



# Roof Replacement for Various City Buildings

## Invitation for Bids # PSPW-21-14

General Information		
Project Cost Estimate	Varies by location	See Section 1.4
Project Timeline	Varies by location	See Section 1.4
Evaluation of Proposals	Staff	See Section 1.7
Mandatory Pre-Bid Meeting	November 16, 2021	See Section 1.8
Question Due Date	November 23, 2021	See Section 1.8
Proposals will be accepted until	November 30, 2021	See Section 1.8
5% Proposal Security / Bid Bond	Required in the event that the proposal exceeds \$200,000	See Section 4.1
100% Payment and Performance Bonds	Required in the event that the proposal exceeds \$200,000	See Section 4.2
Grant or Federal Funding Information	Not Applicable	Not Applicable

THE CITY OF PEMBROKE PINES  
**PROCUREMENT DEPARTMENT**  
**8300 SOUTH PALM DRIVE**  
**PEMBROKE PINES, FLORIDA 33025**  
**(954) 518-9020**



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- Attachment A: Contact Information Form
- Attachment B: Non-Collusive Affidavit
- Attachment C: Proposers Background Information
- Attachment D: Sample Insurance Certificate
- Attachment E: Specimen Contract - **Construction Agreement**
- Attachment F: References Form
- Attachment G: Standard Release of Lien Form
- Attachment H: Davis-Bacon Act Wage Determinations
- Attachment I: 2 CFR 200 - **Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards**
- Attachment J: Notice of Acceptance (NOA)



## **SECTION 1 - INSTRUCTIONS**

### **1.1 NOTICE**

Notice is hereby given that the City Commission of the City of Pembroke Pines is seeking sealed proposals for:

#### **IFB # PSPW-21-14 Roof Replacement for Various City Buildings**

Solicitations may be obtained from the City of Pembroke Pines website at <http://www.ppines.com/index.aspx?NID=667> and on the [www.BidSync.com](http://www.BidSync.com) website.

If you have any problems downloading the solicitation, please contact the BidSync Support line at 1-800-990-9339.

If additional information help is needed with downloading the solicitation package please contact the Purchasing Office at (954) 518-9020 or by email at [purchasing@ppines.com](mailto:purchasing@ppines.com). The Purchasing Office hours are between 7:00 a.m. - 6:00 p.m. on Monday through Thursday and is located at 8300 South Palm Drive, Pembroke Pines, Florida 33025.

The City requires all questions relating to the solicitation be entered through the “Ask a Question” option tab available on the BidSync website. Responses to the questions will be provided online at [www.bidsync.com](http://www.bidsync.com). Such request must be received by the “Question Due Date” stated in the solicitation. The issuance of a response via BidSync is considered an Addendum and shall be the only official method whereby such an interpretation or clarification will be made.

**Proposals will be accepted until 2:00 p.m., Tuesday, November 30, 2021.** Proposals must be **submitted electronically at [www.BidSync.com](http://www.BidSync.com)**. The sealed electronic proposals will be publicly opened at 2:30 p.m. by the City Clerk’s Office, in the City Hall Administration Building, 4<sup>th</sup> Floor Conference Room located at 601 City Center Way, Pembroke Pines, Florida, 33025.

#### **1.1.1 VIRTUAL BID OPENING**

At the time of writing this notice, the City will not be opening up the physical location for public access as **City offices are closed to the public**, due to the COVID-19 Coronavirus Pandemic.

As a result, meetings may be a combination of in-person and virtual, all as provided by law. **In any event, the public is encouraged to attend the bid opening process virtually in lieu of attending the meeting in person.**



Bid openings for this project will be live-streamed from the City Clerk's Office, in the City Hall Administration Building, 4th Floor Conference Room located at 601 City Center Way, Pembroke Pines, Florida, 33025 at **2:30 PM on the bid due date**.

While recognizing the importance of public accessibility to the bid openings, and considering public health concerns, in the abundance of caution, the City is requesting that interested parties utilize live streaming as a safe way for vendors and the public to view the bid opening process in lieu of attending the meeting in person.

The public is invited to attend the meeting virtually via the Cisco Webex Meetings platform.

- Cisco Webex Meeting Number: 717 019 586
- Join by Phone Number: +1-408-418-9388

The public may download the **Cisco Webex Meetings app** from <https://www.webex.com/downloads.html/>, to view and listen to the meeting, however please make sure to mute your phone/microphone/device's audio and camera as the **public may attend the meeting but will not be allowed to comment or participate in the proceedings.**

If any member of the public requires additional information about this meeting or has any questions about how to access the meeting, please contact:

Danny Benedit, Procurement Department  
City of Pembroke Pines  
8300 South Palm Drive,  
Pembroke Pines, FL 33025  
954-518-9022  
[purchasing@ppines.com](mailto:purchasing@ppines.com)

## **1.2 PURPOSE**

The City of Pembroke Pines is seeking proposals from qualified firms, hereinafter referred to as the Contractor, to replace the roofs of various city buildings listed within in accordance with the terms, conditions, and specifications contained in this solicitation.

This project is federally funded by the American Rescue Plan Act (ARPA) and thus will follow Federal Procurement guidelines.



### **1.3 SCOPE OF WORK**

#### **1.3.1 PROJECT DETAILS (as required per each location)**

- Verification of all dimensions, square footages, and quantities are the responsibility of the Contractor.
- The bid shall include pricing for a built-up roofing system. Vendor shall use CertainTeed roof materials or proven equal and receive approval from the city representative for such.
- All products must be Miami/Dade approved and installed in accordance with the current Florida Building Code.
- Where applicable, roof insulation shall be replaced with equal or greater quality and R-Value.
- At no time shall the contractor uncover work which cannot be protected the same day.
- Contractor shall be responsible for removal and re-installation of all roof top equipment including but not limited to all skylights, satellite dishes, lightning protection, A/C equipment, and electrical/refrigerant penetrations where applicable.
- Remove all existing roof surfaces to supporting deck.
- Contractor responsible for cutting wall to remove old stucco stop at flashing.
- Repair any exposed damaged surfaces to include light weight concrete and stucco surfaces prior to installation of new roofing system. Contractor to provide price per foot on damaged lightweight concrete and stucco.
- For roofs that are not pre-tapered: Install all new insulation board (or lightweight concrete as needed) with a 1/4" per foot required taper and any required crickets to allow proper drainage; there will be zero tolerance for ponding water.
- Include all seals required around existing vents, curbs, drains, scuppers or any other roof penetrations.
- Install 75# base sheet by mechanically fastening as per appropriate code requirements and engineer specifications.
- Install 2 plies of Flintglas ply VI hot mopped with asphalt.
- Install 1 ply of granulated fiberglass cap sheet.
- Install modified bitumen on all walls and flashings.
- Install all required membrane and sheet metal flashings in accordance with the local building code and the manufacturer's standard details.
- Flash all required curbs, parapet walls (up and over), mechanical curbs or other required areas.
- Install cantilever strip around all curbs and parapet walls.
- Install new retrofit drains.
- Secure all base flashings with proper sealant.
- Install termination bar around all curbs and wall flashing.
- Install all new surface mount stainless steel stucco stop where applicable.
- Fabricate and install all new stainless steel pitch pans throughout.
- Install expansion joints as required.
- Install all new 26 gauge stainless steel overflow scupper flashing.





