

City of Pembroke Pines, Florida
Physical Security Access Control System

Purchase and Installation of new equipment: Subject to Cooperative Purchasing

On behalf of the City of Pembroke Pines, Public Services Department, Procurement Division, the General Services Administration (GSA) is submitting this sources sought notification to satisfy their Interior and Exterior Door Access Control for multiple Charter Schools in the City of Pembroke Pines, Florida.

This Request for Information (RFI), Request for Quotes (RFQ) constitutes an Invitation for Bids, Request for Proposal, or Request for Quotes. Once qualified GSA Schedule holders are vetted and identified, and quotes have been received, the City of Pembroke Pines intends to satisfy this requirement through a formal acquisition and evaluation process.

This work includes furnishing all labor, transportation, supervision, material, equipment, devices, training and performing all operations in connection with the incorporating the new equipment with the existing facility Electronic Security Systems. Work includes, but is not limited to, access control devices, modules, door locks, upgrading/replacing existing door locks, and ancillary cabling/wiring/conduit. The work will be performed at various Charter Schools located within the following zip codes in Pembroke Pines, Florida: 33331, 33029, 33025, and 33026.

Vendors, you are advised to carefully read the following attached documents and related supporting documents to understand the full scope of the requirement

- Lock and Access Control Scope_sbuckland 6-25-19.Docx
- Attachment A - 2 CFR Part 200.docx
- And the floor plans for each of the five (5) schools
 - Academic Village
 - West Campus
 - FSU Campus
 - East Campus
 - Central Campus

RFQ Due Date:

All quotes and proposals must be received on or before August 19, 2019 at 1:00 pm EST. The City of Pembroke Pines may or may not accept late proposals

Technical Questions:

If you have any technical questions regarding this requirement, please submit your inquiries immediately via the Ebuy system or email me felix.peguero-luna@gsa.gov and Telice Gillom, Procurement Specialist at tgillom@ppines.com.

All questions must be received before **August 5, 2019** to allow ample time to review each question and provide appropriate answers. All questions will be forwarded to the Technical Representative for this project and all answers will be posted in Ebuy. Please be advised that GSA and the City of Pembroke Pines reserve the right to transmit those questions and answers of a common interest to all prospective Offerors.

Site Visits:

If you wish to conduct a site visit, please email Mr. Steven Buckland, at sbuckland@ppines.com. Site visits are not mandatory, but encouraged. All site visits must be completed before the close date of this RFQ

Submission Requirements:

Your submission must include the appropriate Schedule Contract Number in your quote or proposal, along with your tax identification number (TIN) and Dun & Bradstreet Number (DUNS), North American Industrial Classification System (NAICS) and Standard Product Code.

Evaluation:

Quotations will be evaluated on the ability to meet or exceed the technical requirements (schedule and technical requirements), past performance and price. The City of Pembroke Pines requests all applicable discounts, and may request additional discounts if applicable.

Note: Neither the U.S. Government and the City of Pembroke Pine will provide reimbursement for any information or expenses that may be submitted in response to this RFQ. Respondents are solely responsible for all expenses associated with responding to this RFQ.

**CITY OF PEMBROKE PINES CHARTER SCHOOLS
INTERIOR/EXTERIOR LOCK AND ACCESS CONTROL INSTALLATION
SCOPE OF WORK**

**Statement of Work/
Request for Quote**

Physical Access Control System

July 18, 2019

**CITY OF PEMBROKE PINES CHARTER SCHOOLS
INTERIOR/EXTERIOR LOCK AND ACCESS CONTROL INSTALLATION
SCOPE OF WORK**

GENERAL INFORMATION

This is to be a turn-key project. Respondents must bid on both Part A - Interior Locks and Part B - Exterior Locks and Access Control. All proposed parts for installation should be on valid GSA contracts; proposers should not combine GSA rate products and "open market rate" products on their proposals, unless absolutely necessary. Failure to follow these instructions will render the proposal as non-responsive and the submittal will not be considered.

Time is of the essence on this project. The full scope of work must be 100% completed (all components tested and functional, have passed all building department inspections, and been fully accepted by the City) no later than May 31, 2019. The Federal Funding amount for this project is \$730,000. Contractor shall proceed with the project in full force immediately upon issuance of the Notice to Proceed.

The majority of work on this project will need to take place primarily during after school hours (5:00pm to 5:00am) and weekends; however, school hours may vary by site and some adjustments can be made. Any work to take place during school hours must be requested in writing and as approved by the City's Project Manager. The City will make an effort to allow work during school hours whenever possible, however, the contractor should not rely on these requests being approved. If approved, any work performed during school hours must be performed by only those employees that have passed the Broward County School Board's Level 2 background screening for non-instructional employees.

