



Legislation Text

File #: 21-0016, Version: 1

MOTION TO AWARD IFB # FI-20-01 "FITNESS EQUIPMENT FOR FIRE DEPARTMENT", TO THE MOST RESPONSIVE/RESPONSIBLE BIDDER, CENTURION PARTNERS HEALTH AND FITNESS, LLC. DBA FITNESSMITH, IN THE AMOUNT NOT TO EXCEED \$57,300, UTILIZING FUNDS PROVIDED BY THE ASSISTANCE TO FIREFIGHTERS GRANTS PROGRAM.

PROCUREMENT PROCESS TAKEN:

- ***Chapter 35 of the City's Code of Ordinances is titled "PROCUREMENT PROCEDURES, PUBLIC FUNDS."***
- ***Section 35.15 defines an Invitation for Bid as "A written solicitation for competitive sealed bids with the title, date and hour of the public bid opening designated therein and specifically defining the commodities or services for which bids are sought. The invitation for bid shall be used when the city is capable of specifically defining the scope of work for which a service is required or when the city is capable of establishing 15 precise specifications defining the actual commodities required. The invitation for bid shall include instructions to bidders, plans, drawings and specifications, if any, bid form and other required forms and documents to be submitted with the bid."***
- ***Section 35.18 of the City's Code of Ordinances is titled "COMPETITIVE BIDDING OR COMPETITIVE PROPOSALS REQUIRED; EXCEPTIONS."***
- ***35.18(A) states, "A purchase of or contracts for commodities or services that is estimated by the Chief Procurement Officer to cost more than \$25,000 shall be based on sealed competitive solicitations as determined by the Chief Procurement Officer, except as specifically provided herein."***
- ***Section 35.19 of the City's Code of Ordinances is titled "SEALED COMPETITIVE BIDDING PROCEDURE."***
- ***Section 35.19(A) states "All sealed competitive solicitations as defined in § 35.18 shall be presented to the City Commission for their consideration prior to advertisement."***
- ***Section 35.21 of the City's Code of Ordinances is titled "AWARD OF CONTRACT."***
- ***Section 35.21(A) of the City's Code of Ordinances is titled "City Commission approval."***
- ***Section 35.21(A)(1) states, "An initial purchase of, or contract for, commodities or services, in excess of \$25,000, shall require the approval of the City Commission, regardless of whether the competitive bidding or competitive proposal procedures were followed."***

SUMMARY EXPLANATION AND BACKGROUND:

1. On November 4, 2020, the City Commission authorized the advertisement of IFB # FI-20-01 "Fitness Equipment for Fire Department", which was advertised on December 9, 2020.
2. This project is a part of the Assistance to Firefighters Grants Program (AFG) which is funded by a grant from the Federal Emergency Management Agency (FEMA). Fire safety grant funds are critically needed resources to equip and train emergency personnel, enhance efficiencies and support community resilience.
3. On December 29, 2020, the City opened four (4) bids, and one (1) no-bid. One (1) additional bid was physically dropped off at a Fire Department Office. The submittals are from the following vendors:

Vendor	Total
Fitnessmith	\$57,300.00
ProMaxima Manufacturing LLC	\$61,602.00
Heartline Fitness Systems	\$63,124.00
Commercial Fitness Products	\$70,829.04
United Supply Corp	No Bid

** Gym Source hand delivered a sealed bid directly to the Fire Department, the bid was then delivered to the Procurement Department and will be sent back to the vendor, as the City does not accept submittals outside of the BidSync portal.*

4. The bid submittal received from Fitnessmith contained alternate models.

Requested	Submitted Alternate
Asuna100 Cycling Bike	True Indoor Cycle Bike
Stairmaster 7000PT Stepmill	Stairmaster Gauntlet 8G Stepmill
LifeSpan TR7000i LifeSpan TR7000i	Star Trac 4-TR Treadmill

5. The Fire Department has reviewed and approved the alternates and has deemed Centurion Partners Health And Fitness, LLC. dba Fitnessmith to be the most responsive/responsible bidder.
6. In addition, Centurion Partners Health And Fitness, LLC. dba Fitnessmith, has completed the Equal Benefits Certification Form and have stated that the "Contractor currently complies with the requirements of this section."
7. Request Commission to award IFB # FI-20-01 "Fitness Equipment for Fire Department", to the most responsive/responsible bidder, Centurion Partners Health And Fitness, Llc. DBA Fitnessmith, in the amount not to exceed \$57,300.00.

FINANCIAL IMPACT DETAIL:

- a) **Initial Cost:** 57,300.00
- b) **Amount budgeted for this item in Account No:** Funds are available in account #1-529-4003-680-64400 (Other Equipment)

- c) Source of funding for difference, if not fully budgeted:** Not Applicable.
- d) 5 year projection of the operational cost of the project** Not Applicable.
- e) Detail of additional staff requirements:** Not Applicable.