- Install all new 26 gauge stainless steel eave drip edge where applicable.
- Install all new 26 gauge stainless steel coping caps with proper PT wood nailers.
- Contractor shall replace all fascia and drip edge nailer with PT Wood and add a line item with a cost per sheet to be used for plywood re sheeting replacement.
- Install walk pads from roof hatch to all A/C units.
- Where applicable, coping cap may not have exposed mechanical fasteners.
- Install all new goose necks to house refrigerant lines for A/C units where applicable.
- Install all new roofing equipment curbs where applicable.
- Install all new skylights where applicable.
- All equipment must be installed as per all governing code requirements.
- Contractor to provide a price per square foot to repair light weight concrete, metal deck and hidden stucco surfaces as needed.
- Contractor shall remove and reinstall gutters & downspouts as needed.

### **1.3.2 METAL ROOF DETAILS**

- Metal roofs shall be minimum .032 aluminum, standing seam, double lock with no exposed fasteners. See NOA included in the bid documents.

### **1.3.3 GENERAL INFORMATION**

- The City reserves the right to split awards. The intent is to complete the roof projects during the winter season to prevent rain delays.
- The minimum experience required as a licensed Roofing Contractor and/or General Contractor is five (5) years for these projects.
- Contractor shall provide all materials, labor, equipment, and any other necessary items required for complete installation.
- All documents, plans, submittals, and NOA's required to obtain a permit are to be provided by the contractor.
- Contractor shall provide all testing, manufacturer warranties, and certifications.
- The successful Bidder shall employ a competent English speaking superintendent who shall be in attendance at the project site during the progress of the work. The superintendent shall be the primary representative for the Bidder and all communications given to and all decisions made by the superintendent shall be binding to the Bidder.
- Contractor will be required to schedule all work with the City's Project Manager.
- Contractor shall be responsible for all debris removal and restoration to any existing areas damaged by the contractor once the project is completed. Site shall be made safe, and clean of debris at the end of each work day.
- All precautions need to be taken for life safety and protection of people, vehicles, and all other structures on the site.
- The work must be performed Monday through Friday or as approved by the Project Manager, to include night work if necessary.



- Damaged stucco surfaces that are visible prior to the roof tear off shall be included in the bid price. Hidden stucco and light weight concrete surfaces shall be repaired using the price per square foot provided by the contractor as part of the bid and as approved by the project manager prior to the execution of the repair.

#### **1.3.4 USE OF PREMISES**

- Contractor shall limit their use on the premises for work and storage, and to allow for Owner's Occupancy.
- Contractor shall coordinate use of premises under direction of owner representative, assume full responsibility for protection and safe keeping of products under this contract stored on site, and move any stored products under Contractor's control which interfere with operations of the Owners or separate contractor.

#### **1.4 LOCATIONS, PROJECT COST ESTIMATE & TIMELINE**

Please note that the City will waive all City related permit, license, impact or inspection fees (including the Building Department and Engineering Department Permit Fees) related to this project. Any related State or County fees, for the aforementioned permits, will be paid by the City.

In addition, the City shall cover the cost for any other permit fees related to external entities through the City's Owner's Contingency for this project, **therefore proposers should not include permit costs in their total proposal price.**

Location and Address	Estimated Project Cost*	Approximate Square Footage	Calendar Days From NTP to Completion
<b>East Campus Building: A</b> 10801 Pembroke Road, Pembroke Pines FL 33025	<b>\$180,000</b>	<b>12,900</b>	<b>45</b>
<b>East Campus Building: L</b> 10801 Pembroke Road, Pembroke Pines FL 33025	<b>\$86,100</b>	<b>6,150</b>	<b>30</b>
<b>East Campus Building: Airnasium</b> 10801 Pembroke Road, Pembroke Pines FL 33025	<b>\$123,200</b>	<b>8,800</b>	<b>30</b>
<b>Central Campus Building: C</b> 12350 Sheridan St, Pembroke Pines FL 33026	<b>\$176,400</b>	<b>12,600</b>	<b>30</b>
<b>Central Campus Building: E</b> 12350 Sheridan St, Pembroke Pines FL 33026	<b>\$280,000</b>	<b>20,000</b>	<b>45</b>
<b>Central Campus Building: L</b> 12350 Sheridan St, Pembroke Pines FL 33026	<b>\$65,800</b>	<b>4,700</b>	<b>30</b>
<b>Central Campus Building: M</b> 12350 Sheridan St,	<b>\$280,000</b>	<b>20,000</b>	<b>45</b>



Pembroke Pines FL 33026			
<b>Utilities Operation Building E</b> 13975 Pembroke Road, Pembroke Pines FL 33027	<b>\$110,000</b>	<b>8,500</b>	<b>30</b>
<b>Lift Station 78</b> 110 NW 178 Ave Pembroke Pines FL 33029	<b>\$32,000</b>	<b>2,400</b>	<b>30</b>
<b>Health Park Building 44</b> 8500 West Cypress Dr., Pembroke Pines FL 33025	<b>\$35,000</b>	<b>1,900</b>	<b>20</b>

\* Does not include permit costs.

#### **1.4.1 PERMIT, LICENSE, IMPACT OR INSPECTION FEES**

With the exception of the City related permit, license, impact or inspection fees (including the Building Department and Engineering Department Permit Fees), which will be waived for this project, the City does not anticipate any additional permit, license, impact or inspection fees for this project.

With the exception of the City related permit, license, impact or inspection fees (including the Building Department and Engineering Department Permit Fees), which will be waived for this project, the City anticipates this project to require the following permits which will be covered by the City's Owner's Contingency:

<b>Permit</b>	<b>Agency</b>	<b>Cost (or related method of calculation)</b>
Building	City of Pembroke Pines Building Department (Calvin, Giordano & Associates, Inc.)	Construction costs greater than \$2,500 up to \$1,000,000 = 2.96%

For any of the permit, license, impact or inspection fees listed above, the costs shall be covered by the City through the City's "Owner's Contingency" for this project. The Contractor shall obtain all required permits to complete the work, however the City shall utilize the Owner's Contingency to reimburse the contractor for the related permit, license, impact or inspection fees. Payments will be made to the contractor based on the actual cost of permits upon submission of paid permit receipts. The City shall not pay for other costs related to obtaining or securing permits.