The city is standardizing all of the hardware and access controls on all school campus doors with Schlage exit hardware. The hardware on many of the doors that will have new access controls installed on them is worn and loose. As the contractor installs the new Schlage hardware it must be integrated with the existing hardware. Contractor must remove all parts to install the new card reader/entry hardware. As the hardware is reassembled, contractor will install any missing screws and tighten all parts. This should help restore the existing hardware back to near new condition. Any doors that need additional attention shall be noted by the contractor for and repair by the City's facilities department. All exterior doors that do not currently have Schlage exit hardware will be replaced by the Pembroke Pines Facilities department prior to installation of access control. This process will happen along with the contractor's work at a pace that will not hinder the contractor. For the exterior doors, the contractor is only to install parts needed for the access control system to work, not the entire lockset.

MANDATORY RESPONDENT CRITERIA

Respondents must meet the following mandatory requirements to be considered for the award of the contract. Respondents must address each mandatory requirement specifically in their Proposal, and provide written documentation, along with a letter on Respondent's letterhead attesting to the fact that, at the time of Proposal, the Respondent meets the following mandatory requirements:

- Respondent's organization must have at least 5 years of business experience with providing access control system deployment in a commercial setting.
- Respondents must have a Licensed Electrical Contractor with minimum of EC Classification for 120-volt circuitry and connections.

**CITY OF PEMBROKE PINES CHARTER SCHOOLS
INTERIOR/EXTERIOR LOCK AND ACCESS CONTROL INSTALLATION
SCOPE OF WORK**

- Responders must have the bonding capacity for entire project.
- Responders must have the ability to comply with all federal grant funding requirements as described in Attachment A, *2 CFR Part 200: Contract Provisions for Non-Federal Entity Contracts Under Federal Awards*.
- Vendors must be registered with the System for Award Management (www.sam.gov) so we can check and verify if they have any active exclusions or debarments. The City cannot award funding to any vendor that is debarred or suspended from Federal assistance programs.

EQUIPMENT AND INSTALLATION

Awarded Contractor will walk each site with the City's Project Manager and an Allegion representative to verify hardware and any changes that will need to be made before hardware installation for access control takes place. All door access controls will need to be incorporated into City's current ICPAM access control system.

The total number of exterior doors to be covered on the five campuses is two hundred and thirty three (233). This includes seven (7) doors which will have a Net2 audio/video installed for visitor control. Schlage Everest 29 T123 restricted keyway type lock cylinders will need to be provided, be installed, and keyed to each lock according to the keying plan that will be provided by the City to the awarded contractor.

The total interior doors to be covered on the five campuses is eight hundred and fifty nine (859). Contractor shall provide and install Schlage/Allegion NDE series wireless locks on Classrooms, offices, electrical rooms, mechanical rooms, IT rooms, storage rooms and bathrooms. This includes the installation of all required Schlage gateways, Schlage PIM receiver(s), Hirsch Mx-1 controllers, Schlage power supplies, Hirsch factory lead programming at all 5 sites, and Hirsch factory lead end user training.

Seven (7) enrollment stations with camera and seven (7) dual sided badge printers are to be provided and installed by the vendor. (One each for East, FSU, and Central Campuses, and two each for West Campus and Academic Village.)

The City has already purchased Velocity software from Identiv Global and is currently running Velocity version 3.7 SP2. All products installed must be compatible with this software. Contractor shall provide Velocity Cisco Call Manager Integration and licensing from Identiv for all locks purchased in this project.

Quotes must include Schlage Everest 29 T123 secure keyway for the installed locksets, and 2 stage factory master keying of all locks:

- Grand Master- all doors at all schools.
- Master- per campus.

The awarded contractor shall work with City staff to develop a naming convention for all doors on each campus. This naming convention should match the fire alarm schematics as first responders need to know exactly where to go on the campus during any emergency.

**CITY OF PEMBROKE PINES CHARTER SCHOOLS
INTERIOR/EXTERIOR LOCK AND ACCESS CONTROL INSTALLATION
SCOPE OF WORK**

Hardware and software end-user training of eight hours per school campus is to be included in the proposal. After such training additional training can be provided on a per hour basis.

All cable, cable testing, system installation and programming is to be included in the proposal.

5000 proximity card credentials are to be included in the proposal.

All 120-volt circuitry needed for this installation is to be included in the proposal.

All hardware lead times must be included in the proposal.

Exclusions are as follows unless specifically addressed in the Scope of Work listed for each site:

- Network switches, routers or other electronic equipment.
- Velocity Software.
- Conduit, stub-ups, raceway systems, cable tray, sleeves.
- Hazardous substance detection, identification or abatement.
- Patching and/or painting of finished surfaces.
- Utility fees or costs.

