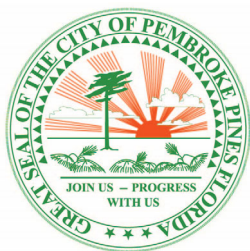


September 21, 2021

RFQ # PD-21-03



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Addendum # 1

RFQ # PD-21-03 "Citywide Towing Services"

A) REVISED SECTIONS OF THE RFQ

Section 1.2, "PURPOSE" of the RFQ shall be repealed and replaced with the following:

The City of Pembroke Pines Police Department is seeking proposals from qualified firms, hereinafter referred to as the Contractor, to provide Citywide Towing Services inclusive of labor, materials and equipment, in accordance with the terms, conditions, and specifications contained in this solicitation. The City anticipated awarding this contract to a pool of vendors through a schedule that will be determined upon award and contract negotiation. There shall be a maximum of two vendors that will be selected to participate in the pool.

Section 1.3.5.3 of the RFQ shall be repealed and replaced with the following:

1.3.5.3 Wreckers/tow trucks, including flatbed slideback carriers, will be classified with the following minimum ratings (as applicable), pursuant to Section 20-176.12 of the Broward County Code of Ordinances, as may be amended from time to time:

1.3.5.3.1 Class A wreckers/tow trucks:

a.	Gross vehicle weight ratings	10,000 lbs.
b.	Boom capacity	8,000 lbs.
c.	Winching capacity	8,000 lbs.
d.	Cable size and length	$\frac{3}{8}$ " \times 100'
e.	Wheel lift retracted rating	6,000 lbs.
f.	Wheel lift extended ratings	4,000 lbs.
g.	Tow sling safe lift rating	3,500 lbs.
h.	Safety chains (2 each)	5/16 " high test
i.	Cab to axle dimension	58"

1.3.5.3.2 Class B wreckers/tow trucks:

a.	Gross vehicle weight ratings	19,000 lbs.
b.	Boom capacity	24,000 lbs.
c.	Winching capacity	24,000 lbs., except only 8,000 lbs. for flatbed slideback carrier
d.	Cable size and length	$\frac{1}{2}$ " \times 200'
e.	Under-reach retracted rating	9,000 lbs.
f.	Under-reach extended ratings	7,000 lbs.
g.	Tow sling safe lift rating	8,500 lbs.
h.	Safety chains (2 each)	$\frac{3}{8}$ " alloy
i.	Cab to axle dimension	84"

1.3.5.3.3 Class C wreckers/tow trucks:

a.	Gross vehicle weight ratings	30,000 lbs.
b.	Boom capacity	50,000 lbs.
c.	Winching capacity	50,000 lbs., except only 15,000 lbs. for flatbed slideback carrier
d.	Cable size and length	5/8" × 200'
e.	Under-reach retracted rating	25,000 lbs.
f.	Under-reach extended ratings	12,000 lbs.
g.	Tow sling safe lift rating	12,000 lbs.
h.	Safety chains (2 each)	1/2" alloy
i.	Cab to axle dimension	144"

1.3.5.3.4 Class D wreckers/tow trucks:

a.	Gross vehicle weight ratings	58,000 lbs.
b.	Boom capacity	70,000 lbs.
c.	Winching capacity	70,000 lbs., except only 15,000 lbs. for flatbed slideback carrier
d.	Cable size and length	3/4" × 200'
e.	Wheel lift retracted rating	45,000 lbs.
f.	Wheel lift extended rating	15,000 lbs.
g.	Tow sling safe lift rating	12,000 lbs.
h.	Safety chains (2 each)	1/2" alloy
i.	Cab to axle dimension	180"

Section 1.3.12, "CONTRACTOR'S PERSONNEL" is hereby added to the RFQ:

1.3.12 CONTRACTOR'S PERSONNEL

The contractor shall employ competent and qualified personnel that shall adhere to municipal, State and federal laws, in performance of Collection Services.

