



Legislation Text

File #: 20-0402, Version: 1

MOTION TO AWARD IFB # RE-20-02 "GAZEBO FOR BEN FIORENDINO PEMBROKE LAKES PARK" TO THE MOST RESPONSIVE/RESPONSIBLE BIDDER, J&E CONSTRUCTION, IN THE AMOUNT NOT TO EXCEED \$49,000, WHICH INCLUDES A \$3,000 OWNER'S CONTINGENCY AND A \$3,000 PERMIT ALLOWANCE.

SUMMARY EXPLANATION AND BACKGROUND:

- Chapter 35 of the City's Code of Ordinances is titled "PROCUREMENT PROCEDURES, PUBLIC FUNDS."

- Section 35.15 defines an Invitation for Bid as "A written solicitation for competitive sealed bids with the title, date and hour of the public bid opening designated therein and specifically defining the commodities or services for which bids are sought. The invitation for bid shall be used when the city is capable of specifically defining the scope of work for which a service is required or when the city is capable of establishing 15 precise specifications defining the actual commodities required. The invitation for bid shall include instructions to bidders, plans, drawings and specifications, if any, bid form and other required forms and documents to be submitted with the bid."

- 35.18(A) states, "A purchase of or contracts for commodities or services that is estimated by the Chief Procurement Officer to cost more than \$25,000 shall be based on sealed competitive solicitations as determined by the Chief Procurement Officer, except as specifically provided herein."

- Section 35.19(A) states "All sealed competitive solicitations as defined in § 35.18 shall be presented to the City Commission for their consideration prior to advertisement."

- Section 35.21(A)(1) states, "An initial purchase of, or contract for, commodities or services, in excess of \$25,000, shall require the approval of the City Commission, regardless of whether the competitive bidding or competitive proposal procedures were followed."

SUMMARY EXPLANATION AND BACKGROUND:

1. On March 4, 2020, the City Commission authorized the advertisement of IFB # RE-20-02 "Gazebo for Ben Fiorendino Pembroke Lakes Park", which was advertised on March 10, 2020.

2. The purpose of this solicitation was to seek proposals from qualified vendors to furnish and install a new 24' x 24' gazebo at Ben Fiorendino Pembroke Lakes Park located at 10211 Taft St, Pembroke Pines, FL 33026..

3. The Recreation & Cultural Arts Department requested pricing for both wood flooring and composite flooring options.

4. On April 14, 2020, the City opened five (5) proposals from the following vendors:

| Vendors | Wood Floor | Composite Floor |
|------------------------------------|--------------|-----------------|
| Assured Contracting LLC | \$4,200.00 | \$39,950.00 |
| J & E Construction | \$36,000.00 | \$43,000.00 |
| Florida Palm Construction Inc. | \$37,000.00 | \$45,000.00 |
| Gazebo Depot | \$41,530.00 | \$44,588.00 |
| Advanced Recreational Concepts LLC | \$114,211.37 | No Bid |

5. The Procurement Department has deemed Assured Contracting LLC non-responsive for not submitting a completed Attachment A - Contact Information Form, Attachment B - Non-Collusive Affidavit, and Attachment C - Proposer's Qualifications Statement.

6. The Recreation & Cultural Arts Department and Procurement Department have reviewed the bids and have deemed J & E Construction to be the most responsive/responsible bidder.

7. In addition, J & E Construction has also completed the Equal Benefits Certification Form and has stated that the "Contractor will comply with the conditions of this section at the time of contract award."

8. Request Commission to award IFB # RE-20-02 "Gazebo for Ben Fiorendino Pembroke Lakes Park" to the most responsive/responsible bidder, J & E Construction, in the amount not to exceed \$49,000, which includes a \$3,000 owner's contingency and a \$3,000 permit allowance.

FINANCIAL IMPACT DETAIL:

a) **Initial Cost:** \$49,000

b) **Amount budgeted for this item in Account No:** \$0 budgeted in account # 1-572-7001-64400 (Other equipment).

c) **Source of funding for difference, if not fully budgeted:** \$49,000 shall be transferred from account # 1-572-7001-46150 (R&M, land, building & improvements) to account # 1-572-7001-64400 (Other equipment).

d) **5 year projection of the operational cost of the project** Not Applicable.

e) **Detail of additional staff requirements:** Not Applicable.