

# City of Pembroke Pines, FL

*City of Pembroke Pines  
Charles F. Dodge City Center  
601 City Center Way  
Pembroke Pines, FL 33025*



## Meeting Minutes

**Wednesday, December 1, 2021**

**6:30 PM**

**6:30 PM Regular Commission Meeting. Exhibits #8 and #9 added  
to Agenda Item 13.**

**Commission Chambers**

### **City Commission**

*Mayor Frank C. Ortis  
Vice Mayor Thomas Good, Jr.  
Commissioner Angelo Castillo  
Commissioner Iris A. Siple  
Commissioner Jay D. Schwartz*

**6:30 PM REGULAR MEETING CALLED TO ORDER****ROLL CALL**

**Present** 5 - Mayor Frank Ortis, Vice Mayor Thomas Good Jr., Commissioner Angelo Castillo, Commissioner Iris A. Siple, and Commissioner Jay D. Schwartz

Also present: City Manager Charles F. Dodge, City Attorney Samuel S. Goren, and City Clerk Marlene D. Graham.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mayor Ortis.

**ACKNOWLEDGMENTS:**

Mayor Ortis recognized Vice Mayor Good for being honored by the Broward County Education Foundation.

Mayor Ortis also spoke about the ground breaking ceremony of the Memorial Healthcare System Cancer Center.

Commissioner Schwartz asked to observe a moment of silence for the victims of the Oxford High School shooting in Michigan.

**PRESENTATIONS:****PRE-1** [21-1061](#)

PRESENTATION NO.1: MAYOR ORTIS WILL PRESENT A PROCLAMATION TO RYAN CASE, RECOGNIZING DECEMBER 1, 2021 AS "RICK CASE BIKES FOR KIDS DAY" IN THE CITY OF PEMBROKE PINES.

Mayor Ortis read the proclamation and presented it to Mr. Ryan Case of Rick Case Automotive Group.

Mr. Case thanked the Commission and encouraged the public to donate bikes for distribution to children in need.

Commissioner Castillo, Vice Mayor Good, and Commissioner Siple spoke on the presentation.

14. [21-1037](#) DISCUSSION AND POSSIBLE ACTION BY THE CITY COMMISSION ON THE NEIGHBORHOOD GATEHOUSE REVOCABLE LICENSE AGREEMENT BETWEEN THE CITY AND THE PEMBROKE SHORES COMMUNITY ASSOCIATION.

Item 14 was taken out of order without objection.

**A motion was made by Commissioner Castillo, seconded by Commissioner Siple, to approve Item 14 pertaining to the Gatehouse Revocable License Agreement for Pembroke Shores and the proposed amendment to the agreement referencing "unfettered" accessibility to the general public. The motion carried by the following vote:**

- Aye** 5 - Mayor Ortis, Vice Mayor Good Jr., Commissioner Castillo, Commissioner Siple, and Commissioner Schwartz
- Nay** 0

PRIOR TO THE VOTE BEING TAKEN:

City Attorney Goren read Item 14 into the record by title.

Commissioner Castillo, Commissioner Siple, Commissioner Schwartz, and Vice Mayor Good spoke on the item.

City Attorney Goren responded to the questions of the Commission referencing the original language to sections 12.1 and 12.3 of the first agreement regarding the terms of operation, which grants members of the public access to the public roads. Whereas the proposed amended agreement references "unfettered" accessibility to City Staff members and to the general public.

City Attorney Goren said this document extends the gatehouse agreement until September 2027. The current contract expires on September 2022, but can be effectuated sooner. That means there is nothing in the document that requires the parties to go beyond the day, but it does require that by the month of May of year 2027, the applicant has to advise the City of its plans so that the City Manager and Administration knows what to do operationally because at the end of the contract period, the gates come down. The document does provide notice and due process to all parties to figure out a way to get to the conclusion, the ultimate conclusion being for the roads to become private

and to do so in a manner that meets the city's requirements.

