



City of Pembroke Pines, FL

601 City Center Way
Pembroke Pines, FL
33025
www.ppines.com

Agenda Request Form

Agenda Number: 7.

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Type: Commission Items

Status: Passed

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**Agenda
Section:**

In Control: City Commission

File Created: 09/09/2013

Short Title: Approve contract for DBi Services for PSPW-13-10

Final Action: 09/18/2013

Title: MOTION TO APPROVE THE CONTRACT NEGOTIATED BY THE CITY MANAGER BETWEEN THE CITY OF PEMBROKE PINES AND DBI SERVICES LLC IN THE AMOUNT OF \$887,550 FOR THE OPERATION, MAINTENANCE, AND MANAGEMENT OF MUNICIPAL PUBLIC RIGHTS OF WAY (ROW) WHICH RESULTS IN A TOTAL OVERALL CITY SAVINGS OF \$637,531

***Agenda Date:** 09/18/2013

Agenda Number: 7.

Internal Notes:

Attachments: 1. PPines Contract - Original Agreement - Right of Way Operation Mgmt - DBi Services Corp, 2. Agenda 9-3-2013

Code Sections:

0	Purchasing Manager	09/12/2013	sent for Financial Impact Detail review	Budget
0	Budget	09/12/2013	returned for additional information	Finance Director
Notes: Paragraph 15, "th" needs to be "the"				
0	Finance Director	09/12/2013	Approved as to Financial Impact Form	City Attorney
0	City Attorney	09/12/2013	Reviewed by Legal	Assistant City Manager
0	Assistant City Manager	09/12/2013	sent for approval	Commission Auditor
0	Commission Auditor	09/12/2013	Approved by Commission Auditor	City Manager
0	Assistant City Manager	09/12/2013	sent for approval	City Clerk
0	City Commission	09/18/2013	approve	Pass
Action Text: A motion was made to approve on the Consent Agenda				
Aye: - 5 Ortis, Castillo, Schwartz, Shechter, and Siple				
Nay: - 0				

MOTION TO APPROVE THE CONTRACT NEGOTIATED BY THE CITY MANAGER BETWEEN THE CITY OF PEMBROKE PINES AND DBI SERVICES LLC IN THE AMOUNT OF \$887,550 FOR THE OPERATION, MAINTENANCE, AND MANAGEMENT OF MUNICIPAL PUBLIC RIGHTS OF WAY (ROW) WHICH RESULTS IN A TOTAL OVERALL CITY SAVINGS OF \$637,531

SUMMARY EXPLANATION AND BACKGROUND:

1. On February 28, 2013 the City Commission, during a workshop/retreat, requested that the City Manager explore function sourcing for the Utility System, Customer Service, Parks Maintenance, General Government Services, and Streets and Sidewalk Services
2. On April 17, 2013, the City Commission approved the advertisement of RFQ # PSPW-13-10 Operation, Maintenance and Management of Municipal Public Rights of Way (ROW).
3. On June 4, 2013, the City opened four sealed proposals for PSPW-13-10 Operation, Maintenance and Management of Municipal Public Rights of Way (ROW).
4. On June 6, 2013 the Evaluation Committee conducted their evaluation of the proposals for PSPW-13-10 Operation, Maintenance and Management of Municipal Public Rights of Way (ROW) and determined DBi Services, LLC to be the most responsive and responsible proposer.
5. On June 19, 2013, Administration brought an item before commission recommending the City Commission approve the recommendation of the evaluation committee for PSPW-13-10 and award the project to DBi Services, LLC and direct the City Manager to negotiate a contract for services to be brought back to Commission for final approval.
6. Commission approved a substitute motion which included approving the recommendations of the evaluation committee and directing the City Manager to bring back a price for consideration by the Commission rather than a contract for services.
7. City Administration began discussions with DBi Services, LLC to provide sufficient information to the vendor in order for them to provide a price for services.
8. DBi Services, LLC proposes a price of \$887,550. The proposal includes the following:

Pricing includes:

- Management Staff
- Operational Staff
- Vehicles
- Equipment
- Materials
- Overhead
- Quality assurance and quality control

- Maintenance Rating Reviews
- Administration including
 - Risk Management
 - Claims Management relative to items included in the scope of work
 - Insurance
 - Bond
 - Periodic reporting

Scope of work includes:

- Management and oversight of existing contracts for roadway maintenance
- Management and maintenance of city owned highway facilities to include
 - Sidewalk
 - Sweeping
 - Lighting
 - Guardrail repair
 - Pressure Cleaning
 - Temporary sign repair for regulatory signs to ensure safety
 - Incident response
 - Routine inspection of highways and reports of maintenance needs for work to be done by others including:
 - Signs
 - Striping
 - Traffic Signals
 - Other deficiencies as identified during the normal course of inspection.

9. Under this contract the City will be responsible for the following:

- Oversight of the contract and Administrative support
- Capital Improvements such as roadway, drainage, and landscape improvements. The City will be responsible for budgeting and procuring capital improvements approved by Administration and Commission
- Maintaining the electricity costs for the street lights

10. The proposal will affect one (1) City position and fifteen (15) Contract positions.

11. DBi Services, LLC has agreed to interview all current City and Contract employees for any available positions DBi Services LLC will need as a result of obtaining this contract.

12. The proposed price from DBi Services, LLC is \$887,550. Below is a table comparing the City costs with the vendors proposal.

City Cost \$1,568,566

Less Vendor Proposed Cost \$887,550

Gross Cost Variance \$681,016

Less City Legacy Cost \$43,485

FY14 Budget Savings \$637,531

City Legacy Cost includes legacy unfunded pension and OPEB costs that the City must still fund and should reduce each subsequent year when Function Sourcing is implemented

13. The price proposal from DBi Services, LLC offers the City with an opportunity to provide a significant savings while still being able to provide the residents with the same level of service.

14. On September 3, 2013, the City Commission approved awarding PSPW-13-10 "Operation, Maintenance and Management of Municipal Public Rights of Way (ROW) to DBi Services, LLC and directed the City Manager to negotiate a contract for services to be brought back to the Commission for final approval.

15. The agreement calls for the City to pay \$887,550 in twelve equal monthly installments for services as outlined in the agreement.

16. Administration requests the Commission approve the contract between the City of Pembroke Pines and DBi Services, LLC for \$887,550 award of RFQ # PSPW-13-10 Operation, Maintenance and Management of Municipal Public Rights of Way (ROW) to DBi Services, LLC in the amount of \$887,550 which results in a total road & bridge fund savings of \$637,531.

Item has been reviewed by the Commission Auditor and approved for the Agenda.

FINANCIAL IMPACT DETAIL:

The proposed price from DBi Services, LLC is \$887,550. The savings to the Road & Bridge Fund is estimated at \$637,531.