The City shall determine the amount of the Owner's Contingency at time of award. The Owner's Contingency may be based on a specified percent of the proposed project amount and shall be established for the specific project being performed under the contract. This dollar amount shall be shown on the specific project purchase order as a distinct item from the vendor's overall offer to determine the total potential dollar value of the contract. Any Owner's Contingency funds that have not been utilized at the end of the project will remain with the City, if the permit fees exceed the Owner's Contingency



indicated, the City will reimburse the contractor the actual amount of the permit fees required for project completion.

## **1.5 PROPOSAL REQUIREMENTS**

The [www.bidsync.com](http://www.bidsync.com) website allows for vendors to complete, scan and upload their documents as part of the proposer's submittal on the website. Prospective proposers interested in responding to this solicitation are requested to provide all of the information listed in this section. Submittals that do not respond completely to all of requirements specified herein may be considered non-responsive and eliminated from the process. Brevity and clarity are encouraged.

### **1.5.1 Attachment A: Contact Information Form**

- a. Attached is contact information form (Attachment A) where the vendor will enter their contact information and complete the proposal checklist. The Contact information form shall be electronically signed by the contact person authorized to represent the contractor. This form must be completed and submitted through [www.bidsync.com](http://www.bidsync.com) as part of the proposer's submittal.
- b. The vendor must provide their pricing through the designated lines items listed on the BidSync website.
- c. Please note vendors should be registered on BidSync under the name of the organization that they are operating as and it should match the organization name on the documents that they are submitting and utilizing when responding to the solicitation.
- d. The contact information form should contain an electronic signature of the authorized representative of the Proposer along with the address and telephone number for communications regarding the Proposal.

### **1.5.2 Attachment B: Non-Collusive Affidavit**

### **1.5.3 Attachment C: Proposer's Background Information**

### **1.5.4 Attachment F: References Form**

- a. Complete **Attachment F: References Form**, preferably where the team was the same. References should be from the last five years and should be capable of explaining and confirming your firm's capacity to successfully complete the scope of work outlined herein. As part of the proposal evaluation process, the City may conduct an investigation of references, including a record check or consumer affairs complaints. Proposers' submission of a proposal constitutes acknowledgment of the process and consent to investigate. The City is the sole judge in determining Proposers qualifications.



### **1.5.5 Proposal Security (Bid Bond Form or Cashier's Check)**

- a. Each Proposal should be accompanied by a certified or cashier's check or by a Bid Bond made payable to the City of Pembroke Pines on an approved form, duly executed by the Proposer as principal and having as surety thereon a surety company acceptable to CITY and authorized to write such Bond under the laws of the State of Florida, in an amount not less than five percent (5%) of the amount of the base Proposal price.
- b. Contingency is not to be counted in the total amount the proposal security is based on.
- c. Proposers must submit a scanned copy of their bid security (bid bond form or cashier's check) with their bid submittal through BidSync.
- d. Proposers should also submit their original bid security (bid bond form or cashier's check) at time of the bid due date, or they may be deemed as non-responsive.
- e. The original Bid Bond or Cashier's Check should be in a sealed envelope, plainly marked "**BID SECURITY - IFB # PSPW-21-14 Roof Replacement of Various City Buildings**" and sent to the City of Pembroke Pines, City Clerk's Office, 4th Floor, 601 City Center Way, Pembroke Pines, Florida, 33025.
- f. Please see SECTION 4 - SPECIAL TERMS & CONDITIONS of this RFP for additional information.

### **1.6 VENDOR REGISTRATION DOCUMENTS**

The City of Pembroke Pines is currently implementing an enhanced Citywide Enterprise Resource Planning (ERP) system with the goal of updating our processes and improving customer service. Part of the new Tyler Technologies Munis ERP system will include a vendor management module. In addition, this new system will include a Vendor Self Service (VSS) web portal which will allow vendors to update their information and documents on an as-needed basis. Using VSS, vendors will also be able to enter and maintain their contact and remittance information, discount and payment terms, designated contact persons, and the commodity codes that represent the goods and services the vendor can provide.

While we work towards go-live with the new VSS web portal, we are requesting for vendors to complete the Vendor Registration Packet to help facilitate the implementation process.

These forms will be found under the "Vendor Registration" group of "Qualifications" on the BidSync website for the City of Pembroke Pines. Please note that the BidSync website requires proposers to complete all of the applicable qualifications prior to being able to submit questions on any bids, therefore, please make sure to complete this information as soon as possible.



The new process is intended to make the bidding process easier for vendors that bid on multiple City projects. This process will allow vendors to complete and submit the following standard forms and documents at any time prior to bidding on a project. In addition, the vendors will be able to utilize these same forms without the need to re-fill and re-submit the forms each time they bid on a City project. In the event that the City does not have one of the forms or documents listed below for your company, the City may reach out to your company after the bid has closed to obtain the document(s).

**Furthermore, please make sure to update this information on an as-needed basis so that all pertinent information is accurate, such as local business tax receipts, and any other relevant information.**

The following documents can be completed prior to the bidding process through the BidSync website and do not need to be attached to your submittal as the BidSync website will automatically include it.

**1.6.1 Vendor Information Form**

**1.6.2 Form W-9 (Rev. October 2018)**

- a. Previously dated versions of this form will delay the processing of any payments to the selected vendor.

**1.6.3 Sworn Statement on Public Entity Crimes Form**

**1.6.4 Local Vendor Preference Certification**

**1.6.5 Local Business Tax Receipts**

**1.6.6 Veteran Owned Small Business Preference Certification**

- a. If claiming Veteran Owned Small Business Preference Certification, business must attach the "Determination Letter" from the United States Department of Veteran Affairs Center for Verification and Evaluation notifying the business that they have been approved as a Veteran Owned Small Business (VOSB).
- b. The Veteran Owned Small Business Preference Certification form must be completed by/for the proposer; the proposer **WILL NOT** qualify for Veteran Owned Small Business Preference based on their sub-contractors' qualifications.

**1.6.7 Equal Benefits Certification Form**



### **1.6.8 Vendor Drug-Free Workplace Certification Form**

### **1.6.9 Scrutinized Company Certification**

### **1.6.10 E-Verify System Certification Statement**

- a. Effective January 1, 2021, pursuant to Section 448.095, Florida Statutes, the City may not enter into a contract with a vendor/contractor/subcontractor unless that vendor/contractor/subcontractor is registered with and uses the E-Verify system administered by the U.S. Department of Homeland Security ("DHS").
- b. Contractor shall also require all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract.