The awarded contractor must comply with all provisions listed in *Appendix F. 2 C.F.R. Appendix II to Part 200: Contract Provisions for Non-Federal Entity Contacts Under Federal Awards*, per the 2018 COPS Office STOP School Violence: School Violence Prevention Program (SVPP) Award Owner's Manual. This Appendix is attached to this RFQ.

PART A - INTERIOR LOCKS AND ACCESS CONTROL

Prospective respondents are advised to review the attachments included with this document (Attachments B through F) for the floor plans for each school. For pricing purposes, both the interior and exterior installations will need be completed in the following numbered order:

- 1) Academic Village
- 2) West Campus
- 3) FSU Campus
- 4) East Campus
- 5) Central Campus

However, some simultaneous work would be ideal and the contractors should be prepared to do so if need be.

1. Academic Village, 17189 Sheridan St. 33331

- The administration building will receive 33 Schlage NDE series locks with gateways and Mx-1 controllers.
- M building section (A) will receive 11 Schlage NDE series locks with gateways and Mx-1 controllers. This area will also receive 1 Schlage AD400 series locking device with Schlage PIM receiver(s).

**CITY OF PEMBROKE PINES CHARTER SCHOOLS
INTERIOR/EXTERIOR LOCK AND ACCESS CONTROL INSTALLATION
SCOPE OF WORK**

- M building section (B) will receive 13 Schlage NDE series locks with gateways and Mx-1 controllers. This area will also receive 1 Schlage AD400 series locking device with Schlage PIM receiver(s).
 - M building section (C) will receive 28 Schlage NDE series locks with gateways and Mx-1 controllers. This area will also receive 1 Schlage AD400 series locking device with Schlage PIM receiver(s).
 - C building will receive 37 Schlage NDE series locks with gateways and Mx-1 controllers.
 - D building will receive 37 Schlage NDE series locks with gateways and Mx-1 controllers.
 - S building will receive 27 Schlage NDE series locks with gateways and Mx-1 controllers.
 - U building 1st floor will receive 58 Schlage NDE series locks with gateways and Mx-1 controllers. This floor will also receive 8 Schlage AD400 series locks and Schlage PIM receiver (s). The middle school will also receive an audio video Net2 entry system for visitor control.
 - U building 2nd floor will receive 36 NDE series locks with gateways and Mx-1 controllers.
- 2. West Campus, 1680 SW 184th Ave. Pembroke Pines Fl. 33029**
- Middle school 1st floor will receive 48 Schlage NDE series locks with gateways and Mx-1 controllers.
 - Middle school 2nd floor will receive 29 Schlage NDE series locks with gateways and Mx-1 controllers.
 - Elementary building will receive 59 Schlage NDE series locks with gateways and Mx-1 controllers.
 - (I) building will receive 32 Schlage NDE series locks with gateways and Mx-1 controllers.
- 3. FSU Campus, 601 SW 172nd Ave. Pembroke pines Fl. 33029**
- Elementary building 1st floor will receive 58 Schlage NDE series locks with gateways and Mx-1 controllers.
 - Elementary building 2nd floor will receive 34 Schlage NDE series locks with gateways and Mx-1 controllers.
 - (C) building will receive 14 NDE Schlage NDE series locks with gateways and Mx-1 controllers.
- 4. East Campus, 10801 Pembroke Rd. Pembroke Pines Fl. 33025**
- Administration building will receive 40 Schlage NDE series locks with gateways and Mx-1 controllers. This building will also receive 4 indoor Schlage AD400 series locks with AD400PIM's.

**CITY OF PEMBROKE PINES CHARTER SCHOOLS
INTERIOR/EXTERIOR LOCK AND ACCESS CONTROL INSTALLATION
SCOPE OF WORK**

- (E) building will receive 13 Schlage NDE series locks with gateways and Mx-1 controllers.
- (L) building will receive 12 Schlage NDE series locks with gateways and Mx-1 controllers
- (M) building will receive 20 Schlage NDE series locks with gateways and Mx-1 controllers.
- (P) building will receive 26 Schlage NDE series locks with gateways and Mx-1 controllers.

5. Central Campus, 12350 Sheridan St. Pembroke Pines Fl. 33026

- Administration building will receive 27 Schlage NDE series locks with gateways and Mx-1 controllers.
- Elementary building will receive 64 Schlage NDE series locks with gateways and Mx-1 controllers.
- Food Court building will receive 14 Schlage NDE series locks with gateways and Mx-1 controllers.
- Middle school will receive 53 Schlage NDE series locks with gateways and Mx-1 controllers.
- (Y) building will receive 26 Schlage NDE series locks with gateways and Mx-1 controllers.