1.3.12.1 Contractor's Representative

Contractor shall have a competent and reliable representative on duty that is authorized to make decisions and act on its behalf. Contractor agrees that City shall have twenty-four (24) hour access to said representative via a non-toll call from City. Contractor shall conduct a background criminal check on Contractor's representative assigned to this contract. Contractor's Representative shall:

- (a) Be equipped with and respond to any issues received from City from the field via a laptop computer with wireless internet access card, or with a hand held data device such as a smart phone.
- (b) Be equipped with a cellular phone for communications with City and customers to immediately return phone calls to City and customers.
- (c) Be responsible to respond to complaints on the same day complaint is received up to 7:00 PM. If the complaint is received after 7:00 PM, the Contractor's Representative shall respond to the complaint on the following day, including Sundays.

- (d) Have strong public relations skills, be able to effectively deal with angry or difficult customers, be able to successfully solve problems while protecting City's interest, highly motivated, dedicated, dependable, resourceful, and ability to establish positive relationships with City and the general public.
- (e) Attend periodic meetings with City, at a place and time determined by the City, to discuss and evaluate Towing Services, solve performance related issues, provide input, and share information, to ensure delivery of quality service.
- (f) Be required, upon the request of City, to attend public meetings, with City, to explain Towing Services.
- (g) Be required, upon the request of City, to perform duties related to Towing Services.

1.3.12.2 Employee Training

All employees involved in the performance of this Agreement including office and all Towing personnel, must be provided adequate training before and during their employment with Contractor.

1.3.12.2.1 Customer Service Training

All Towing, administrative, supervisory and customer service personnel must receive customer service training prior to and during the time they are employed by Contractor.

Contractor's employees shall treat all customers, co-workers, City employees and any individual with whom they come in contact in the performance of their duties in a polite and courteous manner. Rudeness, belligerence, and the use of profanity are strictly prohibited.

1.3.12.2.2 Operating and Safety Training

All temporary and newly hired permanent Towing and Supervisory personnel must receive comprehensive safety and operational training prior to working on the Towing trucks.

Contractor shall provide regularly scheduled, on-going operating and safety training for all employees. Such meetings shall be mandatory for all Towing and supervisory personnel, and held not less than once per month, unless otherwise approved by the City's Contract Manager.

1.3.12.2.3 Training Plan & Manuals

Training manuals and schedules shall be maintained at the local office of Contractor and available for review at any time by City's Contract Manager.

The contractor must maintain and provide evidence to the City of ongoing employee safety training and practices, upon request of the City. The plan, at a minimum, shall include provisions for the proper training in worker safety practices, which prevent damage to human health, the environment and private property.

1.3.12.3 Prohibition against Soliciting and Gratuities

Contractor's employees shall not solicit, accept or encourage tips, gratuities, gifts or anything of value or accept any payments whatsoever on behalf of City while performing duties under this Agreement.

1.3.12.4 City's right to have Contractor Remove Employees

City reserves the right to make a complaint regarding any employee of Contractor who violates any provision herein, or who is wanton, negligent or discourteous in the performance of his/her duties. City may recommend appropriate action be taken by Contractor and may require Contractor to remove any unacceptable employee, as determined by City, from service to City. City reserves the right to have Contractor remove employees who fail to meet these criteria from services related to this Agreement. In addition, the City may require the contractor to remove an employee it deems careless, incompetent, insubordinate or otherwise objectionable.

Section 1.3.13, "CUSTOMER SERVICE" is hereby added to the RFQ:

1.3.13 CUSTOMER SERVICE

1.3.13.1 Office Staff and Hours for Complaint Handling

The contractor will provide for prompt handling of complaints by maintaining an office staff that will receive record and handle complaints. Such staff will be available during the hours of 7 a.m. until 7 p.m., Monday through Saturday. During after hours, weekends, and holidays, the Contractor must make available a phone number to a call center or team of staff that can take calls and messages and respond to those citizen complaints in a timely fashion. The contractor will see to it that its employees serve the public in a courteous, helpful, and impartial manner. In the case of complaints regarding collection service or any related activities, the Contractor will, upon being notified of the complaint resolve the complaint in a timely manner. All complaints shall be logged in an electronic system and shall be accessible to the City's Contract Manager at any time. The contractor shall develop a customer service program focusing on elimination of repeat customer complaints/requests.