### **1.6.11 Certification Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters for Expenditure of Federal Funds**

#### **a. Lobbying:**

- i. As required by 7 CFR Part 3018, for persons entering into a contract, grant or cooperative agreement over **\$100,000** involving the expenditure of Federal funds, the Contractor must complete the **Certification Regarding Lobbying**.
- ii. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress, in connection with this Federal contract, grant, loan, or cooperative agreement, the Contractor shall also complete and submit the **Standard Form - LLL, "Disclosure Form to Report Lobbying,"** in accordance with its instructions.

#### **b. Debarment, Suspension and Other Responsibility Matters:**

- i. Where the Contractor is unable to certify to any of the statements in the certification for **Debarment, Suspension and Other Responsibility Matters**, he or she shall **provide an explanation**.



**1.6.12 Minority-Owned Business Enterprise****1.6.13 Woman-Owned Business Enterprise****1.6.14 HUBZone-Certified Small Businesses / Labor Surplus Area Firms****1.7 EVALUATION OF PROPOSALS & PROCESS OF SELECTION**

- A. Staff will evaluate all responsive proposals received from proposers who meet or exceed the bid requirements contained in the solicitation. Evaluations shall be based upon the information contained in the proposals as submitted.
- B. Staff will make a recommendation to the City Commission for award of contract.

**1.8 TENTATIVE SCHEDULE OF EVENTS**

<b>Event</b>	<b>Time &amp;/or Date</b>
Issuance of Solicitation (Posting Date)	<b>October 26, 2021</b>
Mandatory Pre-Bid Meeting	<b>November 16, 2021 at 10:00 a.m.</b>
Question Due Date	<b>November 23, 2021</b>
Anticipated Date of Issuance for the Addenda with Questions and Answers	<b>November 25, 2021</b>
Proposals will be accepted until	<b>2:00 p.m. on November 30, 2021</b>
Proposals will be opened at	<b>2:30 p.m. on November 30, 2021</b>
Evaluation of Proposals by Staff	<b>TBD</b>
Recommendation of Contractor to City Commission award	<b>TBD</b>
Issuance of Notice to Proceed	<b>TBD</b>
Project Commencement	<b>TBD</b>
Project Completion	<b>See Section 1.4</b>

**1.8.1 MANDATORY PRE-BID MEETING / SITE VISIT**

There will be a mandatory scheduled pre-bid meeting on **November 16, 2021 at 10:00 a.m.** Meeting location will be at the **Public Services Building, Large Conference Room, located at 8300 S. Palm Drive, Pembroke Pines, FL 33025.**

**Contractors may be required to sign in at any of the meetings to show proof of attendance. It is the vendor's responsibility to make sure that they sign in at the meeting.**

**1.9 SUBMISSION REQUIREMENTS**

Bids/proposals **must be submitted electronically** at [www.bidsync.com](http://www.bidsync.com) on or before **2:00 p.m. on November 30, 2021.**





Please note vendors should be registered on BidSync under the name of the organization that they are operating as and it should match the organization name on the documents that they are submitting and utilizing when responding to the solicitation.

The vendor must provide their pricing through the designated lines items listed on the BidSync website. In addition, the vendor must complete any webforms on the BidSync website and provide any additional information requested throughout this solicitation. Any additional information requested in the solicitation should be scanned and uploaded. **Unless otherwise specified, the City requests for vendors to upload their documents as one (1) PDF document in the order that is outline in the bid package.**

The City recommends for proposers to submit their proposals as soon as they are ready to do so. Please allow ample time to submit your proposals on the BidSync website. Proposals may be modified or withdrawn prior to the deadline for submitting Proposals. BidSync Support is happy to help you with submitting your proposal and to ensure that you are submitting your proposals correctly, but we ask that you contact their support line at 1-800-990-9339 with ample time before the bid closing date and time.

**PLEASE DO NOT SUBMIT ANY PROPOSALS VIA MAIL, E-MAIL OR FAX.**

However, please note that any required Bid Bond or Cashier's Check should be in a sealed envelope, plainly marked "**BID SECURITY - IFB # PSPW-21-14 Roof Replacement for Various City Buildings**" and sent to the City of Pembroke Pines, City Clerk's Office, 4th Floor, 601 City Center Way, Pembroke Pines, Florida, 33025.



### **CONTACT INFORMATION FORM**

IN ACCORDANCE WITH PSPW-21-14 titled “**Roof Replacement for Various City Buildings**” attached hereto as a part hereof, the undersigned submits the following:

#### **A) Contact Information**

The Contact information form shall be electronically signed by one duly authorized to do so, and in case signed by a deputy or subordinate, the principal's properly written authority to such deputy or subordinate must accompany the proposal. This form must be completed and submitted through [www.bidsync.com](http://www.bidsync.com) as part of the bidder's submittal. The vendor must provide their pricing through the designated lines items listed on the BidSync website.

#### **COMPANY INFORMATION:**

COMPANY: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY, STATE & ZIP CODE: \_\_\_\_\_

#### **PRIMARY CONTACT FOR THE PROJECT:**

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

#### **AUTHORIZED APPROVER:**

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

#### **B) Proposal Checklist**

Did you make sure to submit the following items, as stated in section 1.5 “Proposal Requirements” of the bid package?

Attachment A - Contact Information Form	Yes_____
Attachment B - Non-Collusive Affidavit	Yes_____



Attachment C - Proposer's Background Information	Yes_____
Attachment F - References Form	Yes_____
Does your proposal exceed \$200,000 for this construction project? If so, please include a Proposal Security (Bid Bond or Cashier's Check) along with a separate line item to provide a Payment and Performance Bond. (See Bid Package for details)	Yes_____

In addition, please remember to update the documents listed in Section 1.6, as applicable.