City Manager Dodge responded to the questions of the Commission regarding the accessibility of the entrances to the community for visitors.

The following members of the public spoke on the item:

Margaret Morrell, 692 SW 159th Drive, Pembroke Pines, FL

City Clerk Graham read an email into the record from Ms. Tammy Douglas, 16411 SW 1st Court, Pembroke Pines, FL

## **ANNOUNCEMENT OF ITEMS TO BE PULLED FROM AGENDA**

City Clerk Graham announced there were no items pulled from the agenda.

## **ITEMS AT THE REQUEST OF THE PUBLIC**

There were no items at the request of the public.

## **ANNOUNCEMENT OF BOARD AND COMMITTEE APPOINTMENTS**

Mayor Ortis announced Mr. Israel Rodriguez-Soto as the new Chair on the Board of Adjustment.

Mr. Rodriguez-Soto addressed the Commission briefly.

Commissioner Schwartz spoke to Mr. Rodriguez-Soto about a separate board vacancy for District 2.

## **CONSENT AGENDA:**

1. [21-0825](#) MOTION TO APPROVE THE PURCHASE OF REPAIR PARTS FOR ALL CITY LIFT STATIONS ON AN AS NEEDED BASIS FOR AN ANNUAL AMOUNT NOT TO EXCEED \$245,554.44 FROM THE SOLE SOURCE VENDOR, SMITH & LOVELESS, INC., PURSUANT TO SECTION 38.18(C)(3) OF THE CITY'S CODE OF ORDINANCES,

REALIZING A SAVINGS OF UP TO \$17,188.81 IN SALES TAX.

**A motion was made to approve on the Consent Agenda**

2. [21-0908](#) MOTION TO APPROVE THE AGREEMENT BETWEEN THE CITY OF PEMBROKE PINES AND HAWKINS, INC. FOR THE PURCHASE OF SODIUM HYPOCHLORITE 12.5 % ON AN AS NEEDED BASIS UTILIZING PRICING FROM THE PUNTA GORDA CONTRACT # Q2020110, FOR AN ANNUAL AMOUNT NOT TO EXCEED \$38,220, PURSUANT TO SECTION 35.18(C)(5) OF THE CITY'S CODE OF ORDINANCES.

**A motion was made to approve on the Consent Agenda**

4. [21-1063](#) MOTION TO ACCEPT THE CITY'S FEDERAL GRANT AWARD IN THE AMOUNT OF \$110,000 FOR THE 2021 LAW ENFORCEMENT MENTAL HEALTH AND WELLNESS ACT (LEMHWA) RECEIVED FROM THE DEPARTMENT OF JUSTICE OFFICE OF COMMUNITY ORIENTED POLICING SERVICES (COPS)

**A motion was made to approve on the Consent Agenda**

5. [21-1038](#) MOTION TO AUTHORIZE THE PROPER CITY OFFICIALS TO EXECUTE THE FIFTH AMENDMENT TO THE AGREEMENT FOR PURCHASE AND SALE OF REAL PROPERTY FOR THE WETLANDS PORTION OF SHERIDAN STREET BUSINESS CENTER, LOCATED ON SHERIDAN STREET AND NW 199 AVENUE, OWNED BY ALEXIS M. BAKER, EDWARD BAKER, II, AND STEPHANIE L. BAKER.

**A motion was made to approve on the Consent Agenda**

6. [21-0037](#) MOTION TO APPROVE THE FIRST AMENDMENT TO THE PARKS ARCHITECTURAL AND ENGINEERING SERVICES AGREEMENT WITH SYNALOVSKI, ROMANIK, SAYE, LLC, INCREASING THE CONTRACT VALUE FOR THE THREE YEAR PERIOD FROM \$250,000 TO \$355,000 TO ALLOW FOR PHASE THREE OF THE RENOVATION OF THE WEST PINES SOCCER PARK FIELDS 5 & 6 AND COMPLETION OF DESIGN DOCUMENTS FOR THE RENOVATION OF THE SOFTBALL FIELDS AT SILVER LAKES SOUTH.

