



Legislation Text

File #: 21-0904, Version: 1

MOTION TO APPROVE THE PURCHASE AND INSTALLATION OF AN UPGRADE TO THE CURRENT ACCESS CONTROL SYSTEM (ACS) AT CITY HALL FROM SAFEWARE, INC. IN THE AMOUNT NOT TO EXCEED \$147,526.01, UTILIZING OMNIA PARTNERS, PUBLIC SECTOR (FORMERLY U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE) CONTRACT # 4400008468, PURSUANT TO SECTION 35.18(C)(6) OF THE CITY'S CODE OF ORDINANCES.

PROCUREMENT PROCESS TAKEN:

- *Chapter 35 of the City's Code of Ordinances is titled "PROCUREMENT PROCEDURES, PUBLIC FUNDS."*
- *Section 35.18 of the City's Code of Ordinances is regarding "COMPETITIVE BIDDING OR COMPETITIVE PROPOSALS REQUIRED; EXCEPTIONS."*
- *Section 35.18(C) states that "Only the following situations are exempt from the competitive bid and competitive proposal requirements of this section:"*
- *Section 35.18(C)(6) states that "Cooperative purchasing. Cooperative purchasing plans are exempt from the competitive procurement process."*
- *Section 35.21 of the City's Code of Ordinances is titled "AWARD OF CONTRACT."*
- *Section 35.21(A) of the City's Code of Ordinances is titled "City Commission approval."*
- *Section 35.21(A)(1) states, "An initial purchase of, or contract for, commodities or services, in excess of \$25,000, shall require the approval of the City Commission, regardless of whether the competitive bidding or competitive proposal procedures were followed."*

SUMMARY EXPLANATION AND BACKGROUND:

1. The Municipal Security Division is requesting to upgrade the current Identive Access Control System (ACS) at City Hall to the Lenel ACS. The upgrade includes the removal, installation and configuration of (80) new point of entry single door controllers. (76) of the controllers will go over the doors themselves, while the four elevator cab controllers are located in the 4th floor Main Distribution Frame Room.

2. On May 4, 2022, the City Commission approved the purchase and installation of the Lenel ACS for the Public Services Building (Building 66 located in the Howard C. Foreman Complex).

3. On June 1, 2022, the City Commission approved the purchase and installation of the Lenel ACS for the Police Department's East Station, West Station, and Training Facility.

4. On June 7, 2018, Safeware, Inc. was awarded contract # 4400008468 for Public Safety and Emergency Preparedness Equipment and Related Services by Fairfax County, Virginia, as the lead agency for OMNIA Partners cooperative purchasing organization.

5. The OMNIA Partners, Public Sector contract term is for an initial five year period, from October 1, 2018 to September 30, 2023.

6. The Municipal Security Division obtained a quote in the amount of \$147,526.01 from Safeware, Inc. utilizing pricing established by contract # 4400008468.

7. The scope of work includes the removal, installation and configuration of (80) new point of entry single door controllers. (76) of the controllers will go over the doors themselves, while the four elevator cab controllers are located in the 4th floor Main Distribution Frame Room.

8. Request Commission approve the purchase and installation of an upgrade to the current access control system (ACS) at City Hall from Safeware, Inc. In the amount not to exceed \$147,526.01, utilizing OMNIA Partners, Public Sector (formerly U.S. Communities Government Purchasing Alliance) Contract # 4400008468, pursuant to Section 35.18(C)(6) of the City's Code of Ordinances.

Reviewed by Commission Auditor.

FINANCIAL IMPACT DETAIL:

a) **Initial Cost:** \$147,526.01

b) **Amount budgeted for this item in Account No:** 001-513-2002-664060-0000-000-0000-ARPA1 (Physical Control System).

c) **Source of funding for difference, if not fully budgeted:** Not Applicable.

d) **5 year projection of the operational cost of the project:** Not Applicable.

e) **Detail of additional staff requirements:** Not Applicable.

FEASIBILITY REVIEW:

A feasibility review is required for the award, renewal and/or expiration of all function sourcing contracts. This analysis is to determine the financial effectiveness of function sourcing services.

a) **Was a Feasibility Review/Cost Analysis of Out-Sourcing vs. In-House Labor Conducted for this service?** Not Applicable.

b) **If Yes, what is the total cost or total savings of utilizing Out-Sourcing vs. In-House Labor for this service?** Not Applicable.