Vendor Information Form	Yes_____
Form W-9 (Rev. October 2018)	Yes_____
Sworn Statement on Public Entity Crimes Form	Yes_____
Local Vendor Preference Certification	Yes_____
Local Business Tax Receipts	Yes_____
Veteran Owned Small Business Preference Certification	Yes_____
Equal Benefits Certification Form	Yes_____
Vendor Drug-Free Workplace Certification Form	Yes_____
Scrutinized Company Certification	Yes_____
E-Verify System Certification Statement	Yes_____
Certification Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters for Expenditure of Federal Funds	Yes_____
Minority-Owned Business Enterprise	Yes_____
Woman-Owned Business Enterprise	Yes_____
HUBZone-Certified Small Businesses / Labor Surplus Area Firms	Yes_____

### **C) Sample Proposal Form**

*The following sample price proposal is for information only. The vendor must provide their pricing through the designated lines items listed on the BidSync website.*



Location and Address	Lump Sum Cost
<b>East Campus Building: A</b> 10801 Pembroke Road, Pembroke Pines FL 33025	Price to be Submitted Via BidSync
<b>East Campus Building: L</b> 10801 Pembroke Road, Pembroke Pines FL 33025	Price to be Submitted Via BidSync
<b>East Campus Building: Airnasium</b> 10801 Pembroke Road, Pembroke Pines FL 33025	Price to be Submitted Via BidSync
<b>Central Campus Building: C</b> 12350 Sheridan St, Pembroke Pines FL 33026	Price to be Submitted Via BidSync
<b>Central Campus Building: E</b> 12350 Sheridan St, Pembroke Pines FL 33026	Price to be Submitted Via BidSync
<b>Central Campus Building: L</b> 12350 Sheridan St, Pembroke Pines FL 33026	Price to be Submitted Via BidSync
<b>Central Campus Building: M</b> 12350 Sheridan St, Pembroke Pines FL 33026	Price to be Submitted Via BidSync
<b>Utilities Operation Building E</b> 13975 Pembroke Road, Pembroke Pines FL 33027	Price to be Submitted Via BidSync
<b>Lift Station 78</b> 110 NW 178 Ave Pembroke Pines FL 33029	Price to be Submitted Via BidSync
<b>Health Park Building 44</b> 8500 West Cypress Dr., Pembroke Pines FL 33025	Price to be Submitted Via BidSync

Payment and Performance Bond	
<b>Cost to Provide Payment and Performance Bond in the form of a percent of the overall Proposed Cost for the project</b>	Percent to be Submitted Via BidSync



DEPARTMENT OF REGULATORY AND ECONOMIC RESOURCES (RER)  
BOARD AND CODE ADMINISTRATION DIVISION

MIAMI-DADE COUNTY  
PRODUCT CONTROL SECTION

11805 SW 26 Street, Room 208  
Miami, Florida 33175-2474  
T (786) 315-2590 F (786) 315-2599

[www.miamidade.gov/economy](http://www.miamidade.gov/economy)

## NOTICE OF ACCEPTANCE (NOA)

**Best Metal Roofing Corporation**  
**849 SW 69 Avenue**  
**Miami, FL 33144**

### SCOPE:

This NOA is being issued under the applicable rules and regulations governing the use of construction materials. The documentation submitted has been reviewed and accepted by Miami-Dade County RER - Product Control Section to be used in Miami-Dade County and other areas where allowed by the Authority Having Jurisdiction (AHJ).

This NOA shall not be valid after the expiration date stated below. The Miami-Dade County Product Control Section (In Miami-Dade County) and/or the AHJ (in areas other than Miami-Dade County) reserve the right to have this product or material tested for quality assurance purposes. If this product or material fails to perform in the accepted manner, the manufacturer will incur the expense of such testing and the AHJ may immediately revoke, modify, or suspend the use of such product or material within their jurisdiction. RER reserves the right to revoke this acceptance, if it is determined by Miami-Dade County Product Control Section that this product or material fails to meet the requirements of the applicable building code.

This product is approved as described herein and has been designed to comply with the Florida Building Code including the High Velocity Hurricane Zone of the Florida Building Code.

### DESCRIPTION: DMC 150 SS - 0.032" Aluminum Panel over Plywood deck

**LABELING:** Each unit shall bear a permanent label with the manufacturer's name or logo, city, state and following statement: "Miami-Dade County Product Control Approved", unless otherwise noted herein.

**RENEWAL** of this NOA shall be considered after a renewal application has been filed and there has been no change in the applicable building code negatively affecting the performance of this product.

**TERMINATION** of this NOA will occur after the expiration date or if there has been a revision or change in the materials, use, and/or manufacture of the product or process. Misuse of this NOA as an endorsement of any product, for sales, advertising or any other purposes shall automatically terminate this NOA. Failure to comply with any section of this NOA shall be cause for termination and removal of NOA.

**ADVERTISEMENT:** The NOA number preceded by the words Miami-Dade County, Florida, and followed by the expiration date may be displayed in advertising literature. If any portion of the NOA is displayed, then it shall be done in its entirety.

**INSPECTION:** A copy of this entire NOA shall be provided to the user by the manufacturer or its distributors and shall be available for inspection at the job site at the request of the Building Official.

This NOA renews NOA 15-1007.06 and consists of pages 1 through 10.

The submitted documentation was reviewed by ***Freddy Semino***

A stylized signature of Freddy Semino in black ink.



NOA No.: 20-0916.07  
Expiration Date: 10/29/2025  
Approval Date: 10/29/2020  
Page 1 of 10

**ROOFING SYSTEM APPROVAL:**

<b><u>Category:</u></b>	Roofing
<b><u>Sub-Category:</u></b>	Metal, Panels (Non-Structural)
<b><u>Material:</u></b>	Aluminum
<b><u>Deck Type:</u></b>	Wood
<b><u>Maximum Design Pressure</u></b>	<b>-180.00 psf.</b>

**TRADE NAMES OF PRODUCTS MANUFACTURED OR LABELED BY APPLICANT:**

<b><u>Product</u></b>	<b><u>Dimensions</u></b>	<b><u>Test Specifications</u></b>	<b><u>Product Description</u></b>
DMC 150 SS – 0.032” Aluminum Panel	Length: various Height: 1-1/2” Width: 16” Thickness 0.032” Min Yield Strength: 16ksi	TAS 110	Aluminum standing seam metal panel.
26 ga. DMC 150SS Fixed Clip	Length: 2” Height: 1-5/8” Width: 3/4” Thickness: 26ga		Stainless steel panel clip used for the field conditions of DMC 150 SS panel assembly System A.
Continuous Clip	Base: Length: 120” Height: 1-1/4” Width: 1” Thickness: 24ga Upper Clip: Length: 5.045” Height: 0.929” Width: 0.40” Thickness: 26ga		Two-piece panel clip (base and upper clip) used for the perimeter and corner conditions of DMC 150 SS panel assembly System A.
24 ga. DMC 150SS Fixed Clip	Length: 2-1/4” Height: 1-5/8” Base Width: 15/16” Thickness: 24ga		One-piece panel clip used for the field conditions of DMC 150 SS panel assembly System B.
22 ga. DMC 150SS Fixed Clip	Length: 6-1/4” Height: 1-5/8” Base Width: 3/4” Thickness: 22ga		One-piece panel clip used for the perimeter and corner conditions of DMC 150 SS panel assembly System B.