**A motion was made to approve on the Consent Agenda**

7. [21-1060](#) MOTION TO AWARD IFB # TS-21-10 "SOPHOS ANTIVIRUS RENEWAL" TO THE MOST RESPONSIVE/RESPONSIBLE BIDDER, PC NETWORK SOLUTIONS OF THE PALM BEACHES, INC., IN THE

AMOUNT NOT TO EXCEED \$72,753.

A motion was made to approve on the Consent Agenda

9. [21-1072](#)

**MOTION TO APPROVE THE DEPARTMENT RECOMMENDATIONS FOR THE FOLLOWING ITEMS LISTED ON THE CONTRACTS DATABASE REPORT:**

(A) Ericks Consultants, Inc. - Legislative Consulting Services - Renewal

(B) Lawrence J. Smith, P.A. - Legislative Consulting Services - Renewal

(C) Smith, Bryan & Myers, Inc. - Legislative Consulting Services - Renewal

(D) Papico Construction, Inc. - Tennis Court Maintenance IFB # RE-20-01 - Renewal

(E) Brink's Incorporated - Armored Car Services (City-wide) - Non-Renewal

**ITEM (F) WILL EXPIRE WITH NO RENEWAL TERMS AVAILABLE, THEREFORE, NO COMMISSION ACTION IS REQUIRED AS THIS ITEM IS PRESENTED FOR NOTIFICATION PURPOSES ONLY PURSUANT TO SECTION 35.29 (F) OF THE CITY'S PROCUREMENT CODE:**

(F) Burnett Lime Company, Inc. - Lime Slurry System & Product Agreement - Non-Renewal

A motion was made to approve on the Consent Agenda

10. [21-1073](#)

MOTION TO APPROVE THE FIRST AMENDMENT TO THE ORIGINAL AGREEMENT BETWEEN THE CITY OF PEMBROKE PINES AND PFM ASSET MANAGEMENT, LLC. TO APPROVE THE ACQUISITION OF PFM ASSET MANAGEMENT, LLC BY U.S. BANCORP ASSET MANAGEMENT, INC, A SUBSIDIARY OF U.S. BANCORP, PURSUANT TO THE REQUIREMENT SET FORTH IN SECTION 16.4 OF THE ORIGINAL AGREEMENT.

A motion was made to approve on the Consent Agenda

### Approval of the Consent Agenda

A motion was made by Commissioner Castillo, seconded by Commissioner Siple, to approve Items 1, 2, 4, 5, 6, 7, 9 and 10 on the Consent Agenda. The motion carried by the following vote:

**Aye** 5 - Mayor Ortis, Vice Mayor Good Jr., Commissioner Castillo, Commissioner Siple, and Commissioner Schwartz

**Nay** 0

- 3. [21-0914](#) MOTION TO AWARD IFB # PSUT-21-03 "WATER METER INSTALLATION PROJECT" TO THE MOST RESPONSIVE/ RESPONSIBLE BIDDER, RTS WATER SOLUTIONS, LLC. IN THE AMOUNT NOT TO EXCEED \$4,105,730.99, WHICH INCLUDES AN 8.5% OWNER'S CONTINGENCY IN THE AMOUNT OF \$257,928.05 AND AN OWNER'S ALLOWANCE IN THE AMOUNT OF \$813,355.30.

**A motion was made by Commissioner Schwartz, seconded by Commissioner Castillo, to approve Item 3. The motion carried by the following vote:**

**Aye** 5 - Mayor Ortis, Vice Mayor Good Jr., Commissioner Castillo, Commissioner Siple, and Commissioner Schwartz

**Nay** 0

PRIOR TO THE VOTE BEING TAKEN:

Commissioner Schwartz read Item 3 into the record by title and spoke on the item.