Section 1.3.14, "MONTHLY & QUARTERLY RECORDS AND REPORTING" is hereby added to the RFQ:

1.3.14 MONTHLY & QUARTERLY RECORDS AND REPORTING

1.3.14.1 Monthly Towing Reports

The contractor shall keep accurate monthly records of the number of tows made and customers served and shall provide a monthly report to the City's Contract Manager within ten days of the end of the month for which the data was collected. The Contractor will maintain, for a period of seven (7) years, copies of invoices that are to be made available for City inspection. Report shall contain the following information:

- Date, time, and location from which the vehicle or vessel was removed.
- CITY designee or Police Officer requesting the tow.
- The name of CONTRACTOR's designee responsible for the tow.
- Make, year, model color of vehicle(s) towed and/or stored.

- License number of the vehicle(s).
- Motor and VIN number.
- Name and address of the owner or other person legally responsible for the vehicle.
- Full inventory list of contents if applicable.
- Personal property recovered and returned to the owner of the vehicle or person lawfully entitled to its possession.
- The name of CONTRACTOR's designee responsible for releasing the vehicle(s) to the owner or other person legally responsible for the vehicle.
- Name and address of the person engaging the CONTRACTOR.
- The date the vehicle(s) was released to the owner or other person legally responsible for the vehicle.
- Detailed costs, including the administrative fee, charged to the owner or person lawfully entitled to possession of the vehicle.
- All notifications to owner or attempts to locate the owner or other legally authorized person, including date of notice, time of notice, method of notification, and any other information reasonably required by the CITY.

Reports shall include all tows including vehicles that are impounded, confiscated or pending forfeiture proceedings. In addition, reports shall also include City owned or leased vehicles that towed at no charge to the City.

1.3.14.2 Monthly Report on Vehicles exceeding 30 days on the Storage Lot

The CONTRACTOR will provide to the CITY's Police Department a complete and detailed listing of vehicles which have been towed pursuant to the agreement between the parties, and which have remained on the CONTRACTOR's lots for a period in excess of thirty (30) days. The same information will be provided to the CITY relating to personal property coming into the CONTRACTOR's control as a result of the agreement, which has remained in the CONTRACTOR's control for a period in excess of thirty (30) days.

1.3.14.3 Monthly Complaints and Resolutions Report

For each complaint received, the Contractor is expected to maintain a log for all complaints and the actual or planned resolution.

The Contractor shall submit a monthly report including a summary of all complaints received and resolutions of such during the reporting period. The report format is to be approved by the City's Contract Manager prior to the award of the contract.

1.3.14.4 Quarterly Report on the Contractor's Fleet Size & Ownership

The awarded Contractor(s) will need to provide updated information regarding the Contractor's Fleet Size & Ownership of the Fleet, as outlined in Section 1.5, Tab 2 "Size, Diversity, Condition and Location of the Fleet" to the City's Contract Manager to review on a quarterly basis to ensure that the appropriate level of equipment is being provided. Awarded Contractor(s) shall notify the City's Contract Manager regarding any changes to the size and condition of the fleet, including ownership status of the vehicles on a regular basis.

1.3.14.5 Quarterly Report on the Storage Lot Location and Ownership

As stated in Section 1.3.4.6, “The CONTRACTOR will not change the storage facility location without written permission from the City’s Police Department.”

The awarded Contractor(s) will need to provide updated information regarding the Contractor’s Storage Lot and Ownership, as outlined in Section 1.5, Tab 3 “Storage Facility and Locations” to the City’s Contract Manager to review on a quarterly basis to ensure that status and condition of the storage facility. Awarded Contractor(s) shall notify the City’s Contract Manager regarding any changes to the storage facility, including ownership status of the facility on a regular basis.

1.3.14.6 Report Timeline and Formatting

The required monthly reports shall be filed not later than ten (10) calendar days after the last day of the preceding month.

The quarterly reports shall be filed not later than ten (10) calendar days after the last day of the preceding quarter. Respectively, the quarterly reports would be made on April 10th, July 10th, October 10th, and January 10th.

