



Legislation Text

File #: 22-0685, Version: 1

[ITEM #12 PULLED FROM THE AGENDA BY ADMINISTRATION] MOTION TO APPROVE THE PURCHASE OF (51) LENOVO THINKCENTRE DESKTOP COMPUTERS AND (38) PANASONIC TOUGHBOOK LAPTOPS FOR THE CITY'S POLICE DEPARTMENT IN THE AMOUNT NOT TO EXCEED \$163,098, FROM CDW-G, UTILIZING PRICING ESTABLISHED BY SOURCEWELL CONTRACT # 081419-CDW, PURSUANT TO SECTION 35.18(C)(6) OF THE CITY'S CODE OF ORDINANCES.

PROCUREMENT PROCESS TAKEN:

- *Chapter 35 of the City's Code of Ordinance is titled "PROCUREMENT PROCEDURES, PUBLIC FUNDS."*
- *Section 35.18 of the City's Code of Ordinances is titled "COMPETITIVE BIDDING OR COMPETITIVE PROPOSALS REQUIRED; EXCEPTIONS."*
- *Section 35.18(C) states that "Only the following situations are exempt from the competitive bid and competitive proposal requirements of this section:"*
- *Section 35.18(C)(6) states that, "Cooperative purchasing plans are exempt from this section."*
- *Section 35.21 of the City's Code of Ordinances is titled "AWARD OF CONTRACT."*
- *Section 35.21(A) of the City's Code of Ordinances is titled "City Commission approval."*
- *Section 35.21(A)(1) states, "An initial purchase of, or contract for, commodities or services, in excess of \$25,000, shall require the approval of the City Commission, regardless of whether the competitive bidding or competitive proposal procedures were followed."*

SUMMARY EXPLANATION AND BACKGROUND:

1. The Police Department is requesting to purchase desktop and laptop (Toughbook) computers in order to replace end of life devices.
2. The Police Department has obtained quotes from CDW-G, utilizing pricing established by Sourcewell Contract # 081419-CDW pursuant to Section 35.18(C)(6) of the City's Code of Ordinances:

Item Description	QTY	Unit Price	Total
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Lenovo ThinkCentre	51	\$652	\$33,252
Panasonic Toughbook	38	\$3,140	\$119,320
DVD-writer - plug-in module	38	\$85	\$3,230
SMART card reader	38	\$89	\$3,382
3YR B2M SMART BATT YR 1-3	38	\$27	\$1,026
Absolute Data & Device Security	38	\$76	\$2,888
Total			\$129,846
Grand Total			\$163,098

3. Sourcewell has reviewed and approved this purchase.

4. Request Commission to approve the purchase of (51) Lenovo ThinkCentre desktops and (38) Panasonic Toughbook laptops for the City's Police Department in the amount not to exceed \$163,098, from CDW-G utilizing pricing established by Sourcewell Contract # 081419-CDW, pursuant to Section 35.18(C)(6) of the City's Code of Ordinances.

Reviewed by Commission Auditor.

FINANCIAL IMPACT DETAIL:

- a) **Initial Cost:** \$163,098
- b) **Amount budgeted for this item in Account No:** \$33,252.00 in account # 001-521-3001-552653-0000-000-0000-: Non-capital Computer Equipment, and \$129,846.00 in account # 001-521-3001-664055-0000-000-0000-: Laptop/Tablet.
- c) **Source of funding for difference, if not fully budgeted:** Not Applicable.
- d) **5 year projection of the operational cost of the project:** Not Applicable.
- e) **Detail of additional staff requirements:** Not Applicable.

FEASIBILITY REVIEW:

A feasibility review is required for the award, renewal and/or expiration of all function sourcing contracts. This analysis is to determine the financial effectiveness of function sourcing services.

- a) **Was a Feasibility Review/Cost Analysis of Out-Sourcing vs. In-House Labor Conducted for this service?** Not Applicable.
- b) **If Yes, what is the total cost or total savings of utilizing Out-Sourcing vs. In-House Labor for this service?** Not Applicable.