Vice Mayor Good spoke on the item.

Jonathan Cooper, Utilities Director, addressed the questions of the Commission regarding the reason for the water meter project being delayed. He also addressed the additional costs required to complete the project and spoke to Vice Mayor Good's comment on the percentage of labor being local employment.

City Manager Dodge responded to the Commission about how the water meter projects were broken up and that the older meters would be addressed first.

- 8. [21-1064](#) MOTION TO APPROVE REQUEST TO ADVERTISE SOLICITATION(S):
  - (A) PSUT-21-06 "PINES VILLAGE WATER MAIN IMPROVEMENTS PHASE II & SEPTIC TANK CONVERSION"
  - (B) PSUT-21-07 "NEW RAW WATER SUPPLY LINE (BETWEEN WATER TREATMENT PLANT AND EASTERN WELLFIELD)"

**A motion was made by Commissioner Siple, seconded by Commissioner Castillo, to approve Sections (A) and (B) of Item 8. The motion carried by the following vote:**

**Aye** 5 - Mayor Ortis, Vice Mayor Good Jr., Commissioner Castillo, Commissioner Siple, and Commissioner Schwartz

**Nay** 0

PRIOR TO THE VOTE BEING TAKEN:

Commissioner Siple read Item 8 into the record by title and spoke on the item.

Vice Mayor Good and Mayor Ortis spoke on the item.

Jonathan Cooper, Utilities Director, responded to the questions of the Commission regarding details of each of the specified projects. He spoke about the progress of the Village Phase II installation of meters and water lines as well as providing sewer service.

City Manager Dodge spoke about the amount of residences in the City that have septic tanks.

**11. [21-1074](#)**

**MOTION TO APPROVE THE MINUTES OF THE NOVEMBER 17, 2021 REGULAR COMMISSION MEETING.**

**A motion was made by Vice Mayor Good Jr., seconded by Commissioner Schwartz, to defer the item and refer to the Clerk to correct Item 16 in the November 11, 2021 Minutes. The motion to defer carried by the following vote:**

PRIOR TO THE VOTE BEING TAKEN:

Vice Mayor Good read Item 11 into the record by title and spoke on the item. He requested that further clarification of the vote action for item 16 from the November 17, 2021 meeting minutes be provided.

**QUASI JUDICIAL CONSENT AGENDA:**

**ORDINANCES AND RESOLUTIONS:**

**SECOND READING ORDINANCES:**



**FIRST READING ORDINANCES:**

- 12.        [2021-28](#)        MOTION TO PASS PROPOSED ORDINANCE NO. 2021-28 ON FIRST READING.

PROPOSED ORDINANCE NO. 2021-28 IS AN ORDINANCE OF THE CITY OF PEMBROKE PINES, FLORIDA AMENDING APPENDIX "A" OF TITLE XV, CHAPTER 150 OF THE CITY'S CODE OF ORDINANCES BY UPDATING THE BUILDING PERMIT FEE SCHEDULE, ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

**A motion was made by Commissioner Siple, seconded by Vice Mayor Good Jr., to pass Proposed Ordinance 2021-28 on First Reading. The motion carried by the following vote:**

PRIOR TO THE VOTE BEING TAKEN:

City Attorney Goren read Proposed Ordinance 2021-28 into the record by title.

**RESOLUTIONS:**

**REGULAR AGENDA:**

- 13.        [21-1021](#)        MOTION TO APPROVE THE ASSIGNMENT OF THE AGREEMENT WITH DBI SERVICES LLC. FOR THE OPERATION, MAINTENANCE, AND MANAGEMENT OF THE CITY'S RIGHT OF WAY'S TO DEANGELO CONTRACTING SERVICES (DCS).