**TRADE NAMES OF PRODUCTS MANUFACTURED OR LABELED BY APPLICANT:**

<b><u>Product</u></b>	<b><u>Dimensions</u></b>	<b><u>Test Specifications</u></b>	<b><u>Product Description</u></b>
Bostik 70-05A	N/A	TAS 110	Heavy duty construction adhesive.

**EVIDENCE SUBMITTED:**

<b><u>Test Agency</u></b>	<b><u>Test Identifier</u></b>	<b><u>Test Name/Report</u></b>	<b><u>Date</u></b>
Akzo Nobel Coatings, Inc.	Lab Form	ASTM G 153	
PRI Asphalt Technologies, Inc.	AKZC-001-02-01	ASTM B 117	10/08/02
	AKZC-001-02-02		
	AKZC-001-02-03		
	AKZC-001-02-04		
	AKZC-001-02-05		
	DMC-005-02-01	TAS 125	04/26/13
	DMC-008-02-01	TAS 100	04/24/13
Architecural Testing	56842.01-122-18	TAS 125	08/03/05
Architecural Testing	56842.02-122-18	TAS 100	08/02/05
Hurricane Test Laboratory, Inc.	0287-0513-07	TAS 125	05/10/07

## APPROVED ASSEMBLIES:

<b>System A:</b>	<b>DMC 150SS 0.032" Aluminum 16" wide Panel</b>
<b>Deck Type:</b>	Wood, Non-insulated
<b>Deck Description:</b>	New Construction <sup>19</sup> / <sub>32</sub> " or greater plywood or wood plank.
<b>Slope Range:</b>	2": 12" or greater
<b>Maximum Uplift Pressure:</b>	See Table A below

<b>Deck Attachment:</b>	In accordance with applicable Building Code, but in no case shall it be less than 8d annular ring shank nails spaced 6" o.c. In reroofing, where the deck is less than <sup>19</sup> / <sub>32</sub> " thick (Minimum <sup>15</sup> / <sub>32</sub> ") The above attachment method must be in addition to existing attachment.
<b>Underlayment:</b>	Minimum underlayment shall be an ASTM D 226 Type II installed with a minimum 4" side-lap and 6" end-laps. Underlayment shall be fastened with corrosion resistant tin-caps and 12 gauge 1 1/4" annular ring-shank nails, spaced 6" o.c. at all laps and two staggered rows 12" o.c. in the field of the roll or any approved underlayment having a current NOA.
<b>Fire Barrier Board:</b>	Any approved fire barrier having a current NOA. Refer to a current fire directory listing for fire ratings of this roofing system assembly as well as the location of the fire barrier within the assembly. See Limitation # 1.
<b>Valleys:</b>	Valley construction shall be in compliance with Roofing Application Standard RAS 133 and with the current published installation instructions and details in DMC Association of Regional Manufacturers Installation Manual.
<b>Metal Panels and Accessories:</b>	Install the " DMC 150SS 0.032" Aluminum 16" wide Panel " including flashing penetrations, valleys, end laps and accessories in compliance "DMC Association of Regional Manufacturers" current, published installation instructions and in compliance with the minimum requirements detailed in Roofing Application Standard RAS 133.
<b>Field Conditions:</b>	Panels shall be secured along the male rib with approved clips fastened with two corrosion resistant #10 pancake head fasteners of sufficient length to penetrate through the sheathing a minimum of <sup>3</sup> / <sub>16</sub> ". The panel clips shall be located at the maximum spacing listed in Table A below.

**TABLE A**  
**MAXIMUM DESIGN PRESSURES**

Roof Areas	Field	Perimeter and Corner <sup>1</sup>
<b>Maximum Design Pressures</b>	<b>-71.25 psf</b>	<b>-106.75 psf</b>
<b>Maximum Clip Spacing</b>	<b>12" o.c.</b>	<b>6" o.c.<sup>2</sup></b>
<b>Clip</b>	<b>26 ga. DMC 150SS Fixed Clip</b>	<b>Continuous Clip</b>
<b>Mechanical Seam</b>	<b>180°</b>	<b>180°</b>
1. Extrapolation shall not be allowed		
2. Screws are alternated between one (1) and two (2) at the o.c. spacing		





<b>System B:</b>	<b>DMC 150SS 0.032" Aluminum 16" wide Panel</b>
<b>Deck Type:</b>	Wood, Non-insulated
<b>Deck Description:</b>	New Construction <sup>19</sup> / <sub>32</sub> " or greater plywood or wood plank.
<b>Slope Range:</b>	2": 12" or greater
<b>Maximum Uplift Pressure:</b>	See Table B below

<b>Deck Attachment:</b>	In accordance with applicable Building Code, but in no case shall it be less than 8d annular ring shank nails spaced at a maximum distance specified below in <b>Table B</b> . In reroofing, where the deck is less than <sup>19</sup> / <sub>32</sub> " thick (Minimum <sup>15</sup> / <sub>32</sub> ") The above attachment method must be in addition to existing attachment.
<b>Underlayment:</b>	Minimum underlayment shall be an ASTM D 226 Type II installed with a minimum 4" side-lap and 6" end-laps. Underlayment shall be fastened with corrosion resistant tin-caps and 12 gauge 1 1/4" annular ring-shank nails, spaced 6" o.c. at all laps and two staggered rows 12" o.c. in the field of the roll or any approved underlayment having a current NOA.
<b>Fire Barrier Board:</b>	Any approved fire barrier having a current NOA. Refer to a current fire directory listing for fire ratings of this roofing system assembly as well as the location of the fire barrier within the assembly. See Limitation # 1.
<b>Valleys:</b>	Valley construction shall be in compliance with Roofing Application Standard RAS 133 and with the current published installation instructions and details in DMC Association of Regional Manufacturers Installation Manual.
<b>Metal Panels and Accessories:</b>	Install the " DMC 150SS 0.032" Aluminum 16" wide Panel " including flashing penetrations, valleys, end laps and accessories in compliance "DMC Association of Regional Manufacturers" current, published installation instructions and in compliance with the minimum requirements detailed in Roofing Application Standard RAS 133.  Panels shall be secured along the male rib with approved Panel clip listed below in <b>Table B</b> with two corrosion resistant #10 pancake head fasteners of sufficient length to penetrate through the sheathing a minimum of <sup>3</sup> / <sub>16</sub> ". The panel clips are to be placed at a spacing listed below in <b>Table B</b> . The female rib of panel is placed over the male/clip assembly and seamed. See Detail B herein.

