



Legislation Text

File #: 23-0418, Version: 1

MOTION TO APPROVE THE PURCHASE OF GANG RESISTANCE AND DRUG EDUCATION ("G.R.A.D.E.") BOOKS FOR THE G.R.A.D.E PROGRAM FROM THE LAW ENFORCEMENT TRUST FUNDS.

PROCUREMENT PROCESS TAKEN:

- *Chapter 35 of the City's Code of Ordinances is titled "PROCUREMENT PROCEDURES, PUBLIC FUNDS."*

- *Section 35.25 of the City's Code of Ordinances is titled "OPEN MARKET PROCEDURE."*

- *Section 35.25(A) Generally. A purchase of, or contract for, commodities or services that is estimated by the Chief Procurement Officer to cost \$5,000 or less, maybe purchased either in the open market without newspaper advertisement and without observing the procedures prescribed by § 35.19, or in accordance with the competitive bidding procedure prescribed by § 35.19, as deemed appropriate by the Chief Procurement Officer. However, all such purchases of greater than the estimated cost of \$5,000 but less than or equal to \$7,500 shall require at least three oral quotations. Purchases of an estimated cost greater than \$7,500 but less than or equal to \$25,000 shall require at least three quotations in written form.*

SUMMARY EXPLANATION AND BACKGROUND:

- 1- The G.R.A.D.E. program is taught to all 5th-grade students as a preventive program. It includes teaching drug awareness, gang awareness and intervention, bullying, internet safety, peer pressure, self-esteem issues, and conflict resolution.
- 2- It is mandatory that each student who participates in the G.R.A.D.E. program possess his/her own workbook. Upon completion of the program as positive reinforcement, the students receive a G.R.A.D.E. t-shirt.
- 3- A quantity of 3,000 books totaling \$4,654.13. This quantity will provide the essential supplies for the program for approximately 2 years.

FINANCIAL IMPACT DETAIL:

- a) **Initial Cost:** \$4,654.13
- b) **Amount budgeted for this item in Account No:** Confiscated Funds from Drug and Crime Prevention Account # 134-521-3004-552620-0000-000-0000-
- c) **Source of funding for difference, if not fully budgeted:** Not Applicable

- d) **5 year projection of the operational cost of the project** Not Applicable
- e) **Detail of additional staff requirements:** Not Applicable

FEASIBILITY REVIEW:

A feasibility review is required for the award, renewal and/or expiration of all function sourcing contracts. This analysis is to determine the financial effectiveness of function sourcing services.

- a) **Was a Feasibility Review/Cost Analysis of Out-Sourcing vs. In-House Labor Conducted for this service?** Not Applicable
- b) **If Yes, what is the total cost or total savings of utilizing Out-Sourcing vs. In-House Labor for this service?**