



## Legislation Text

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**File #:** 21-0331, **Version:** 1

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MOTION TO APPROVE THE PURCHASE OF GANG RESISTANCE AND DRUG EDUCATION ("G.R.A.D.E.") BOOKS AND MATERIALS NEEDED FOR THE PROGRAM FOR A TOTAL AMOUNT NOT TO EXCEED \$8,093.98, UTILIZING THE LAW ENFORCEMENT TRUST FUNDS.

### **PROCUREMENT PROCESS TAKEN:**

- ***Chapter 35 of the City's Code of Ordinances is titled "PROCUREMENT PROCEDURES, PUBLIC FUNDS."***
- ***Section 35.25 of the City's Code of Ordinances is titled "OPEN MARKET PROCEDURE."***
- ***Section 35.25(A) Generally. A purchase of, or contract for, commodities or services that is estimated by the Chief Procurement Officer to cost \$5,000 or less, maybe purchased either in the open market without newspaper advertisement and without observing the procedures prescribed by § 35.19, or in accordance with the competitive bidding procedure prescribed by § 35.19, as deemed appropriate by the Chief Procurement Officer. However, all such purchases of greater than the estimated cost of \$5,000 but less than or equal to \$7,500 shall require at least three oral quotations.***

### **SUMMARY EXPLANATION AND BACKGROUND:**

- 1- The G.R.A.D.E. program is taught to all 5<sup>th</sup> grade students as a preventive program. It includes teaching drug awareness, gang awareness and intervention, bullying, internet safety, peer pressure, self-esteem issues and conflict resolution.
- 2- It is mandatory that each student who participates in the G.R.A.D.E. program possess his/her own workbook. Upon completion of the program as a positive reinforcement the students receive a G.R.A.D.E. t-shirt. During the 10 week program the promotional items are used to reward students for participation.
- 3- A quantity of 3,000 books totaling \$3,321.33, and promotional reward items totaling \$4,772.65.
- 4- This quantity will provide the essential supplies for the program for approximately 2 years.
- 5- Request Commission approve the purchase of Gang Resistance and Drug Education ("G.R.A.D.E.") books and materials needed for the program for a total amount not to exceed \$8,093.98, utilizing the Law Enforcement Trust Funds.

**FINANCIAL IMPACT DETAIL:**

- a) **Initial Cost:** \$8093.98
- b) **Amount budgeted for this item in Account No:** Not Applicable
- c) **Source of funding for difference, if not fully budgeted:** Confiscated Funds from Drug and Crime Prevention #134-521-3004-552620-0000-000-0000
- d) **5 year projection of the operational cost of the project:** Not Applicable
- e) **Detail of additional staff requirements:** Not Applicable