



Legislation Text

File #: 18-1018, **Version:** 1

MOTION TO APPROVE THE FINDINGS AND RECOMMENDATION OF THE EVALUATION COMMITTEE AND TO AWARD PL-18-05 "RESIDENTIAL HOME INSPECTION AND COST ESTIMATING SERVICES (EXPANSION)" TO THE FOLLOWING VENDORS: GOLD TREE DEVELOPMENT GROUP LLC AND PRECISION ESTIMATING SERVICES.

SUMMARY EXPLANATION AND BACKGROUND:

1. On June 20, 2018, the City Commission authorized the advertisement of PL-18-05 "Residential Home Inspection and Cost Estimating Services (Expansion)", which was advertised on July 3, 2018.
2. The City receives funds from the U.S. Department of Housing and Urban Development (HUD) through multiple programs including the Community Development Block Grant (CDBG) Program, HOME Investment Partnership Program (HOME), and Neighborhood Stabilization Program (NSP). The City also receives State Housing Initiatives Partnership (SHIP) funds from the Florida Housing Finance Corporation. These funds are used for various projects including minor home repair and cost estimating services.
3. The intent of this bid was to contract with Home Inspectors to determine the extent of the rehabilitation needed in residential homes, and to develop a cost estimate for each repair project. Services include inspections for general repairs; accessibility modifications for the elderly/disabled.
4. On March 1, 2017, the City Commission approved a pool of four (4) vendors for these services. PL-18-05 "Residential Home Inspection and Cost Estimating Services (Expansion)" was issued to seek additional statements of qualifications in an effort to expand the current pool of vendors whose contracts expire on February 28, 2019.
5. On July 31, 2018, the City opened two (2) proposals and one (1) no bid from the following vendors:

Vendor Name

Gold Tree Development Group LLC
Precision Estimating Services
TSC Associates, Inc. (No Bid)

6. On August 21, 2018 the City convened an evaluation committee to evaluate the qualifications of the proposers based on the weighted criteria provided for in the bid documents and listed below:
 - Experience and Ability (35%)
 - Previous Experience (35%)
 - Firm's Understanding and Approach to the Work (30%)

7. At the August 21, 2018 meeting, the evaluation committee unanimously passed a motion to deem Gold Tree Development Group LLC and Precision Estimating Services as qualified and for the vendors to be added to the pool of Home Inspectors in no specific order.

8. Request Commission to approve the findings and recommendation of the evaluation committee and to award PL-18-05 "Residential Home Inspection and Cost Estimating Services (Expansion)" to the following vendors: Gold Tree Development Group LLC and Precision Estimating Services.

FINANCIAL IMPACT DETAIL:

a) Initial Cost: The cost for each project is unknown at this time. The cost will be determined on a "Per Project" basis.

b) Amount budgeted for this item in Account No: Funds for these expenses will be paid through grants received through various programs. The City receives funds from the U.S. Department of Housing and Urban Development (HUD) through multiple programs including the Community Development Block Grant (CDBG) Program, Home Investment Partnerships Program (HOME), and Neighborhood Stabilization Program (NSP). In addition, the City receives State Housing Initiatives Partnership (SHIP) funds from the Florida Housing Finance Corporation

c) Source of funding for difference, if not fully budgeted: Not Applicable.

d) 5 year projection of the operational cost of the project: Not Applicable.

e) Detail of additional staff requirements: Not Applicable.