The final report format will be approved by the City’s Contract Manager or designee. The city reserves the right to modify the report format and require more or different information throughout the term of the contract. The city reserves the right to terminate the awarded contract upon contractor’s repetitive failure to comply with record keeping.

Section 1.3.15, “QUARTERLY PERFORMANCE REPORT CARDS & REVIEWS” is hereby added to the RFQ:

1.3.15 QUARTERLY PERFORMANCE REPORT CARDS & REVIEWS

The City’s Contract Manager will complete a Performance Report Card on a quarterly basis, at minimum, to address all areas of the Contractor’s Performance and to document all services that are being performed in a satisfactory or un-satisfactory manner. These Performance Report Cards will be shared with the Contractor(s) so that they can provide a written plan on how to cure and remedy all areas of concerns and the time line in which these items will be addressed. Failure of Contractor to comply in a timely manner may result in a breach of contract. This process shall in no way limit the City’s Contract Manager and the Contractor from addressing issues as they arise on a day to day basis.

Section 1.5.1 “Proposal Requirements” of the RFQ, shall be repealed and replaced with the following:

1.5.1 Proposal Requirements:

Prospective proposers interested in responding to this solicitation are requested to provide all of the information listed in this section. Please note that submittals that do not respond completely to all of requirements specified herein may be considered non-responsive and eliminated from the process. Brevity and clarity are encouraged.

Tab 1 - Experience and Ability:

This parameter expresses the general and specific project-related capability of the team and indicates the adequate depth and abilities of the organization which it can draw upon as needed. This will include management, technical, and support staff. Major consideration will be given to the successful completion of previous projects comparable in design, scope, and complexity.

1. Describe the specialized experience and technical competence of the firm or persons with respect to working on similar projects.
2. The proposer must have a minimum of three (3) years of experience. Please provide proof of such experience as well as specific examples of similar contracts with other municipalities/government agencies.
3. The firm must provide information on their proximity to and familiarity with the area in which the project is located.
4. Please describe the past record of performance of the firm with respect to accessibility to city requests and customers, ability to respond to city calls within the given times, communication and coordination skills.
5. Identify the contact person and supervisory personnel who will work on the towing contract, including the relative experience of all professionals proposed for use on the team.
6. Explain the ability and experience of the field staff with specific attention to project related experience.
7. Please provide your general towing wrecker service license issued by Broward County as well as driver training and accreditation.
8. Please provide sufficient detail to demonstrate competency in the following areas:
 - a. Customer service, including customer service policies.
 - b. Record keeping, including customer billing and related financial administration.
9. A brief statement must be included which explains why your proposal would be the most effective and beneficial to the City of Pembroke Pines.
10. The proposer shall submit documentation concerned with any past performance and integrity of its company. Accordingly, the proposer should provide all information as requested in:
 - a. **Attachment C: Proposer's Background Information**
11. As part of the proposal evaluation process, the City may conduct an investigation of references, including a record check or consumer affairs complaints. Proposers' submission of a proposal constitutes acknowledgment of the process and consent to investigate. The City is the sole judge in determining Proposers qualifications. Details should include the following:
 - a. **Attachment F: References Form**

Tab 2 - Size, Diversity, Condition and Location of the Fleet:

Please provide a complete listing of equipment and vehicles that will be utilized by Contractor, for the City of Pembroke Pines, during the provision of services as described in this solicitation; please indicate the type, year, manufacturer and capability for each vehicle identified in the bid response. Additionally, Contractor must specify the status of ownership for each vehicle identified. Please specify whether the vehicle is owned or leased by Contractor, or whether a certain vehicle would need to be obtained by Contractor pursuant to a subcontract or rental agreement.

In addition, please advise on the location in which the fleet would be kept, for instance if certain vehicles will be kept at a certain location, such as the Contractor's facility or sub contractor's facility, please specify those vehicles and locations. In addition, if any vehicles would generally be located within the City or surrounding areas during certain times, please specify those vehicles, locations and times.