**A motion was made by Commissioner Castillo, seconded by Commissioner Siple, to approve the assignment of the agreement with DBI Services, LLC. Discussion ensued as to whether the assignment was in the best interest of the City; The motion carried by the following vote:**

- Aye**    3 - Mayor Ortis, Commissioner Castillo, and Commissioner Siple
- Nay**    2 - Vice Mayor Good Jr., and Commissioner Schwartz

PRIOR TO THE VOTE BEING TAKEN;

City Attorney Goren read Item 13 into the record by title.

Vice Mayor Good, and Commissioners Schwartz, Castillo and Siple spoke on the item.

Commissioner Schwartz spoke on going out to bid as being in the best interest of the City. Vice Mayor Good spoke on taking the service in-house and was not in support of approving the assignment of the agreement.

City Manager Dodge responded to the questions of the Commission regarding the savings to outsource the service contract.

City Attorney Goren responded to the questions of the Commission regarding the purposes of a performance bond to guarantee performance for contracted services.

Mark Gomes, Procurement Director, responded to the questions of the Commission to address staffing concerns. Mr. Gomes also addressed the Commission about material costs.

Quentin Williams, 4741 SW 57th Avenue, Davie, FL addressed the Commission as a previous employee of Pembroke Pines and also as management for DeAngelo Contracting Services.

15. [21-1065](#)

DISCUSSION AND POSSIBLE ACTION REGARDING IMPOSITION OF A NON-AD VALOREM SOLID WASTE ASSESSMENT IN THE CITY BEGINNING IN FY2022-2023, AS REQUESTED BY COMMISSIONER SCHWARTZ.

**Motion was made by Commissioner Schwartz, seconded by Vice Mayor Good, to approve Item 15 regarding an Intent Resolution for the imposition of a non-ad valorem solid waste assessment in the City beginning FY 2022-2023, with four weeks of advertising and a public hearing in February 2022. The motion carried by the following vote:**

**Aye** 4 - Mayor Ortis, Vice Mayor Good Jr., Commissioner Siple, and Commissioner Schwartz

**Nay** 1 - Commissioner Castillo

PRIOR TO THE VOTE BEING TAKEN;

City Attorney Goren read Item 15 into the record by title.

Commissioner Schwartz, Commissioner Castillo, and Vice Mayor Good spoke on the item.

Commissioner Schwartz proposed a public hearing be conducted in February with four weeks of advertising prior to the public hearing for an Intent Resolution regarding the imposition of the non-ad valorem solid waste assessment.

Commissioner Castillo said he saw no new value to residents in imposing the assessment and would raise costs.

City Manager Dodge responded to the Commission regarding annual assessments versus the proposed month to month option for solid waste rates and to allow the chance to inform the public about any updates.

**REPORTS OF LEAGUE REPRESENTATIVES**

**REPORTS OF THE CITY MANAGER AND CITY ATTORNEY**

The City Commission agreed by consensus to approve the rescheduling of the January 5th and January 19th, 2022 Commission meetings by combining both the first and second commission meetings to one meeting on Wednesday, January 12, 2021, due to scheduling conflicts.

Mayor Ortis and Commissioner Siple spoke some of the upcoming League of Cities meetings.

**REPORTS OF THE CITY MANAGER AND CITY ATTORNEY**

A motion was made by Commissioner Castillo, seconded by Commissioner Siple, to authorize the Shade Session, pursuant to Section 286.011(8)(b), FS proposed by City Attorney Goren starting at 5:30 PM on Wednesday, December 15, 2021 to discuss the following cases: CASE NO.: CACE 18-015330 (12) (Consolidated with Case No. 01-014030 and Case No. 18-002017). The motion carried by the following vote:

**Aye** 5 - Mayor Ortis, Vice Mayor Good Jr., Commissioner Castillo, Commissioner Siple, and Commissioner Schwartz

**Nay** 0

**COMMISSION ITEMS:**

**NEW BUSINESS:**

**OLD BUSINESS:**

**ADJOURN - 8:16 P.M.**

**CITY OF PEMBROKE PINES**

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**Marlene D. Graham, CMC**  
**City Clerk**