

For the Month of
September 2020 (September 16, 2020)

[illegible]

Contract Performance Report Card

Vendor Name:

Vitas Healthcare Corporation

Contract Purpose:

Palliative and Hospice Care



<u>Rating Categories</u>	<u>Maximum Points</u>	<u>Department Head Rating</u>
1. Work Completed on time	25	23
2. Quality of Work	30	27
3. Are all requirements of the contract being met	25	25
4. Department overall satisfaction	20	17
	<u>100</u>	<u>92</u>

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

Recommend Renewal?

☐ Yes

Department Comments:

	/	Silvia Aguilar	Assistant Director	July 9, 2020
Department Representative (Signature)		Name & Title		Date
	/	Jay Shechter	Director	July 9, 2020
Department Head Approval (Signature)		Name & Title		Date

Contract Performance Report Card

Vendor Name:

Advanced Data Solutions, Inc.

Contract Purpose:

Back Scanning and Media Conversion Project (RFP # AD-15-03)

<u>Rating Categories</u>	<u>Maximum Points</u>	<u>Department Head Rating</u>
1. Work Completed on time	25	16
2. Quality of Work	30	25
3. Are all requirements of the contract being met	25	20
4. Department overall satisfaction	20	19
	<u>100</u>	<u>80</u>

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

Recommend Renewal?

☐ Yes / ☒ No / ☐ Not Applicable

Department Comments:

The following comments relate to the time before COVID-19. In the early days of the contractual relationship with ADS the service was timely and efficient, but slowly deteriorated over time. Turnaround times and quality control issues began to impact our objectives. ADS has good customer service responsiveness to issues raised. The reason for the recommendation for non-renewal relates to our changing needs and priorities, and the need for flexibility for short term and long term objectives, not only for the City's Custodian of Records but for the City as a whole.



Department Representative (Signature)

Marlene D. Graham, City Clerk 9/2/2020

Name & Title

Date



Department Head Approval (Signature)

MARLENE D GRAHAM

Name & Title

Date

9/2/2020

Contract Performance Report Card

Vendor Name:

Burnett Lime Company, Inc.

Contract Purpose:

Temporary Lease of Lime Feed System and Purchase of Lime Slurry at Water Treatment Plant

<u>Rating Categories</u>	<u>Maximum Points</u>	<u>Department Head Rating</u>
1. Work Completed on time	25	25
2. Quality of Work	30	30
3. Are all requirements of the contract being met	25	25
4. Department overall satisfaction	20	20
	<u>100</u>	<u>100</u>

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

Recommend Renewal?

Yes / No / Not Applicable

Department Comments:

None

George Wrvs

Department Representative

/

Title - Assistant Utilities Director

8/31/20

Jonathan Cooper

Department Head Approval

/

Title - Environmental Services Director