PART B - EXTERIOR LOCKS AND ACCESS CONTROL

1. Academic Village, 17189 Sheridan St. 33331

- Administration building will receive seven (7) Schlage AD400 series entry devices, with Schlage PIM receiver(s) and Mx-1 controllers.
- Buildings “C” “D” and “S” will receive five (5) Schlage AD400 series entry devices with Schlage PIM receiver(s) and Mx-1 controllers. Five on the first floors and four on the second floors. This includes the outside mechanical room.
- Building “M”, section A, (gymnasium) will receive thirteen (13) Schlage AD400 series entry devices with Schlage PIM receiver(s) and Mx-1 controllers.
- Building “M”, section B, (cafeteria) will receive twelve (12) Schlage AD400 series entry devices with Schlage PIM receiver(s) and Mx-1 controllers.
- Building “M”, section C, (instructional) will receive thirteen (13) Schlage AD400 series entry devices with Schlage PIM receiver(s) and Mx-1 controllers.
- Building “U” Auditorium building will receive seventeen (17) Schlage AD400 series entry devices with Schlage PIM receiver(s) and Mx-1 controller
- Administration and U buildings will each receive one Paxton Net2 audio/video device at the front door with a video monitor at the administrator’s desk location for visitor control.

2. West Campus, 1680 SW 184th Ave. Pembroke Pines Fl. 33029

CITY OF PEMBROKE PINES CHARTER SCHOOLS
INTERIOR/EXTERIOR LOCK AND ACCESS CONTROL INSTALLATION
SCOPE OF WORK

- Middle School and music building will receive twenty-three (23) Schlage AD400 series entry devices with Schlage PIM receiver(s) and Mx-1 controllers.
- Building “I” will receive six (6) Schlage AD400 series locking devices with Schlage PIM receiver(s) and Mx-1 controllers.
- Elementary building will receive fifteen (15) Schlage AD400 series entry devices with Schlage PIM receiver(s) and Mx-1 controllers.
- Elementary and Middle buildings will each receive one Paxton Net2 audio/video device at the front door with a video monitor at the administrator’s desk location for visitor control.

3. FSU Campus, 601 SW 172nd Ave. Pembroke pines Fl. 33029

- Elementary building will receive (17) Schlage AD400 series entry devices with Schlage PIM receiver(s) and Mx-1 controllers.
- The main campus visitor entry door will receive one Paxton Net2 audio/video device for visitor control.
- Building “C” will receive six (6) Schlage AD400 series entry devices with Schlage PIM receiver(s) and Mx-1 controllers.
- ESE Building will receive seven (7) Schlage AD400 series entry devices with Schlage PIM receiver(s) and Mx-1 controllers.

4. Central Campus, 12350 Sheridan St. Pembroke Pines Fl. 33026

- Administration building will receive six (6) Schlage AD400 series entry devices with Schlage PIM receiver(s) and Mx-1 controllers, and one Paxton Net2 audio/video device for visitor control.
- Elementary building will receive eleven (11) Schlage AD400 series entry devices with Schlage PIM receiver(s) and Mx-1 controllers.
- Middle School building will receive eleven (11) Schlage AD400 series entry devices with Schlage PIM receiver(s) and Mx-1 controllers.
- Building “Y” will receive six (6) Schlage AD400 series entry devices with Schlage PIM receiver(s) and Mx-1 controllers.
- Food Court Building and locker rooms will receive twelve (12) Schlage AD400 series entry devices with Schlage PIM receiver(s) and Mx-1 controllers.

5. East Campus, 10801 Pembroke Rd. Pembroke Pines Fl. 33025

- Building “P” will receive Thirteen (13) Schlage AD400 series entry devices with Schlage PIM receiver(s), Mx-1 controllers, and one Net2 audio video stations with monitors for visitor control.
- Building “E” will receive eleven (11) Schlage AD400 series entry devices with Schlage PIM receiver(s) and Mx-1 controllers.
- Building “L” will receive three (3) Schlage AD400 series entry devices with Schlage PIM receiver(s) and Mx-1 controllers.

**CITY OF PEMBROKE PINES CHARTER SCHOOLS
INTERIOR/EXTERIOR LOCK AND ACCESS CONTROL INSTALLATION
SCOPE OF WORK**

- Building “M” will receive three (3) Schlage AD400 series entry devices with Schlage PIM receiver(s) and Mx-1 controllers.
- Administration Building will receive twelve (12) Schlage AD400 series entry devices with Schlage PIM receiver(s) and Mx-1 controllers.