- Listing shall include:
 - Class Type (Class A, B, C, D, etc.)
 - Contractor Assigned Vehicle #

DRAFT DOCUMENT FOR COMMISSION REVIEW

- Year, Make, and Model of the Vehicle
- Ownership Status:
 - Owned (Fully Paid Off)
 - Financed (Currently Financing to eventually own)
 - Leased-to-Own
 - Closed-End Lease (aka “walkaway lease”)
 - Rented
 - Sub-Contracted
 - If the vehicle, is not owned by the Contractor, please specify who the Contractor finances, leases, rents, sub-contracts, etc. from.
- Vehicle Identification Number (VIN)
- Tag / Licenses #
- Vehicle’s Capabilities
- Location(s), including address where the vehicle will be kept and during which hours they will be located at that site
- Identify if each piece of equipment will be solely dedicated to this Contract with the City of Pembroke Pines, or if they will also be used for other entities/agencies, such as other Cities or Private Companies.
 - If these vehicles will be used for other entities/agencies, please specify which entities/agencies.
- Current Photos of each vehicle.
- Please provide supporting documentation regarding the ownership of the vehicles, including:
 - Copy of vehicle titles
 - Financing Agreements
 - Lease Agreements
 - Rental Agreements
 - Sub-Contractor Agreements
- The City may request additional information to confirm the information provided including vehicle ownership and other related information.

In addition to providing this information with your bid submittal, please note that the awarded Contractor(s) will need to provide this information to the City’s Contract Manager on a quarterly basis for review to ensure that the appropriate level of equipment is being provided. Awarded Contractor(s) shall notify the City’s Contract Manager regarding any changes to the size and condition of the fleet, including ownership status of the vehicles.

Tab 3 - Storage Facility and Locations:

Contractor must currently own or lease the tow/storage lot (i.e. the proposed Compound) to which vehicles will be towed pursuant to this solicitation. In order to submit a proposal, the Contractor must have a valid lease for the length of the initial contract period or own the property where the business and/or storage lot is located. A lease contingent on the award of this contract does not qualify as a valid lease agreement. Contractor must submit as part of their bid response a copy of the ownership or lease documents for the proposed tow/ storage lot. Inspection of each tow/ storage lot SHALL be performed by the City of Pembroke Pines personnel prior to the contract award. The site visits shall be scheduled after the bids have closed and the Evaluation Committee has been designated.

Please identify Contractor’s proposed tow/ storage location(s) and storage capabilities, including but not limited to:

1. Whether the facility provides inside or outside storage.
2. Total Inside & Outside Storage Spots
 - a. Maximum amount of cars that can be stored inside
 - b. Maximum amount of cars that can be stored outside
3. Security measures taken at each location to ensure proper protection of all motor vehicles (ex. Alarm system, gate, wall with barbed wire).
4. Documents evidencing ownership or lease of the property.
5. Contractor must submit detailed pictures of the facility/facilities, including but not limited to pictures of storage yard, towing vehicles, office spaces, etc.
6. Address of the Storage Facility/Lot. Please note that pursuant to Section 1.3.4.2, “The compound to be maintained by the CONTRACTOR shall be within a distance of not further than ten (10) miles of Fire Station 89 13000 Pines Blvd, Pembroke Pines, FL 33027. Please refer to Attachment H: 10 Miles Radius Rings.”

In addition to providing this information with your bid submittal, please note that the awarded Contractor(s) will need to provide this information to the City’s Contract Manager on a quarterly basis for review to ensure that status and condition of the storage facility. Awarded Contractor(s) shall notify the City’s Contract Manager regarding any changes to the storage facility, including ownership status of the facility.