**TABLE B**  
**MAXIMUM DESIGN PRESSURES**

Roof Areas	Field	Perimeter and Corner <sup>1</sup>
<b>Maximum Design Pressures</b>	<b>-90.00 psf</b>	<b>-180.00 psf</b>
<b>Plywood Fastener Spacing</b>	<b>6" o.c.</b>	<b>4 o.c.</b>
<b>Clip Type</b>	<b>24 ga. DMC 150SS Fixed Clip</b>	<b>22 ga. DMC 150SS Fixed Clip</b>
<b>Maximum Clip Spacing</b>	<b>16" o.c.</b>	<b>8" o.c.</b>
<b>Bostik Seam Sealant</b>	<b>None</b>	<b>(1) 1/4" bead</b>
<b>Mechanical Seam</b>	<b>180°</b>	<b>180°</b>

1. Extrapolation shall not be allowed

## LIMITATIONS

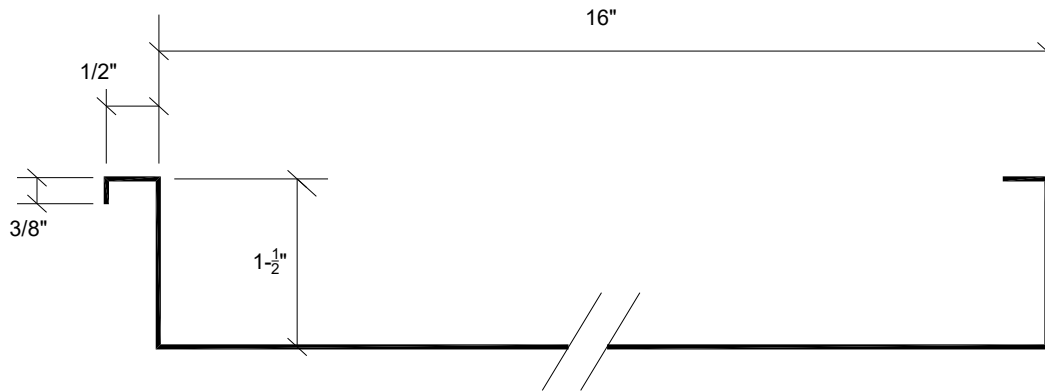
1. Fire classification is not part of this acceptance; refer to a current Approved Roofing Materials Directory for fire ratings of this product.
2. The maximum designed pressure listed herein shall be applicable to all roof pressure zones (i.e., field, perimeters, and corners). Neither rational analysis, nor extrapolation shall be permitted for enhanced fastening at enhanced pressure zones (i.e., perimeters, extended corners and corners).
3. Panels may be rolls formed in continuous lengths from eave to ridge. Maximum lengths shall be as described in Roofing Application Standard RAS 133
4. All panels shall be permanently labeled with the manufacturer's name and/or logo, city and state, and the following statement: "Miami-Dade County Product Control Approved" **or** with the Miami-Dade County Product Control Seal as seen below. All clips shall be permanently labeled with the manufacturer's name and/or logo, and/or model.



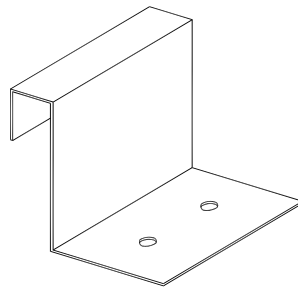
5. All products listed herein shall have a quality assurance audit in accordance with the Florida Building Code and Rule **61G20-3** of the Florida Administrative Code.
6. Panels may be jobsite roll formed with machine model # ('s) **SSQ4750915** from DMC Association of Regional Manufacturers.



