



Legislation Text

File #: 23-0028, Version: 1

MOTION TO APPROVE THE SHINE PROGRAM MEMORANDUM OF UNDERSTANDING BETWEEN AGING AND DISABILITY RESOURCE CENTER OF BROWARD COUNTY AND THE CITY OF PEMBROKE PINES/SOUTHWEST FOCAL POINT SENIOR CENTER.

**SUMMARY EXPLANATION AND BACKGROUND:**

1. The current Memorandum of Understanding was approved on February 2, 2022 with Agenda Item #22-0032 for a one year period.
2. The purpose of this agreement is to ensure the implementation of the Servicing Health Insurance Needs of the Elders (SHINE) Program in community throughout the state of Florida and to continue to develop and expand a framework of cooperation ("Partnership") between Aging and Disability Resource Center of Broward County and the City of Pembroke Pines/Southwest Focal Point Senior Center.
3. The Florida Department of Elder Affairs, through the SHINE Program, trains and certifies a network Medicare and health benefit counselor, mostly volunteers who provide information, counseling and assistance regarding health insurance and health benefit options. These services are free of charge or obligation and provided to elders and their families. Regional SHINE Programs, operated under contract through the state's eleven Area Agencies on Aging, supervise and support local SHINE counselors.
4. The Parties agree that the Memorandum of Understanding represents the entire and integrated agreement between the City of Pembroke Pines and Aging and Disability Resource Center of Broward County.
5. Requesting Commission approval.

**FINANCIAL IMPACT DETAIL:**

- a) **Initial Cost:** No Cost to the CITY.
- b) **Amount budgeted for this item in Account No:** Not Applicable.
- c) **Source of funding for difference, if not fully budgeted:** Not Applicable.
- d) **5 year projection of the operational cost of the project:** Not Applicable.

	Current FY	Year 2	Year 3	Year 4	Year 5
Revenues					
Expenditures					
Net Cost					

e) **Detail of additional staff requirements:** Not Applicable.

**FEASIBILITY REVIEW:**

*A feasibility review is required for the award, renewal and/or expiration of all function sourcing contracts. This analysis is to determine the financial effectiveness of function sourcing services.*

**a) Was a Feasibility Review/Cost Analysis of Out-Sourcing vs. In-House Labor Conducted for this service?** Not Applicable

**b) If Yes, what is the total cost or total savings of utilizing Out-Sourcing vs. In-House Labor for this service?** [Enter the total cost or savings here and include length of time that was considered.]