



Legislation Text

File #: 22-0939, Version: 1

MOTION TO APPROVE THE 2023 CITY OF PEMBROKE PINES/SOUTHWEST FOCAL POINT SENIOR CENTER TRANSPORTATION OPERATING PROCEDURES (TOP).

SUMMARY EXPLANATION AND BACKGROUND:

1. Since 2013 the City of Pembroke Pines/Southwest Focal Point Senior Center has been receiving 5310 Funds from the Florida Department of Transportation (FDOT) to purchase vehicles and communication equipment. The City is considered an agency of FDOT, as an agency it is a requirement to have a Transportation Operating Procedure (TOP) in place.
2. On December 16, 2020 with Agenda Item #20-0852 the 2020 Transportation Operating Procedures were approved. The City of Pembroke Pines/Southwest Focal Point Senior Center Transportation Operating Procedures' Mission Statement is to provide safe, reliable, and efficient transportation services to the community via a coordinated system of senior transportation service, fixed route service and social service while keeping client expectation and changing needs as a high priority.
3. The current Transportation Operating Procedures have been updated to reflect Accident Notification and Procedures, Drug and Alcohol Policy for CDL drivers that imposes a sanction or requires participation in a drug abuse program, revised testing requirement and notification of conviction to FDOT.
4. Requesting Commission to approve revised 2023 Transportation Operating Procedures.

FINANCIAL IMPACT DETAIL:

- a) **Initial Cost:** None.
- b) **Amount budgeted for this item in Account No:** Not Applicable.
- c) **Source of funding for difference, if not fully budgeted:** Not Applicable.
- d) **5 year projection of the operational cost of the project:** Not Applicable.

	Current FY	Year 2	Year 3	Year 4	Year 5
Revenues					
Expenditures					
Net Cost					

- e) **Detail of additional staff requirements:** Not Applicable.

FEASIBILITY REVIEW:

A feasibility review is required for the award, renewal and/or expiration of all function sourcing contracts. This analysis is to determine the financial effectiveness of function sourcing services.

a) Was a Feasibility Review/Cost Analysis of Out-Sourcing vs. In-House Labor Conducted for this service? Not Applicable.

b) If Yes, what is the total cost or total savings of utilizing Out-Sourcing vs. In-House Labor for this service? [Enter the total cost or savings here and include length of time that was considered.]