Tab 4 - Other Completed Documents:

1. **Attachment A: Contact Information Form**
2. **Attachment B: Non-Collusive Affidavit**

The Criteria Point Table located in Section 1.7 of the RFQ, shall be repealed and replaced with the following:

Criteria	Points
Experience and Ability	35 points
Quantity of Owned, Financed & Leased wreckers/tow trucks:	
Class A wreckers/tow trucks	5 points
Class B wreckers/tow trucks	5 points
Class C wreckers/tow trucks	5 points
Class D wreckers/tow trucks	5 points
Average Age of Owned, Financed & Leased wreckers/tow trucks:	
Class A wreckers/tow trucks	2.5 points
Class B wreckers/tow trucks	2.5 points
Class C wreckers/tow trucks	2.5 points
Class D wreckers/tow trucks	2.5 points
Storage Facility and Locations	
Storage Facility	10 points
Inside Storage Space	5 points
Outside Storage Space	5 points
Storage Facility Location	10 points
Local Vendor Preference/ Veteran Owned Small Business Preference*	5 points
Total Points	100 points

Section 1.7.1 “SCORING FOR QUANTITY OF OWNED, FINANCED & LEASED WRECKERS/TOW TRUCKS CRITERIA” shall be added to the RFQ

Please note if the Proposer has no Owned, Financed or Leased Equipment for a specific Class, they will receive zero points for the respective score of that class. As a result, Rented or Sub-Contracted Equipment will not be considered for the scoring of this section.

The Evaluation Committee will utilize the following when calculating the weighted score of each vendor related to the **Quantity of Owned, Financed & Leased wreckers/tow trucks** criteria for **Class A** through **Class D** equipment that will be utilized by Contractor, for the City of Pembroke Pines, during the provision of services as described in this solicitation.

Proposer “X” Total Number of Owned, Financed & Leased wreckers/tow trucks will be divided by the **Highest Total Number of Owned, Financed & Leased wreckers/tow trucks** and multiplied times the **Maximum Available Points** for the **Quantity of Owned, Financed & Leased wreckers/tow trucks Criteria**, to determine **Proposer “X” Quantity of Owned, Financed & Leased wreckers/tow trucks Score**.

Example:

Firm “A” 10 Class A Owned, Financed & Leased wreckers/tow trucks
Firm “B” 7 Class A Owned, Financed & Leased wreckers/tow trucks
Firm “C” 3 Class A Owned, Financed & Leased wreckers/tow trucks
Firm “D” 1 Class A Owned, Financed & Leased wreckers/tow trucks
Firm “E” 0 Class A Owned, Financed & Leased wreckers/tow trucks

Maximum Points Available for the “**Quantity of Owned, Financed & Leased wreckers/tow trucks for Class A wreckers/tow trucks**” criteria: 5

Calculation:

Firm “A”: $10/10 \times 5$ points = 5.00 points
Firm “B”: $7/10 \times 5$ points = 3.50 points
Firm “C”: $3/10 \times 5$ points = 1.50 points
Firm “D”: $1/10 \times 5$ points = 0.50 points
Firm “E”: $0/10 \times 5$ points = 0.00 points

Similarly, the same process will be done for **Class A** through **Class D**.

Section 1.7.2 “SCORING FOR AVERAGE AGE OF OWNED, FINANCED & LEASED WRECKERS/TOW TRUCKS CRITERIA” shall be added to the RFQ

Please note if the Proposer has no Owned, Financed or Leased Equipment for a specific Class, they will receive zero points for the respective score of that class. As a result, Rented or Sub-Contracted Equipment will not be considered for the scoring of this section.

The Evaluation Committee will utilize the following when calculating the weighted score of each vendor related to the **Average Age of Owned, Financed & Leased wreckers/tow trucks** criteria for **Class A** through **Class D** equipment that will be utilized by Contractor, for the City of Pembroke Pines, during the provision of services as described in this solicitation.

The Lowest Average Age of Owned, Financed & Leased wreckers/tow trucks will be divided by **Proposer “X” Average Age of Owned, Financed & Leased wreckers/tow trucks** and then multiplied by the **Maximum Available Points** for the **Average Age of Owned, Financed & Leased**

wreckers/tow trucks Criteria, to determine Proposer “X” Average Age of Owned, Financed & Leased wreckers/tow trucks Score.

For calculation purposes of determining the age of vehicles, any 2022 model would be considered as “1 Year Old,” while 2021 model would be considered as “2 Year Old,” and so on. Therefore, the average of the age will be calculated to determine the values that will be used for the following calculations.

