



Legislation Text

File #: 18-0787, **Version:** 1

MOTION TO APPROVE THE PURCHASE AND AGREEMENT FROM THE SOLE SOURCE VENDOR, CERTIPOINT, INC., FOR LEARNING CURRICULUM AND ASSESSMENT TESTING MATERIALS IN THE AMOUNT OF \$31,950, TO HELP SUPPORT CAREER AND TECHNICAL EDUCATION AT THE CITY OF PEMBROKE PINES CHARTER MIDDLE SCHOOLS FOR THE 2018-2019 SCHOOL YEAR.

SUMMARY EXPLANATION AND BACKGROUND:

1. The City of Pembroke Pines Charter School would like to broaden students' opportunities to gain certifications that will support their continued success in areas relating to career and technical education.
2. The Florida Career and Professional Education Act was created to provide a statewide planning partnership between business and education communities, to expand and retain high-value industry, and sustain a vibrant state economy (See Exhibit #1- Section 1003.491-Florida Career and Professional Education Act). Through the successful development of a Career and Technical Program within the City of Pembroke Pines Charter School System, middle school students will take courses that meet the requirements of the Florida Career and Professional Education Act (CAPE) for the 2018-19 school year.
3. Students will enroll in courses that provide curriculum specific to the Adobe® Certified Association (ACA) certification and Microsoft® Office Specialist (MOS) certification. These certification exams would be purchased through Certiport, Inc. allowing the City of Pembroke Pines to be a designated testing center, also referenced as a CAPE Academy. The primary benefits of establishing CAPE Academies at the City of Pembroke Pines Charter Schools are:
 - ☐ All CAPE Academies are aligned to an Industry Certification on the State Funding List. Students enrolled in CAPE Academies are more likely to attain the appropriate Industry Certification, which will positively impact the school grade.
 - ☐ Students who earn an Industry Certification aligned to the CAPE Academy in which they are enrolled will generate state bonus FTE funding as well as acceleration points for school grade calculation, in accordance with the Act. The funding amount is based on the annually approved state-shared appropriations.
4. The cost to purchase through Certiport, Inc. the MOS assessment bundle and curriculum is \$8,000 per each site (West, Central and Academic Village Middle Schools) and the cost to purchase the ACA assessment bundle and curriculum is \$7,950 for the Academic Village Middle School (See Exhibit #2-Certiport Quote 2018-19).
5. On March 9, 2018, the Procurement Division issued a "Notice of Intent to Award a Sole Source" through the BidSync website as ED-NTSS-18-01 "Exam Delivery System" in order to give vendors the opportunity to come forward if they did not agree that this proposed purchase is a sole source.

(See Exhibit #3-NTSS ED-NTSS-18-01)

6. On March 22, 2018, ED-NTSS-18-01 "Exam Delivery System" was opened and no responses were received.

7. As per Section 38.18(C)(3) of our Procurement Code: City standard, single-source and sole-source commodities or services are exempt from the Competitive Bidding process. Attached is a sole-source letter from Certiport, Inc. as the sole provider and exam developer for the Microsoft® Office Specialist (MOS) and the Adobe® Certified Association (ACA) industry certification programs (See Exhibit #4-Certiport Sole Source Letter).

8. The term of the agreement with Certiport, Inc. will be for a one year period, and may be renewed for two additional one year periods.

9. Request City Commission to approve the purchase and agreement from the sole source vendor, Certiport, Inc., for learning curriculum and assessment testing materials in the amount of \$31,950, to help support career and technical education at the City of Pembroke Pines charter middle schools for the 2018-2019 school year.

FINANCIAL IMPACT DETAIL:

a) Initial Cost: \$31,950

b) Amount budgeted for this item in Account No: \$31,950 is budgeted within the Charter School's 2018-2019 Adopted Budget. All funds are coded to school object code 52652 - Software <1000 &/or licenses. The breakdown budgeted at each applicable school site is listed below:

School Site	Account Coding	Account Description	Amount
West Middle	171-569-5052-553-52652-7300-369	Software<1000 &/or Licenses	\$ 8,000
Central Middle	171-569-5052-554-52652-7300-369	Software<1000 &/or Licenses	\$ 8,000
Academic Village	172-569-5053-52652-7300-369	Software<1000 &/or Licenses	\$ 15,950
		Total	\$ 31,950

c) Source of funding for difference, if not fully budgeted: Not Applicable.

d) 5 year projection of the operational cost of the project: Not Applicable.

e) Detail of additional staff requirements: Not Applicable.