



Legislation Text

File #: 19-0913, **Version:** 1

MOTION TO AWARD RE-19-11 "ART INSTALLATION SERVICES" TO THE SOLE BIDDER, MIAMI ART SERVICES INC., IN THE ANNUAL AMOUNT NOT TO EXCEED \$30,000, FOR AN INITIAL TWO YEAR PERIOD.

SUMMARY EXPLANATION AND BACKGROUND:

1. On June 19, 2019, the City Commission authorized the advertisement of RE-19-11 "Art Installation Services", which was advertised on June 25, 2019.

2. The purpose of this solicitation was to provide art installation services at the Frank C. Ortis Art Gallery and Exhibition Hall.

3. On July 23, 2019, the City opened one (1) proposal from the following vendor:

Vendor Name	Total Cost Per Hour
Miami Art Services Inc.	\$75

4. The Recreation & Cultural Arts Department has reviewed the bid and has deemed Miami Art Services Inc. to be a responsive/responsible bidder.

5. In addition, Miami Art Services Inc. has also completed the Equal Benefits Certification Form and has stated that the "Contractor currently complies with the requirements of this section."

6. The Recreation & Cultural Arts Department would like to enter into an agreement for an initial (2) two year period with the option to renew for (2) two additional (2) year renewals.

7. Request Commission to award RE-19-11 "Art Installation Services" to the sole bidder, Miami Art Services Inc. in the annual amount not to exceed \$30,000, for an initial two year period.

FINANCIAL IMPACT DETAIL:

a) Initial Cost: \$30,000 for FY 2019-20

b) Amount budgeted for this item in Account No: Funds are available in account #1-573-7010-350-34990 (Contractual Services - other).

c) Source of funding for difference, if not fully budgeted: Not Applicable.

d) 5 year projection of the operational cost of the project:

	FY 2019-20	Year 2	Year 3	Year 4	Year 5
Revenues	N/A	N/A	N/A	N/A	N/A
Expenditures	\$30,000	\$30,000	N/A	N/A	N/A
Net Cost	\$30,000	\$30,000	N/A	N/A	N/A

e) Detail of additional staff requirements: Not Applicable.