Example:

Firm “A” 3 Years Old - Average Age of Class A Owned, Financed & Leased wreckers/tow trucks
Firm “B” 5 Years Old - Average Age of Class A Owned, Financed & Leased wreckers/tow trucks
Firm “C” 7 Years Old - Average Age of Class A Owned, Financed & Leased wreckers/tow trucks
Firm “D” 9 Years Old - Average Age of Class A Owned, Financed & Leased wreckers/tow trucks
Firm “E” N/A (No Owned, Financed or Leased Equip.)

Maximum Points Available for the “**Average Age of Owned, Financed & Leased wreckers/tow trucks for Class A wreckers/tow trucks**” criteria: 2.5

Calculation:

Firm “A”: $3/3 \times 2.5 \text{ points} = 2.50 \text{ points}$
Firm “B”: $3/5 \times 2.5 \text{ points} = 1.50 \text{ points}$
Firm “C”: $3/7 \times 2.5 \text{ points} = 1.07 \text{ points}$
Firm “D”: $3/9 \times 2.5 \text{ points} = 0.83 \text{ points}$
Firm “E”: No Owned, Financed or Leased Equipment = 0.00 points

Similarly, the same process will be done for **Class A through Class D**.

Section 1.7.3 “SCORING FOR STORAGE FACILITY LOCATION CRITERIA” shall be added to the RFQ

Please note that pursuant to Section 1.3.4.2, “The compound to be maintained by the CONTRACTOR shall be within a distance of not further than ten (10) miles of Fire Station 89 13000 Pines Blvd, Pembroke Pines, FL 33027. Please refer to Attachment H: 10 Miles Radius Rings.”

The Evaluation Committee will utilize the following when calculating the weighted score of each vendor related to the **Location** criteria.

The **Location** submitted by each proposer will be entered into Google Maps and the shortest distance, in miles (not minutes), shown on Google Maps from the proposer’s location to the City’s address of **13000 Pines Blvd, Pembroke Pines, FL 33027** will be used to determine the **Shortest Distance** from of the proposer’s location.

Then the **Shortest Overall Distance** will be divided by **Proposer “X” Shortest Distance** times the **Maximum Available Points for the Pricing Criteria = Proposer “X” Location Score**.

Example:

Firm “A” shortest distance is 11.70 miles & is the shortest overall distance
Firm “B” shortest distance is 12.70 miles
Firm “C” shortest distance is 14.10 miles
Firm “D” shortest distance is 18.20 miles
Firm “E” shortest distance is 21.20 miles

Maximum Points Available for the “Location” criteria: 10

Calculation:

Firm “A”: $11.70/11.70 \times 10$ points = 10.00 points

Firm “B”: $11.70/12.70 \times 10$ points = 9.21 points

Firm “C”: $11.70/14.10 \times 10$ points = 8.30 points

Firm “D”: $11.70/18.20 \times 10$ points = 6.43 points

Firm “E”: $11.70/21.20 \times 10$ points = 5.52 points

Section 1.7.4 “SCORING FOR INSIDE & OUTSIDE STORAGE SPACE CRITERIA” shall be added to the RFQ

The Evaluation Committee will utilize the following when calculating the weighted score of each vendor related to the **Inside Storage Space** and **Outside Storage Space** criteria.

Proposer “X” Total Number of Inside Storage Spots will be divided by the **Highest Total Number of Inside Storage Spots** and multiplied times the **Maximum Available Points** for the **Inside Storage Space Criteria**, to determine **Proposer “X” Inside Storage Space Score**.

Example:

Firm “A” 86 Inside Storage Spots

Firm “B” 50 Inside Storage Spots

Firm “C” 18 Inside Storage Spots

Firm “D” 36 Inside Storage Spots

Firm “E” 25 Inside Storage Spots

Maximum Points Available for the “Location” criteria: 5

Calculation:

Firm “A”: $86/86 \times 5$ points = 5.00 points

Firm “B”: $50/86 \times 5$ points = 2.91 points

Firm “C”: $18/86 \times 5$ points = 1.05 points

Firm “D”: $36/86 \times 5$ points = 2.09 points

Firm “E”: $25/86 \times 5$ points = 1.45 points

Similarly, the same process will be done for **Outside Storage Space**.