



Legislation Text

File #: 21-0026, Version: 1

MOTION TO AWARD IFB # PSPW-20-13 "CONSTRUCTION OF NEW EXTERIOR STORAGE AREAS FOR CITY CHARTER SCHOOLS" TO THE MOST RESPONSIVE/RESPONSIBLE BIDDER, M&J CONSULTING GROUP, IN THE AMOUNT NOT TO EXCEED \$114,608.53, WHICH INCLUDES AN OWNER'S CONTINGENCY IN THE AMOUNT OF \$10,418.96.

PROCUREMENT PROCESS TAKEN:

- ***Chapter 35 of the City's Code of Ordinances is titled "PROCUREMENT PROCEDURES, PUBLIC FUNDS."***
- ***Section 35.15 defines an Invitation for Bid as "A written solicitation for competitive sealed bids with the title, date and hour of the public bid opening designated therein and specifically defining the commodities or services for which bids are sought. The invitation for bid shall be used when the city is capable of specifically defining the scope of work for which a service is required or when the city is capable of establishing 15 precise specifications defining the actual commodities required. The invitation for bid shall include instructions to bidders, plans, drawings and specifications, if any, bid form and other required forms and documents to be submitted with the bid."***
- ***Section 35.18 of the City's Code of Ordinances is titled "COMPETITIVE BIDDING OR COMPETITIVE PROPOSALS REQUIRED; EXCEPTIONS."***
- ***35.18(A) states, "A purchase of or contracts for commodities or services that is estimated by the Chief Procurement Officer to cost more than \$25,000 shall be based on sealed competitive solicitations as determined by the Chief Procurement Officer, except as specifically provided herein."***
- ***Section 35.19 of the City's Code of Ordinances is titled "SEALED COMPETITIVE BIDDING PROCEDURE."***
- ***Section 35.19(A) states "All sealed competitive solicitations as defined in § 35.18 shall be presented to the City Commission for their consideration prior to advertisement."***
- ***Section 35.21 of the City's Code of Ordinances is titled "AWARD OF CONTRACT."***
- ***Section 35.21(A) of the City's Code of Ordinances is titled "City Commission approval."***
- ***Section 35.21(A)(1) states, "An initial purchase of, or contract for, commodities or services, in excess of \$25,000, shall require the approval of the City Commission, regardless of whether the competitive bidding or competitive proposal procedures were followed."***

SUMMARY EXPLANATION AND BACKGROUND:

1. On October 21, 2020, the City Commission authorized the advertisement of PSPW-20-13 "Construction of New Exterior Storage Areas for City Charter Schools", which was advertised on October 27, 2020.

2. The purpose of this solicitation is for the construction of storage areas at two charter school locations.

3. On November 24, 2020, the City opened five (5) bids from the following vendors:

Vendor	Total
M&J Consulting Group	\$104,189.57
Paragon Construction Unlimited, Inc.	\$109,471.00
TECHGROUPONE, Inc.	\$149,940.00
Cosugas LLC	\$183,600.00
J.I.J Construction Corp.	\$190,000.00

4. The Public Services Department has reviewed the bids and has deemed M&J Consulting Group as the most responsive/responsible bidders.

5. In addition, M&J Consulting Group, has completed the Equal Benefits Certification Form and have stated that the "Contractor currently complies with the requirements of this section."

6. Request Commission to award IFB # PSPW-20-13 "Construction of New Exterior Storage Areas for City Charter Schools ", to the most responsive/responsible bidder, M&J Consulting Group, in the amount not to exceed \$114,608.53, which includes an owner's contingency fee of \$10,418.96.

FINANCIAL IMPACT DETAIL:

a) **Initial Cost:** \$114,608.53

b) **Amount budgeted for this item in Account No:** Funding for this project is included with the 1-519-6001-46150 (R&M Land, Bldg.) account. At the time of award a BA will be done to move funds from 1-519-6001-46150 (R&M Land, Bldg.) to 1-519-6001-62000 (Building).

c) **Source of funding for difference, if not fully budgeted:** Not Applicable.

d) **5 year projection of the operational cost of the project:** Not Applicable.

e) **Detail of additional staff requirements:** Not Applicable.