 - 70	D =	69 - 60	F =	59 - 0
A =	100 - 90											
B =	89 - 80											
C =	79 - 70											
D =	69 - 60											
F =	59 - 0											

**Recommend Renewal?**

☒ Yes / ☐ No / ☐ Not Applicable

**Department Comments:**

Pembroke Lakes Optimist is currently compliant with the FUA. Rosters and Fees are up to date and turned in on time. PLO is consistently compliant with the Background Screening Ordinance. The Club has not properly informed the City about meetings and elections.

Department Representative (Signature)

Thomas Joyce, Youth League Supervisor

Name & Title

Date

Department Head Approval (Signature)

CHRISTINA SØRENSEN

7/8/20

## Contract Performance Report Card

Vendor Name: Kemp Group International

Contract Purpose: School crossing guards

<u>Rating Categories</u>	<u>Maximum Points</u>	<u>Department Head Rating</u>
1. Work Completed on time	25	25
2. Quality of Work	30	25
3. Are all requirements of the contract being met	25	20
4. Department overall satisfaction	20	17
	<u>100</u>	<u>87</u>

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

Recommend Renewal?

Yes

Department Comments:

Prior to the closure of schools early due to the COVID issue, we were still waiting for additional guards to be hired, trained, and placed at additional requested locations.

SGT. M. Dolton  
Department Representative (Signature)

Sergeant Matthew Dolton 7/15/20  
Name & Title Date

CAPT. C. Sengelmann  
Department Head Approval (Signature)

Captain Christopher Sengelmann 7/15/20  
Name & Title Date



## Contract Performance Report Card

**Vendor Name:**

**Community Redevelopment Associates of FL, Inc.**

**Contract Purpose:**

**Grant Administratio for CRA Projects**

<u>Rating Categories</u>	<u>Maximum Points</u>	<u>Department Head Rating</u>
1. Work Completed on time	25	22
2. Quality of Work	30	28
3. Are all requirements of the contract being met	25	23
4. Department overall satisfaction	20	17
	<u>100</u>	<u>90</u>

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

**Recommend Renewal?**

☐ Yes / ☐ No / ☒ Not Applicable

**Department Comments:**

CRAFLA does a good job working with the City on housing programs that benefit the City and its residents. CRAFLA keeps the City informed of changes in policy, programs and procedures as they pertain to SHIP, CDBG, HOME and NSP programs.

\_\_\_\_\_  
Department Representative (Signature)

\_\_\_\_\_  
Name & Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Department Head Approval (Signature)

\_\_\_\_\_  
Name & Title

\_\_\_\_\_  
Date



Michael S. Smith Jr.

7/2/2020

## Contract Performance Report Card

**Vendor Name:**

FPI Security

**Contract Purpose:**

Security and Access Control

Rating Categories

	Maximum Points	Department Head Rating
1. Work Completed on time	25	20
2. Quality of Work	30	19
3. Are all requirements of the contract being met	25	18
4. Department overall satisfaction	20	13
	<u>100</u>	<u>70</u>


A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

**Recommend Renewal?**

No

**Department Comments:**

FPI has provided a unsatisfactorily service in regards to Access control at the Waste Water Treatment Plant and Water Treatment Plant (Water Treatment Plant Guard eliminated December 2019). FPI has provided quality service when it comes to physical security of City property, which is approximately 80% of the services they provide for the city. Physical security of infrastructure is important but access control of sensitive areas is critical and must be strict in abiding by policy and procedures. FPI has not been able to provide consistant and reliable access control to our water utility areas.

  
Department Representative (Signature)

/ Ken Juede, Physical Security PM 07/08/2020  
Name & Title Date

  
Department Head Approval (Signature)

/ Steven Buckland, Public Services 07/08/2020  
Name & Title Date

## Contract Performance Report Card

Vendor Name:

School Board of Broward County

Contract Purpose:

Reciprocal Use of Each Other's Facilities

Rating Categories

1. Property Maintenance.
2. Procedure Performance.  
Timely submittal of Notice of Facility Use forms
3. Are all requirements of the agreement being met?
4. Department overall satisfaction.

Maximum  
Points

Department  
Head  
Rating

25

25

30

30

25

25

20

20

100

100

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

Recommend Renewal?

Yes

Department Comments:

The Department is satisfied with this reciprocal use agreement

Department Representative (Signature)

Name & Title

Date

Department Head Approval (Signature)

Name & Title

Date

Christina Sorensen, Director

6/24/2020