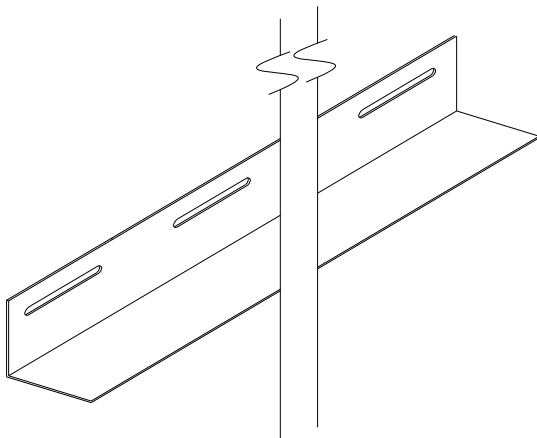
## PROFILE DRAWINGS



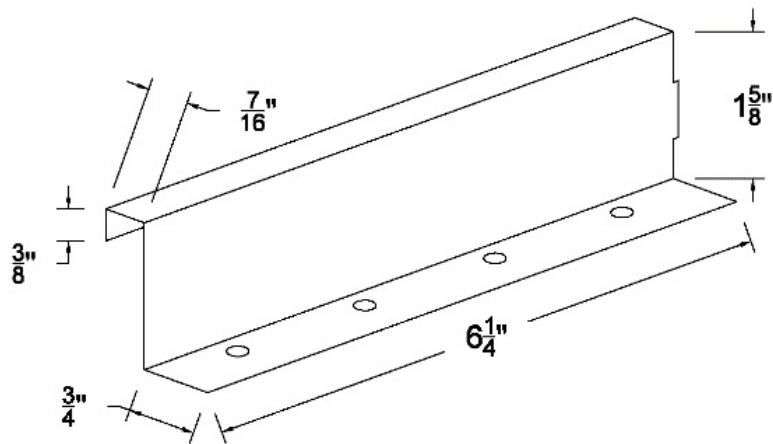
**DCM 150 SS 0.032" ALUMINUM PANEL**



**26 GA & 24 GA DMC 150SS FIXED CLIP**

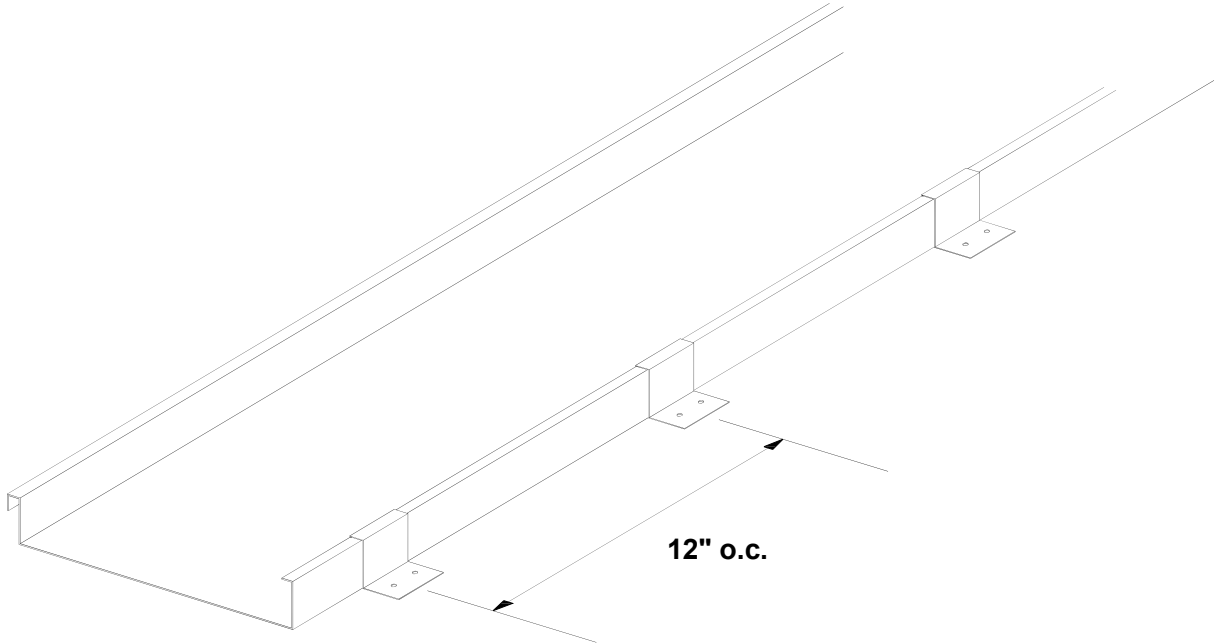


**CONTINUOUS CLIP**

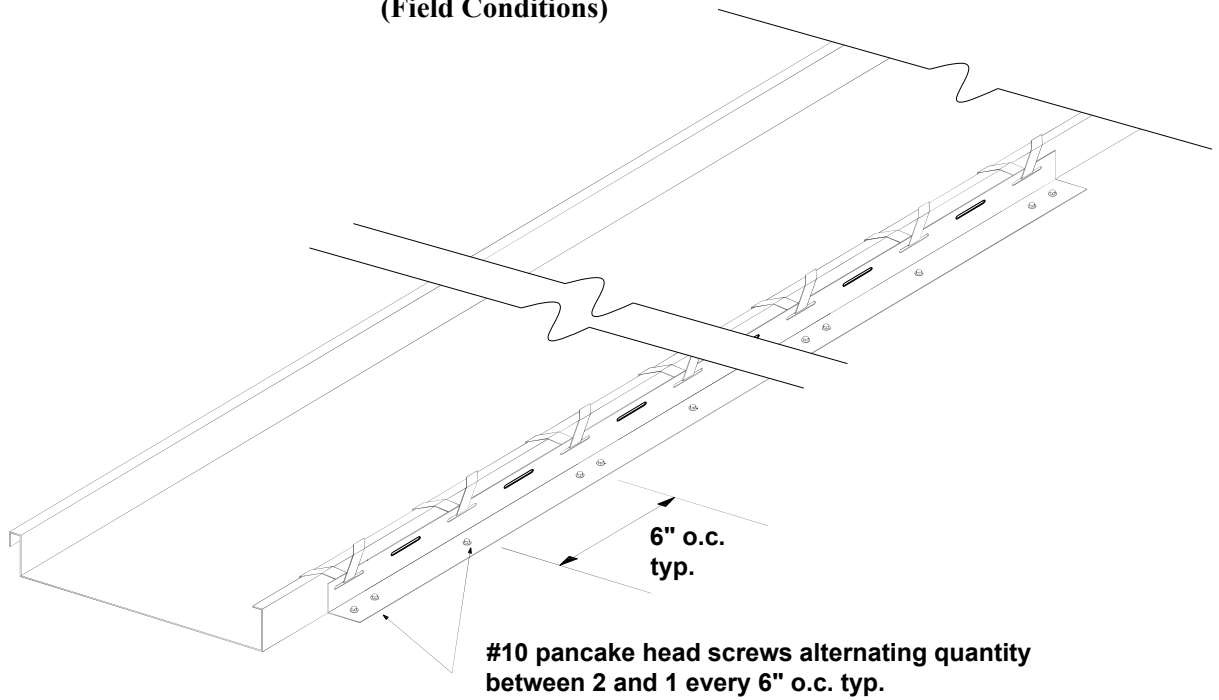


**22 GA DMC 150SS FIXED CLIP**

**DETAIL A**

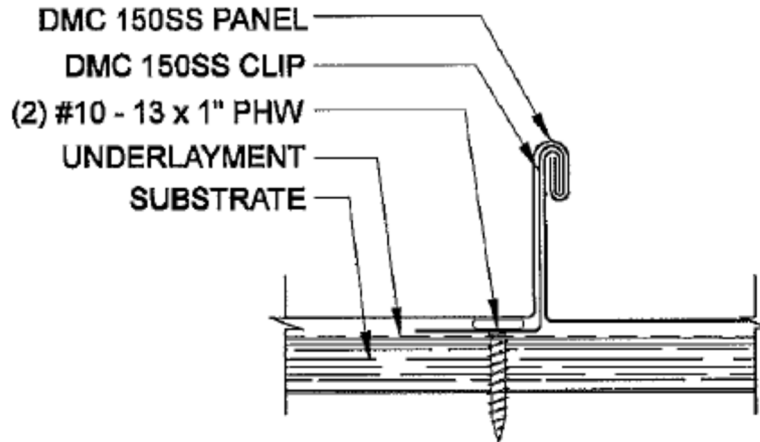


**(Field Conditions)**

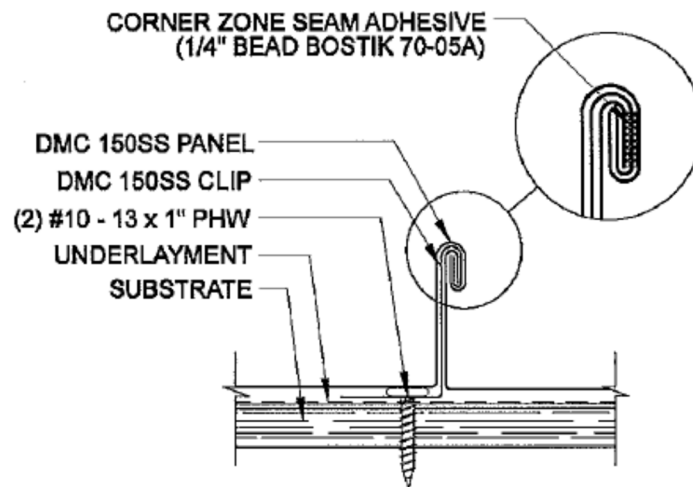


**(Perimeter and Corner Conditions)**

**DETAIL B**



**(Field Condition Seam Detail)**



**(Perimeter and Corner Condition Seam Detail)**

**END OF THIS ACCEPTANCE**