



Legislation Text

File #: 20-0551, Version: 1

MOTION TO APPROVE THE PURCHASE OF TESTING MATERIAL FOR THE CAMBRIDGE PROGRAM AT THE CITY OF PEMBROKE PINES CHARTER SCHOOLS FROM THE UNIVERSITY OF CAMBRIDGE FOR THE ESTIMATED AMOUNT NOT TO EXCEED \$214,981.74 FOR THE 2020-2021 SCHOOL YEAR PURSUANT TO SECTIONS 35.18 (C)(7)(A) AND 35.18 (C)(7)(J) OF THE CITY'S PROCUREMENT CODE.

PROCUREMENT PROCESS TAKEN:

- Chapter 35 of the City's Code of Ordinances is titled "PROCUREMENT PROCEDURES, PUBLIC FUNDS."

- Section 35.18 of the City's Code of Ordinances is titled "COMPETITIVE BIDDING OR COMPETITIVE PROPOSALS REQUIRED; EXCEPTIONS."

- Section 35.18(C) states, "Only the following situations are exempt from the competitive bid and competitive proposal requirements of this section:"

- Section 35.18(C)(7) states, "The following contractual services are not subject to the competitive procurement requirement:"

- Section 35.18(C)(7)(a) states, "Academic program reviews, lectures or seminars by individuals, professional development programs, training, and continuing education seminars;"

- Section 35.18(C)(7)(j) states, "Educational books, technical publications or other type trade journals;"

- Section 35.21(A)(1) states, "An initial purchase of, or contract for, commodities or services, in excess of \$25,000, shall require the approval of the City Commission, regardless of whether the competitive bidding or competitive proposal procedures were followed."

SUMMARY EXPLANATION AND BACKGROUND:

1. The Pembroke Pines Charter Schools implemented the Cambridge Program at the Academic Village Charter School (AVCS) beginning in the 2014-2015 school year to provide students with additional opportunities to pursue an advanced curriculum and earn college credits.

2. Part of the program requires testing at the end of the year to monitor mastery, to confer college credit, and grant the Cambridge Diploma to qualifying students.

3. The AVCS must pay for the testing materials, the issuance of Cambridge Diplomas, post-result services and reports, and administration fees based on pricing established annually by the University of Cambridge (See Exhibit 1- Cambridge 2020-21 Fees List).

4. The AVCS will administer three levels of exams in the 2020-21 school year: AS Advanced Level, AS Global Perspectives A2 Level, and AS Global Perspectives AS Level. The AVCS also anticipate the issuance of Cambridge AICE diplomas for eligible students in the program. For the 2020-21 school year, the AVCS would also like to purchase post-result reports that provide data on the work of groups of specific students. The total projected cost for the 2020-2021 school year is as follows:

Exam Level	2020-21 Projected Exams Count	2020-21 Exam Fee	Cost per level
AS Advanced Level	1,500	\$ 104.82	\$ 157,230.00
AS Global Perspectives A2 Level	30	\$ 142.31	\$ 4,269.30
AS Global Perspectives AS Level	150	\$ 183.81	\$ 27,571.50
Cambridge AICE Diplomas	125	\$ 120.74	\$ 15,092.50
Cambridge AICE Detailed Score Reports	3	\$ 397.88	\$ 1,193.64
Total 2020-2021 Projected Cost			\$ 205,356.94

5. Additionally, the Central and West Charter Middle Schools participate in the Cambridge Primary program. The Cambridge Primary program develops skills in ten subjects including English, Mathematics and Science. The program is designed to help schools deliver a broad and balanced curriculum and build a solid foundation for middle school students that enter the Cambridge program at the AVCS. The 2020-2021 Cambridge Primary Program Fee is \$4,812.40 per middle school site for a total cost of \$9,624.80.

6. Pursuant to Section 35.18 (C)(7)(a) of the City's procurement code, "Academic program reviews, lectures, or seminars by individuals, professional development programs, training, and continuing education seminars" are not subject to the competitive procurement requirement.

7. Pursuant to Section 35.18 (C)(7)(j) of the City's procurement code, "Educational books, technical publications, or any other type trade journals" are not subject to the competitive procurement requirement.

8. Request Commission to approve the purchase of testing material for the Cambridge Program at the City of Pembroke Pines Charter Schools from the University of Cambridge for the estimated amount not to exceed \$214,981.74 for the 2020-2021 school year pursuant to Sections 35.18 (C)(7) (a) and 35.18 (C)(7)(j) of the City's procurement code.

FINANCIAL IMPACT DETAIL:

a) **Initial Cost:** \$214,981.74

b) **Amount budgeted for this item in Account No:**

Account	Account Coding	Amount
West Middle Membership/Dues	171-569-5052-553-54100-7300-733	\$ 4,812.40
Central Middle Membership/Dues	171-569-5052-554-54100-7300-733	\$ 4,812.40
AVCS Testing Materials	172-569-5053-52182-5103-513	\$ 205,356.94
Total		\$ 214,981.74

- c) Source of funding for difference, if not fully budgeted:** Not applicable.
- d) 5 year projection of the operational cost of the project:** Not applicable.
- e) Detail of additional staff requirements:** Not applicable.