



Legislation Text

File #: 21-0004, Version: 1

MOTION TO AWARD IFB # TS-20-11 "INFORMACAST RENEWAL-UPGRADE LICENSES" TO THE MOST RESPONSIVE/RESPONSIBLE BIDDER, PRESIDIO NETWORKED SOLUTIONS LLC, IN THE AMOUNT NOT TO EXCEED \$66,767.17.

PROCUREMENT PROCESS TAKEN:

- *Chapter 35 of the City's Code of Ordinances is titled "PROCUREMENT PROCEDURES, PUBLIC FUNDS."*
- *Section 35.15 defines an Invitation for Bid as "A written solicitation for competitive sealed bids with the title, date and hour of the public bid opening designated therein and specifically defining the commodities or services for which bids are sought. The invitation for bid shall be used when the city is capable of specifically defining the scope of work for which a service is required or when the city is capable of establishing 15 precise specifications defining the actual commodities required. The invitation for bid shall include instructions to bidders, plans, drawings and specifications, if any, bid form and other required forms and documents to be submitted with the bid."*
- *Section 35.18 of the City's Code of Ordinances is titled "COMPETITIVE BIDDING OR COMPETITIVE PROPOSALS REQUIRED; EXCEPTIONS."*
- *35.18(A) states, "A purchase of or contracts for commodities or services that is estimated by the Chief Procurement Officer to cost more than \$25,000 shall be based on sealed competitive solicitations as determined by the Chief Procurement Officer, except as specifically provided herein."*
- *Section 35.19 of the City's Code of Ordinances is titled "SEALED COMPETITIVE BIDDING PROCEDURE."*
- *Section 35.19(A) states "All sealed competitive solicitations as defined in § 35.18 shall be presented to the City Commission for their consideration prior to advertisement."*
- *Section 35.21 of the City's Code of Ordinances is titled "AWARD OF CONTRACT."*
- *Section 35.21(A) of the City's Code of Ordinances is titled "City Commission approval."*
- *Section 35.21(A)(1) states, "An initial purchase of, or contract for, commodities or services, in excess of \$25,000, shall require the approval of the City Commission, regardless of whether the competitive bidding or competitive proposal procedures were followed."*

SUMMARY EXPLANATION AND BACKGROUND:

1. On November 4, 2020, the City Commission authorized the advertisement of IFB # TS-20-11 "Informacast Renewal-Upgrade Licenses", which was advertised on November 10, 2020.
2. The purpose of this solicitation was to provide the requested Informacast renewal/upgrade licenses for the City of Pembroke Pines. Informacast is the software used at all the Charter School campuses to communicate to speakers, clocks and panic buttons for announcements, paging and code alerts.
3. On December 1, 2020, the City opened one (1) bid from the following vendor:

Vendor	Total
Presidio Networked Solutions LLC	\$66,767.17

4. The Technology Services Department has reviewed the bid and has deemed Presidio Networked Solutions LLC to be a responsive/responsible bidder.
5. In addition, Presidio Networked Solutions LLC, Inc. has completed the Equal Benefits Certification Form and have stated that the "Contractor currently complies with the requirements of this section."
6. Request Commission to award IFB # TS-20-11 "Informacast Renewal-Upgrade Licenses", to the most responsive/responsible bidder, Presidio Networked Solutions LLC, in the amount not to exceed \$66,767.17.

FINANCIAL IMPACT DETAIL:

a) **Initial Cost:** \$66,767.17

b) **Amount budgeted for this item in Account No:** Currently \$15,000 is available under the Schools account coding # 52652 (Software less than \$1,000).

Site	Account Coding	Amount budgeted
East Elementary	170-569-5051-550-52652-7300-369	\$ 1,740
West Elementary	170-569-5051-551-52652-7300-369	\$ 1,492
Central Elementary	170-569-5051-552-52652-7300-369	\$ 1,492
West Middle	171-569-5052-553-52652-7300-369	\$ 1,628
Central Middle	171-569-5052-554-52652-7300-369	\$ 1,690
Academic Village	172-569-5053-52652-7300-369	\$ 5,220
FSU Elementary	173-569-5061-52652-7300-369	\$ 1,738
		\$ 15,000.00

c) **Source of funding for difference, if not fully budgeted:** Upon approval a budget transfer of \$52,771 will be made from the following accounts

Site	Account Description	Account Coding	Amount
East Elementary	Textbooks	170-569-5051-550-54520-5102-520	\$ 6,122
West Elementary	Textbooks	170-569-5051-551-54520-5101-520	\$ 5,248
Central Elementary	Textbooks	170-569-5051-552-54520-5101-520	\$ 5,248
West Middle	Textbooks	171-569-5052-553-54520-5102-520	\$ 5,728
Central Middle	Textbooks	171-569-5052-554-54520-5102-520	\$ 5,947
Academic Village	Temp Sub Teacher	172-569-5053-13140-5901-140	\$ 18,365
FSU Elementary	Textbooks	173-569-5061-54520-5101-520	\$ 6,113
		Total	\$ 52,771

d) 5 year projection of the operational cost of the project: Not Applicable.

e) Detail of additional staff requirements: Not Applicable.